**ROGERS STATE UNVERSITY - TESTING CENTER INFORMATION FORM**

(*Please attach a course roster with your exams*)

Course Title **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Course Code/Number **\_\_\_\_\_\_\_\_\_\_\_\_** Section Number**\_\_\_\_\_\_\_\_\_\_\_\_** Dept**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Type of Course: **\_\_\_\_***Classroom*  **\_\_\_\_***Online* **\_\_\_\_***Other****\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Test Dates **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Number of Tests Sent**\_\_\_\_\_\_\_\_\_**

Instructor **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

RSU Extension and other Contact Phone Number **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Email **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**PLEASE CHECK ALL ITEMS THAT ARE ALLOWED FOR THIS EXAM**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_** ADA Accommodations? *(list* *the accommodations e.g.,* ***Total time*** *allowed)* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_** Scantron

**\_\_\_\_** Write On

**\_\_\_\_**Green**/**Blue Book

**\_\_\_\_** Textbook Allowed *(list ALL titles)* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_** Timed *Total Time allowed* ***\_\_*\_\_\_\_ *hours* *\_\_\_\_\_\_\_ minutes***

**\_\_\_\_** Scratch Paper – *Do you want the scratch paper* ***returned to you?*** **\_\_\_\_***Yes* **\_\_\_\_***No*

**\****Scratch paper is always collected from students after testing. Unless you want it sent back to you, it will be shredded*

**\_\_\_\_** Calculator *(type allowed or not allowed)* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_** Student Notes Allowed *(type and quantity?)* ***\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_** Password Protected Password **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_** Other Information ***or*** Individual student names taking this exam**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Method of Return: **\_\_\_\_**Campus Mail **\_\_\_\_**Pick Up **\_\_\_\_**Email  **\_\_\_\_**No Return **\_\_\_\_**USPS

Rcvd by & Date**\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_** Returned by & Date**\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_**