How to Register Online

Go to https://my.rsu.edu
Login at the top right of the web page. **Username** = sdfirstnamdlastname **Password** = Student ID Number

This will open your MyRSU Account:
**Click LATER when prompted to add an email address the first time you login.**

Click on the **STUDENTS** Tab
Click **Advising and Registration** (left column)

**Click on the Complete the Registration Agreement Form then Add / Drop Link**

The Add/Drop area will show Terms available for Enrollment and any Holds on your Student Account:
**Click to see hold details.**
To Add the Course:
Select the Term for enrollment:

![Term Selection](image)

Then search for courses or enter the Course Code and Click Search

![Course Search](image)

**NOTE:** For best results, limit your filters to two or less items. Such as Site = Claremore and Course code begins with ENGL.

Class Schedule Search - Results

![Course Search Results](image)

Check the box and then click **Add Courses** at the bottom of the screen.

Check the MESSAGES! There may be a **Co-Requisite** or **Pre-Requisite** course that is needed.

To Drop: Click on the Drop Checkbox – Click Drop Selected Courses Check the MESSAGES to ensure that the course has been dropped.