

STRATEGIC PLANNING AND INSTITUTIONAL EFFECTIVENESS
2012-2013 Unit Action Plan – Year Three

Unit Name: PHYSICAL PLANT

Unit Mission: The Physical Plant Department supports the University mission by providing University wide services, activities, and resources that complement and support academic programs and community interaction. We strive to accomplish this through our commitment to provide excellent customer service; by providing quality craftsmanship in the work we do; through flexibility in our work scheduling to support special functions, events, and projects; and through focus use of available resources.

Goal 3: Increase Diversity
 This *Unit Action Plan* Specifically Supports Commitment(S) **3.3**

Plan for 2012-2013
 This section due by April 1, 2012.

Report for 2012-2013
 This section due by May 17, 2013.

Objective	Evaluation Measure	Performance Standard	Action	Data/Findings	Status
3.3 Promote an Environment of tolerance and acceptance of diverse peoples and opinions	Federally mandated annual training re: harassment	All employees will participate in federally mandated annual training on harassment	Obtain training materials on harassment and diversity Open discussions in an acceptable and respectful manner	Training for all employees and students offered and completed.	Met

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Goal 4: Leverage Resources
 This *Unit Action Plan* Specifically Supports Commitment(S) **4.4**

Plan for 2012-2013 This section due by January 28, 2011.				Report for 2012-2013 This section due by April 1, 2011.	
Objective	Evaluation Measure	Performance Standard	Action	Data/Findings	Status
4.4 Update the Capital Project master Plan for all Campuses	Capital Project Master Plan	Yes/No Development of Capital Project Master Plan – provide a framework for guiding the evolution of the campus environment by building upon the existing physical attributes	<ul style="list-style-type: none"> Meet w/ faculty and staff to discuss projects that align with the University mission and commitments Assemble Project list including cost data 	Worked through the office of the Executive Vice President of Finance and Administration. Met with planning committee with University-wide participation. Plan established for Master Project Capital Plan.	Ongoing

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Goal 6: Promote Community Engagement
 This *Unit Action Plan* Specifically Supports Commitment(S) **6.4**

Plan for 2012-2013 This section due by January 28, 2011.				Report for 2012-2013 This section due by April 1, 2011.	
Objective	Evaluation Measure	Performance Standard	Action	Data/Findings	Status
6.4 Establish community engagement partnerships that vary in scale and formality, including defined goals, high quality content, and desired outcomes	Survey of staff and faculty to evaluate Physical Plant service	Average response will exceed 3.0 on a scale of 1 to 5, with 5 indicated strong satisfaction.	Volunteer department expertise to assist with events	Not completed. Will reschedule for upcoming academic year.	Not met. Rescheduled for next AY.

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Budget Request Supplement for Academic Year 2011-2012
 Year Two – Strategic Planning Cycle

This section due by April 1, 2011.						
University Objective	Action for 2011-2012	Requested Resources				Estimated Cost
		Human	Financial	Physical/Capital	Other (e.g., Technology)	