

Distance Education Committee Minutes

April 25, 2014

- I. Call to order 9:06am
President Rice welcomed the group and thanked them for their willingness to serve. He briefly explained the purpose of the Council. He excused himself to attend a previously scheduled meeting
- II. Roll Call
Members present: Kevin Abbott, Susan Bedwell, Leland Gray, Cheryl Hakel, Ronna Hatley, Caleb Leggett, Marisa Littlefield, Katie Navarro, Lisa Ramsey, Donna Spencer, Mary VanDiest, Tom Volturo – ex-officio member, Kristi Mallett - guest
- III. Regular Business
 - a. Approval of Minutes – first meeting; no minutes to approve
- IV. New Business
 - a. Mr. Volturo introduced the representatives with Beck Design.
 - b. Beck Design representatives gave a presentation with ideas regarding future growth of each campus. After the presentation, there was discussion about a potential Enrollment/Welcome Center located at the main entrance of the Claremore campus. The idea being that it is easy to find, welcoming, and a one-stop resource for new students and visitors to the campus.
 - c. Nomination and Election of Officers
 1. Secretary - Ronna Hatley and Cheryl Hakel were nominated; members voted by ballot. Cheryl Hakel was elected.
 2. Chair-Elect – Ronna Hatley, Marisa Littlefield, and Kay Brown were nominated; members voted by ballot, resulting in a tie between Hatley and Littlefield. A runoff vote resulted in Marisa Littlefield being elected.
 3. Chair – Ronna Hatley, Caleb Leggett, Leland Gray, and Kevin Abbott were nominated. Members voted by ballot, resulting in a tie between Gray and Hatley. A runoff vote resulted in Leland Gray being elected.
 - d. Discussion regarding regular meeting location and dates
Chairman Leland Gray will contact all members via email to discuss potential meeting dates and location for future council meetings.
 - e. New business not on agenda
Mr. Volturo mentioned that the University is considering leaving the OKHEEI group for health insurance. He asked them to keep that in mind, as the process could move quickly and a special council meeting could be requested.
- V. Adjournment
Meeting adjourned at 10:49am