

Academic Technology Committee

9-14-2018

1st meeting

Attendance:

Present: Dr. Gioia Kerlin, Andrea Smith, Dr. Gary Dotterer

Absent: Dr. Hugh Foley, Cecily Tubbs, Dr. Peter Macpherson, Vicki Reith, Brian Reeves

Old Business

Revisited the last agenda from 10-6-2015

- Revisited the last technology survey
 - Two new items were added from English and Humanities and from Math and Physical Sciences
 - Dr. Dotterer is to contact previous academic technology items to see if they were completed, see attached document
- Remodeling Computer Classrooms HH 132 & HH 258
 - Dr. Dotterer to determine if the updates were completed
- Academic Technology Plan
 - Looking to start fresh, no past plans were recovered

New Business

- Dr. Dotterer to find a new tool to collect information about technology issues and equipment that would store the information and to use as a survey to collect the information from faculty.
- Dr. Kerlin to send out digital officer elections email for chair.
 - Dr. Kerlin would remain chair if no other members want to take on that role
- Andrea Smith volunteered to take on the Secretary role.

Meeting adjourned at 10:57 am.

Minutes prepared by Dr. Gary Dotterer on 9-14-2018

Academic Tech Comm Minutes

Friday, October 12, 2018

Attendees: Andrea Smith, Gary Dotterer, Gioia Kerlin, Brian Reeves, Cecily Tubbs, Peter Macpherson

Guest: Cathy Burns

Items:

1. Update on previous ACS staffing discussion

Hired employee

2. Revisiting previous faculty concerns survey

Issues with students and system requirements; Safari issues for MyRSU

3. Discuss direction of higher ed to more online/distance learning and the need to have faculty trained to manage equipment/connections.

Academic Tech Comm Minutes

Friday, November 30, 2018

Called to order at 10:07.

Attendees: Gioia Kerlin, Vickie Reith, Peter McPherson, Andrea Smith

Old Business

- Minutes read from September meeting. Vickie motioned to approve. Peter seconded. Approved
- Minutes read from 10/12 meeting. Tabled discussion of Gary's updates since he was not able to attend. Noticed slight spelling errors. Peter motioned to approve amended minutes from October meeting. Vickie seconded. Approved

New Business

Academic Policy Review comm. inquired about combining the Academic Tech and Educational Tech committees due to overlap of purpose.

Discussed pros/cons

- If combine, need to drop the number of members
- Academic Tech doesn't currently have members from Bartlesville or Pryor campuses and if combined with Ed Tech, this policy requirement would be met

Gioia will email the rest of the committee to get their opinion before next meeting

Peter motioned to table this discussion until next meeting pending response from other committee members. Vickie seconded. Approved

Peter wrote the beginning of a program to detect PC specs for students. Requirements listed on MyRSU is vague and he's waiting to gather more info.

Next meeting set for Friday, December 14 at 10, if no conflicts with finals. Vickie motioned to adjourn. Gioia seconded. Approved

Adjourned at 10:45

Academic Tech Comm Minutes

Friday, March 1, 2019

Called to order at 10:10.

Attendees: Gioia Kerlin, Peter McPherson, Andrea Smith, Gary Dotterer, Cecily Tubbs, Vicky Reith

Old Business

- Combining committees is still up in the air.
- Peter wrote the beginning of a program to detect PC specs for students and he showed us the resulting info page from his program.

New Business

- Gary to get system requirements for cell phones to Peter.
- Discussed certain peripherals that are difficult to detect: microphone, headphones, webcams, etc.
- Gary showed us a web page that detects the equipment used by end users who accessed this page: www.w3schools.com/browsers/
- Update on ZOOM training and working with web-based tools to assist with teaching in a non-traditional manner.
- Gary to send link to whiteboard via tutor.com to committee members.
- Gary to ask Brian about SPAM filters.

Next meeting set for Friday, December 14 at 10, if no conflicts with finals. Peter motioned to adjourn. Gary seconded. Approved

Adjourned at 11:06