



MINUTES OF MEETING
University Assessment Committee

Date: October 4, 2019

Chairperson: Lori O'Malley

Place: BH 124

Time Beginning: 10:05 am

Time Adjourning: 10:59 am

Members Present: David Bath, Bryce Brimer, Heba Eldoumi, Stephanie Jones, Matthew Oberrieder, Lori O'Malley, Craig Zimmermann and Juliet Evusa (proxy for Communications)

Ex-officio Members Present: Mary Millikin

Members Absent: Jamie Graham and Tetyana Kyrlova

Guests Present: None

TOPIC	DISCUSSION	ACTION
Approval of Minutes		<p>Meeting minutes from September 6, 2019 were reviewed. David Bath moved to approve the minutes; Craig Zimmerman seconded the motion. Approval of minutes was unanimous.</p> <p>Meeting minutes from May 16, 2019 and October 26, 2018 were reviewed. Craig Zimmermann moved to approve the minutes; David Bath seconded the motion. Approval of minutes was unanimous.</p>
Reports & Announcements		<p>Mary Millikin will report 2018-2019 results of the assessment of student learning for degree programs as well as indirect measures of SLOs assessment results at the next UAC meeting.</p>

TOPIC	DISCUSSION	ACTION
	Representation from the Math & Physical Science Dept. was discussed.	Further discussion will ensue related to M&PS.
Old Business		
Assessment of Co-Curricular Activities	<p>Further discussion ensued related to the HLC mandate for assessment of co-curricular activities. Emphasis was placed on UAC members starting to discuss/collect examples of where co-curriculars fit into their departments and any attempts to assess.</p> <p>Juliet Evusa mentioned the data she has collected on academic enrichment programming.</p> <p>Mary Millikin reported her intent to talk with Dr. Titsworth. in Student Affairs about current assessment attempts and moving forward while waiting for the new SA leadership to be onboard.</p>	Continued discussion is recommended.
Closing the loop with results from program level assessment activities.	Minimal discussion occurred due to a lack of additional meeting time but included a suggestion to add examples of best practice to the drive, training for report writers and what might result in a change in curriculum versus a change in assessment measures.	Further discussion and a move forward looking at sharing best practice examples on the drive
New Business		
Addition of a recording secretary for the UAC.	Brief discussion and general consensus that a recording secretary should be selected/voted from committee membership.	Schedule and vote at next meeting.
Next Meeting	November 1, 2019; 10:00 – 11:15 am in BH 124.	

TOPIC	DISCUSSION	ACTION
Adjournment	Bryce Brimer moved to adjourn the meeting; Heba Eldoumi seconded the motion.	Meeting adjourned at 10:59 a.m. by unanimous vote.

Minutes scribed by L. O'Malley 10/4/2019