

**Minutes of the Library Committee**  
September 9, 2019

**Chairperson:** Sonya Munsell

**Minutes:** taken by Jane Johansson

**Place:** Stratton Taylor Library, Room 209

**Time Beginning:** 2:00 p.m.

**Time Ending:** 3:00 p.m.

**Members Present:** Tom Carment, Dan Frick, Jane Johansson, Sonya Munsell, Min Soe, Rob Turner

**Members Absent:** none

**Ad Hoc Members Present:** Ashley Bean, Kaitlin Crotty, Alan Lawless, Michelle Owens

**Elections:** It was moved and seconded that Sonya Munsell be elected as chair. The motion was approved. It was moved and seconded that Jane Johansson serve as secretary. The motion was approved.

**Proposal for the Library Resources Budget for FY2021:**

The Library Committee discussed the following charge from the Faculty Senate:

“The Faculty Senate requests that the Library Committee review the Library budget and its adequacy in supporting scholarly activities. Such a review could include detailing rising costs of databases, journal subscriptions, and books; budgets at comparable regional universities; and needed support for ongoing scholarly activities and new program initiatives. The results of this review, and any recommendations should be reported to the Faculty Senate and the University Budget Committee.”

The Library Committee reviewed the library’s strategic plan objectives for FY 2021 as well as budget proposals. Sonya Munsell moved that the committee approve of the library’s budget request for FY 2021. The motion was seconded and approved unanimously.

**Circulation report:**

Michelle Owens reported that OverDrive is becoming more popular, and that November will mark the end of its first year of use at RSU. The circulation count has increased mostly due to pop reads and media.

**Strategic Planning:**

Alan Lawless introduced Ashley Bean who will work as the First Year Experience and Distance Learning Librarian. She will work closely with the new Director of First Year and Transfer Experience. Kaitlyn Crotty was promoted to Associate Library Director. Every professional position has been updated, except for the Library Director's position. Other initiatives include:

--expanded hours at the Pryor campus library

--will add Poll Everywhere

--will do a Vision statement

--planning on joint ventures with the Will Rogers Public Library

**Library events:**

Michelle reported that the library has greatly increased the number of events. The main webpage is used to announce each of these events. Mobile Monday is a new event; this is a pop-up library that will be in a different building each Monday. More events are being planned for the spring semester including some panel discussions.

**AVON:**

Academic Video Online offers 68,000 videos in its collection, according to Michelle. These videos may be used as desired and cover many subject areas. All come with transcripts, and users can create clips and share them.

**Next meeting:**

Following discussion, Monday, October 7<sup>th</sup> at 2:30 pm was selected for our next meeting.

**Study Rooms:**

The meeting ended with a tour of the new study rooms on the second floor of the Stratton Taylor Library. The project included new AC units, new lighting, and roof work. New furniture has been ordered for the area and should be in place within the next few weeks.

A motion to adjourn was made. The motion was seconded and approved.