

NEW DEGREE PROGRAM *PROPOSAL*: GUIDE FOR FACULTY

New degree program proposals must adhere to the Oklahoma State Regents for Higher Education (OSRHE) policies regulating the criteria and procedure for program approval. "In carrying out their constitutional responsibilities, the State Regents recognize the primary role of institutional faculty, administrators, and governing boards in initiating and recommending needed changes in educational programs. The institutional faculty are the discipline experts responsible for developing and teaching the curriculum. The institutional administrators and governing board view the proposed program in light of the institution's priorities. The State Regents consider the statewide capacity for each new program request as well as linking academic planning with resource allocation. The State Regents also must ensure that requests and mandates are consistently applied (OSRHE Policy 3.4.1, 2009, p. 47).

The OSRHE form to be used when submitting new program proposals may be located at <http://www.okhighered.org/admin-fac/academic-forms/>. Refer to <http://www.okhighered.org/policy-proced/2006-policy/Chapter3/index.shtml> for policy guidelines related to the form. For your convenience, a copy of the form is provided over the next several pages.

New degree program proposals are forwarded to the university Curriculum Committee for review. A New Degree Program Proposal Critique Form was developed to assist the Curriculum Committee with the review process. A copy of the completed critique form should be posted on the "N" drive. The University Curriculum Committee refers to the RSU Curriculum Guidelines when reviewing all proposals submitted by the Academic Departments.