

2022-2023 Verification Worksheet for Independent Students

Student's Name: _____ Student ID#: _____

E-mail: _____ Cell Phone#: _____ Date: _____

Your FAFSA was selected for verification. In this process we verify the information provided on your FAFSA with the information requested below. If there are differences between the two, we may need to correct your FAFSA information. Upon review, additional information may be required; notification of such will be made as quickly as possible. We cannot continue processing your financial aid application until all requested information is received and completed. Federal, state or university need-based aid and/or grant eligibility can only be estimated until this process is complete. Failure to complete verification in a timely manner may result in being ineligible for aid.

A. Household Information (check and complete all that apply)

 List yourself (and your spouse if you were married on the date, you signed your FAFSA):

Full Name	Date of Marriage (if applicable)	Relationship to Student	If attending College at least half-time in 2022-2023, what College?
		SELF	Rogers State University
		Spouse	

 List your children for whom you (and your spouse) provide more than half their financial support and will continue to provide it from July 1, 2022, through June 30, 2023:

Full Name	Date of Birth	Relationship to Student	If attending College at least half-time in 2022-2023, what College?
		<input type="checkbox"/> Child or <input type="checkbox"/> Stepchild	
		<input type="checkbox"/> Child or <input type="checkbox"/> Stepchild	
		<input type="checkbox"/> Child or <input type="checkbox"/> Stepchild	

 List other people who live in your household for whom you (and your spouse) provide more than half their financial support and will continue to provide it from July 1, 2022, through June 30, 2023. Do not include persons who only live temporarily in the household for a short period of time:

Full Name	Date of Birth	Relationship to Student	If attending College at least half-time in 2021-2022, what College?

For students who are separated: Income reported on the FAFSA should only be the income for you. If you filed a joint tax return, it is necessary for you to remove the income earned by your spouse. You would submit the joint tax return but must also submit all W-2s for both you and spouse to ensure that the correct income information is used to determine your financial aid eligibility. Schedule an appointment with a Financial Aid Counselor to assist you with the correct steps at 918-343-7553.

An individual who filed an amended IRS income tax return for tax year 2020 must provide a signed copy of the 2020 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS

OR documentation from the IRS that include the change(s) made by the IRS, in addition to **one** of the following:

- IRS DRT information on an ISIR record with all tax information from the original tax return;
- 2020 IRS Tax Return Transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified;
- A signed copy of the 2020 IRS Form 1040 and the applicable schedules that were filed with the IRS.

B. Did either you or your spouse file an amended tax return IRS Form 1040X? ____ Yes ____ No

C. Did you and your spouse BOTH file a 2020 IRS tax return(s)?

- YES – Check here if you filed a joint return or here if you filed separate returns
- NO – Each non-filer **MUST ATTACH CONFIRMATION OF NONFILING STATUS**. *This must be obtained from the IRS by downloading an “IRS Verification of Nonfiling Letter” (VNF) from <https://www.irs.gov/individuals/get-transcript>.*
- Check here if you were unable to obtain the VNF from a tax authority ____ Initial here to certify you attempted.

D. Check the box that applies to you, the STUDENT - CHECK ONLY ONE:

- Check here if you filed taxes, used the IRS Data Retrieval Tool, and **successfully transferred** your tax information when you filed your FAFSA. (If so, no tax transcript is required.)
- Check here if you did not /were unable to use the IRS Data Retrieval Tool **AND ATTACH A COPY OF EITHER:**
- **YOUR 2020 FEDERAL TAX TRANSCRIPT AND 2020 W2s** (Get a Federal Tax Return Transcript at <https://www.irs.gov/individuals/get-transcript> or by contacting the IRS at 1-800-908-9946. Make sure to request the “IRS Tax RETURN Transcript” and not the “IRS Tax Account Transcript”); **OR**
 - **YOUR FILED 2020 FEDERAL TAX RETURN AND 2020 W2s**– If the return was electronically filed, you must still provide a handwritten signature on the form.
- Check here if you were **NOT EMPLOYED AND HAD NO INCOME** earned from work in 2020.
- Check here and complete this chart if you earned income from working in 2020, but you **were not required to file** a 2020 income tax return. **YOU MUST ATTACH ALL W2s.** (List “self-employed” if you did not have an employer)

Student’s Employment Information	Employer’s Name	Job Title	2020 Amount Earned	Was a W2 issued?
	<i>Jim’s Restaurant (example)</i>	<i>Server</i>	<i>\$2,000.00(example)</i>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> No
				<input type="checkbox"/> YES <input type="checkbox"/> No
				<input type="checkbox"/> YES <input type="checkbox"/> No

E. If married: Check the box that applies to your **SPOUSE - YOU MUST CHECK ONLY ONE:**

- Check here if you and your spouse filed a **joint tax return** and used the IRS Data Retrieval Tool and successfully transferred your tax information when you filed your FAFSA. (If so, no tax transcript is required but you will attach all 2020 W2s.)
- Check here if your spouse did not /was unable to use the IRS Data Retrieval Tool **AND ATTACH A COPY OF EITHER:**

Student Name _____

Student ID _____

- **Your SPOUSE’s 2020 FEDERAL TAX TRANSCRIPT AND 2020 W2s** (Get a Federal Tax Return Transcript at <https://www.irs.gov/individuals/get-transcript> or by contacting the IRS at 1-800-908-9946. ** Make sure to request the “IRS Tax RETURN Transcript” and not the “IRS Tax Account Transcript”; **OR**
- **Your SPOUSE’s FILED 2020 FEDERAL TAX RETURN AND 2020 W2s** – Spouse must physically sign the copy with a “wet” signature even if the return was electronically filed.

Check here if your **Spouse WAS NOT EMPLOYED AND HAD NO INCOME** earned from work in 2020

Check here and complete this chart if your spouse earned income from working in 2020, but **were not required to file** a 2020 income tax return. **YOU MUST ATTACH ALL W2s.** (List “self-employed” if they did not have an employer)

Spouse’s Name	Employer’s Name	Job Title	2020 Amount Earned	Was a W2 issued?
<i>John Q. Parent, Sr.</i>	<i>Suzy’s Auto Body (example)</i>	<i>Mechanic</i>	<i>\$2,000.00(example)</i>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> No
				<input type="checkbox"/> YES <input type="checkbox"/> No
				<input type="checkbox"/> YES <input type="checkbox"/> No

F. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

The student and spouse, if married, must print, sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____ Date: _____
 Student’s Handwritten Signature (cannot be electronic)

_____ Date: _____
 Spouse’s Handwritten Signature (cannot be electronic)