

UNIVERSITY ASSESSMENT COMMITTEE MEETING MINUTES

Friday, October 26, 2018, 11:30 AM, Baird Hall, Room 124

Attending: Bryce Brimmer, Lori O'Malley, Dr. Mandy Moore, Dr. Peter Macpherson, Dr. Holly Kruse, Dr. Steve Housel, Dr. David Bath, Dr. Craig Zimmermann, and Tanya Smith

Absent: Dr. Mary Millikin, Dr. Matthew Oberrieder, Joyce Suiter, Dr. Sukhitha Vidurupola

Called to Order: 11:33 PM by Committee Chairperson, Dr. Craig Zimmermann

I. Approval of Minutes

- A. Meeting Minutes approve changes for May 2018
- B. Meeting Minutes for September 2018

➔ Motion to approve: Dr. Peter Macpherson, Seconded, Dr. Mandy Moore. Motion Approved.

II. Announcements

- A. HLC general education assessment workshop
 - 1. Dr. Mary Millikin, Dr. James Ford, and Dr. Zimmermann attended
 - a. Need to meet with General Education Committee Assessment
 - b. Finding learning outcomes and find meaningful way to measure the learning outcomes

III. Approval of Committee Purview Statement

Suggestions for a revised statement were sent in a separate email message

- A. Two Options (Handout)
- B. Decided on a combo of the two options:

Function: Serves as the primary faculty committee tasked with monitoring and evaluation the assessment of student learning in the RSU programs of study. Provides guidance on issues related to assessment, oversees departmental assessments to improve student learning, and provides feedback on assessment findings for individual degree programs.

Membership: A representative from each eligible department and the Assistant Vice President for Accountability and Academics, who will serve as ex-officio member of the committee. Smaller departments may be exempt with committee approval.

Recommendations: Through the Faculty Senate to the Vice President for Academic Affairs.

→ Motion to Approve: Dr. David Bath, Second, Dr. Holly Kruse. Motion Approved.

IV. Approval of Revised Assessment Plan

We decided to table approval of the report to give members a chance to review the document and for Mary to finish her projected revisions. The current draft can be found of Google Docs: [Assessment Plan Executive Summary \(September 2018\)](#).

***Discussion**

- A. Due to OSRHE by December with Dr. Millikin and Dr. Beck's approval
- B. New section on co-curricular assessment Dr. Brent Marsh
- C. Dr. Millikin added a section on Developmental Studies
- D. Joy Lin in Admissions added a section on testing to help students if they hit below the cut score on the ACT

→ Motion to approve: Dr. David Bath, Seconded, Dr. Holly Kruse. Motion Approved.

V. Acquiring a Proprietary Assessment Management System

Based on comments from VP Volturo made at the most recent meeting of the Budget Advisory Committee, we have been given a green light to purchase an Assessment Management System. A recommendation for which system to purchase will be expected from our committee. We need to discuss how to move forward on this. I believe this could have a transformative effect on assessment on campus.

***Discussion**

- A. Contact other colleges to see what they are using
- B. Weave—only 5 schools in Oklahoma is using it including Cameron
- C. System used to generate reports
- D. Students have a student portfolio/assessment
- E. Dr. Mandy Moore is part of a 40 member Assessment Consulting Team HLC reviewers. Dr. Moore would like a list of systems that RSU is looking at and she will ask the committee for their feedback on the systems and recommendations. Good experiences/Bad experiences
- F. Live Text, Illume, Task Stream, Weave could replace Xitracs
- G. System needs to work with Jenzabar
- H. SLRs—some department rely on these reports. Make reports easier to get.
- I. Make sure system is user friendly because some departments are not tech savvy
- J. Cost of systems
- K. Can system give student learning reports
- L. Want demos
- M. Faculty Senate and School will need to approve of system
- N. What goals are we wanting from the system

VI. Peer Review of Departmental Learning Reports

Five departments need to be reviewed this cycle. Two or three could be done this fall, leaving the rest for the early spring.

A Due date May 25th

B. History will be first scheduled for November 2nd at 10 AM

C. English and Humanities is scheduled for November 9th

D. Trying to schedule Psychology and Sociology but may need to wait until spring

E. Communications will be in the spring

F. Confirm who has access to the R: Drive

G. Give questions to the department a week ahead of the review

H. Meet where department wants to meet

I. Would like peer reviewers to not sit together. Prefer peer reviewers to be spread out.

VI. Institutional Assessment Report from Dr. Millikin

Dr. Millikin usually shares with the committee some of the findings that make their way into her annual reports to the regents. These include progress towards learning outcomes in programs and general education, ETS testing results, IDEA Center objectives, etc. If these are ready, she may wish to share some of the more significant results.

Dr. Millikin not available for meeting

Adjourn: 12:50 PM



RSU University Assessment Committee May 16, 2019

UNIVERSITY ASSESSMENT COMMITTEE MEETING MINUTES

Meeting Date: Thursday, May 16, 2019

Location: Health Science, Room 138

Present: Craig Zimmermann, Holly Kruse, Matt Oberrieder, Lori O'Malley, Sukhitha Vidurupola, David Bath, Mary Millikin

Absent: Peter MacPherson, Minia Suiter, Bryce Brimer, Mandy Moore

Called to Order: 10:30 am by committee chairperson, Dr. Craig Zimmermann

I. Announcements and Reports

None

II. Old Business

None

III. New Business

A. Agenda Item: Discussion of Peer Review Sessions

A general roundtable discussion concerning any thoughts/issues related to the last round of program peer reviews and the forthcoming student learning reports. No motions were made.

B. Agenda Item: Adopting an Assessment Management System

The committee observed a live product demonstration of the WEAVE Online system with hosts Brian Farrelly and Jordan Denton. WEAVE is an online centralized system for managing assessment and accreditation data for institutions in higher education. A product brochure is attached.

Member comments following the demo were mixed. While several saw the utility, others saw little improvement over our current system of programmatic assessment. There may, however, be strong benefits to the assessment of general education. Additional focused criticisms were: 1) the lack of an analytic component to analyze assessment data and 2) the potential to lose information due to the lack of a strong data backup system.

A product demo with the General Education Committee is planned for Fall 2019.

IV. Meeting adjourned at 12:30 pm.