

ROGERS STATE UNIVERSITY
Faculty Senate Committee Meeting
MINUTES OF MEETING

Date: October 5, 2018

Chairperson: Frank Elwell

Recorder: Amy Richards

Place: Executive Boardroom, Dr. Carolyn Taylor Center

Time Beginning: 1:15 pm

Time Adjourning: 3:10 pm

Members Present:

Frank Elwell - Chair
 Kevin Woller, Vice-Chair
 Sally Emmons, Parliamentarian
 Marla Smith, Treasurer -
 absent
 Amy Richards, Secretary
 Cathy Coomer
 Kaitlin Crotty
 Dana Gray
 Paul Hatley
 Gioia Kerlin
 Mike McKeon
 Sonya Munsell
 Jin Seo
 Curtis Sparling - absent
 Kirk Voska
 Steve Housel, non-voting guest

| Topic | Discussion | Action |
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| Call to Order: 1:15 pm | Call to order by F. Elwell Committee Chair | |
| 1. Approval of Minutes | September, 2018 Minutes Reviewed by members | Motion: S. Emmons 2 nd : T. Bycroft |

| Topic | Discussion | Action |
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| | | Unanimous in favor for approval with changes. |
| 2. Faculty Awards | Chrissy Whiting-Madison lead a discussion with Senators on a newly created Award Procedure for Adjunct, Online, and Traditional. T. Bycroft recommended that students be included in the nomination process. | C. Whiting will share information received from this committee with the Faculty Award committee. |
| 3. Constitution Revision | K. Woller discussed several recommended changes to the Faculty Association and Faculty Senate Constitution. Reviewed the proposed changes with Senators. These proposed changes will be brought forward at the Spring Convocation. | K. Woller asked for comments. No comments for discussion were made by Senators. K. Woller asked that Senators encourage their department members to read the proposed changes. This will be voted upon at Spring Convocation. K. Woller and F. Elwell will send to all RSU faculty by email for review. Once all faculty have had a chance to review and submit comments, the comment will be reviewed by Senators. Lastly, 24 signatures will be required to discuss and vote on the proposed amendment per the current constitution. |
| 4. Review of QM Proposal | C. Sparling unable to attend today's meeting. | F. Elwell will place this topic on next month's agenda. |
| 5. Travel Approval Process | T. Bycroft shared that one of her constituents was concerned about the changes in the travel reimbursement. Suggested was a pre-approval process. | F. Elwell will report the outcome of his meeting with M. Meadors at the next Faculty Senate meetings. |

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| <p>6.RSU Website</p> | <p>Discussion ensued that faculty have reported travel reimbursement taking up to 5 or 6 months to complete. C.Coomer stated that she is having difficulty with paying her contract employee in a timely fashion. F. Elwell would like to meet with M.Meadors regarding the creation of a reimbursement checklist and to discuss reimbursement delays.</p> <p>C. Sparling not present. Agenda item on the RSU website deferred until the next Faculty Senate meeting.</p> <p>S. Housel stated that the website is lacking a wow factor and is uninspiring. K.Crotty reported that many of her department's suggestions to improve the library page were denied due to issues with the template. New content is not being created and it was recommended that RSU PR was lacking with being proactive. Web pages are not being updated. The Marketing Committee has not met for over a year, per C. Coomer. We presently do not have a Marketing Employee at this time at the University. F. Elwell suggested that Bruce Hartley, Cathy Kennemer, and Dana Gray attend a</p> | <p>For informational purposes only.</p> |

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| <p>7. Chair Report</p> | <p>marketing committee meeting.</p> <p>LMS issues F. Elwell sent a letter regarding the ongoing problems with our LMS system stating that RSU has an unreliable system. The Budget Committee reported that the problem was with Jenzabar and not this campus. Elwell reported that complaints be sent to Brian Reeves and Reeves will make up a form for students for complaints. Reeves will deal directly with Jenzabar Problems reported have been the unresponsiveness and timing out of the system, primarily in the mornings. Elwell reported that the site has been really slow. When the update occurred, due dates changed, times changed, and ability to take a test over changed. Students should email B. Reeves who will create a form so they know where to send their issues.</p> <p>F. Elwell began a Liberal Arts Account and would like to change its name to the Faculty Senate account. T.Bycroft stated that M. Smith would have the treasurer records regarding the current funds in the Faculty Senate account which is around \$100. Discussion ensued regarding</p> | <p>For informational purposes only.</p> <p>For Informational purposes only.</p> |

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| | <p>a move to combine the Liberal Arts Account with the Faculty Senate Account.</p> <p>G. F. Elwell reported that a Claremore city planner brought in a consultant. Elwell and other administrators met with the planner to discuss the goal of making HW 20 more of the main city street and would like to tie the University in to paths or parkways. They want to begin planning with input from faculty and focus groups. The next Faculty Senate meeting will host the consultant.</p> <p>H. University Committees An update on the committees served is to be submitted to S. Emmons by October 15. Elwell will send out the University Committee representation for review by the Faculty Senators.</p> <p>I. Budget Committee New roof for the library and netting for the baseball field were items talked about at the Budget Committee per F. Elwell. President Rice and Mr. Volturo met with Woller and Elwell. Volturo is waiting for the state budget results to come out which may eliminate furloughs from Jan to August 2019. It will be scrutinized with the goal of stopping furloughs</p> | <p>For informational purposes only.</p> <p>For informational purposes only.</p> <p>For informational purposes only.</p> |

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| <p>New Business</p> | <p>completely. S. Housel stated that reserves fluctuate. Enrollment is down 1-5% every semester. Reduction in workforce is a consideration. Discussion occurred regarding selling the Bartlesville and Pryor campuses. E-sports was suggested as a potential interest for the University by K. Woller.</p> <p>Appellate Committee Appellate Committee asked K. Woller to bring to Faculty Senate the fact that there is no appeal of denial of tenure. Discussion ensued and Faculty Senate verbalized understanding.</p> <p>Adjourned.</p> <p>Respectfully submitted by <u>Amy M. Richards, PhD, RN,</u> Secretary, Faculty Senate</p> | <p>For informational purposes only.</p> <p>Hatley motioned to adjourn. Voska seconded. All in favor unanimously.</p> <p><u>Frank Elwell, PhD</u> Chair, Faculty Senate</p> |

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