ROGERS STATE UNIVERSITY
Faculty Senate Committee Meeting
MINUTES OF MEETING

Date: March 1, 2019
Chairperson: Frank Elwell, PhD
Recorder: Amy Richards, PhD
Place: Executive Boardroom, Dr. Carolyn Taylor Center
Time Beginning: 1:17 pm
Time Adjourning: 3:20 pm

Members Present: ELWELL, FRANK, Chair
                        WOLLER, KEVIN Vice-Chair
                        SMITH, MARLA - absent
                        RICHARDS, AMY Secretary
                        EMMONS, SALLY
                              Parliamentarian
                        HATLEY, PAUL
                        CROTTY, KAITLIN
                        ADHIKAR, RAM - absent
                        GRAY, DANA - absent
                        SEO, JIN
                        COOMER, CATHY
                        KERLIN, GIOIA
                        BYCROFT, TERI
                        SPARLING, CURTIS
                        MCKEON, MIKE
                        MUNSELL, SONYA
                        HOUSEL, STEVE – guest

Topic	Discussion	Action
Call to Order:1:17 pm	Call to order by F. Elwell, Committee Chair	
1. Approval of Minutes	February 2019 minutes passed by e-vote.	A. Richards will have the approved minutes posted online.

Topic	Discussion	Action
2. Reports	Budget Advisory Committee: F. Elwell reported that a budget shortfall is 2.2 million is expected for next year. No increases from the government but no cuts expected. Massive cuts within the university will be required. Furloughs will be reinstated per the BAC. Decreasing furloughs by half just put RSU deeper into the hole financially per F. Elwell. There is no extra money unless a program can be painlessly cut. Money was taken out of reserves to decrease furloughs this semester per F. Elwell. K. Woller stated that furloughs were intended to be short-term. Discussion ensued with senators regarding the first round of faculty cuts that began today. Five faculty were told of their elimination of positions. We budgeted for a 4% decrease in enrollment. Suggestions would be to cut back on travel, supplies, for example. Leadership wants Senators to go back to their departments and ask for budget cutting ideas.	For informational purposes only.
	b. Treasurer's reports indicates $571.14 per M. Smith in the senate account. A request form was created by M. Smith for sanctioned committees, workshops,	Money request form, created by M. Smith, was approved unanimously by Senators.

Topic	Discussion	Action
	refreshments, etc. It must be given first to M. Smith. After review, it will be sent to the Senate Chair for review and approval.	
	c. The Academic Policy Review committee was asked to review the University Committees. Two major suggestions is to eliminate the Distant Edu Committee since it dovetails with Academic Technology and to eliminate the Strategic Planning Committee. Language changes suggested for membership of 6 faculty members for most committees. Current recommendations were brought forth regarding language for shared-governance. Assessment Committee wants to change their Function. It was noted that many committees have not met or responded to emails for this Review Committee. S. Housel stated that a description of Faculty Senate oversight is missing from this Review. S. Emmons reported that minutes are not being sent in to A. Richards or K. Fields for posting. C. Sparling reported that the use of computer tools to determine meeting times has not been effective. T. Bycroft shared that meeting the quorum for	For informational purposes only.

Topic	Discussion	Action
	meetings has been extremely difficult. K. Woller recommended that a report be generated at the end of the year which shares the names and members of committees who met and those who did not. T. Bycroft recommended using the Department Heads to oversee, monitor and ensure attendance to University committees by their faculty. S. Munsell reported that her committee is well-run under the chair of F. Grabowski. F. Elwell thinks that it would be useful for the Faculty Senate Chair needs to send out notes to Committee Chairs who have not submitted minutes nor met as a committee. M. McKeon states that he is on three active committees as well as Faculty Senate. Meeting online may allow for better responses from University Committees. K. Woller made three editing suggestions to the Academic Policies Review Committee findings. The question was posed whether first-year faculty be allowed to work on University committees. Also, should a limit of two committee membership per faculty be made?	**Motion that University faculty should be allowed to be on more than two committees. All faculty are eligible to serve on committees the first month of employment.** Motion: T. Bycroft accept the report as amended. 2nd P. Hatley All in favor For informational purposes only.

Topic	Discussion	Action
	Executive Committee F.Elwell said that the CTL are seeking a web designer. Adjourned 2:38pm Respectfully submitted by <u>Amy M. Richards, PhD, RN</u>, Secretary, Faculty Senate	<u>Frank Elwell, PhD</u> Chair, Faculty Senate