

Library Committee Meeting Minutes

Friday, September 16

10 am in Library, Room 209

Meeting called by Jane Johansson

Library Committee Attending: Alan Lawless, Dr. Jane Johansson, Walter Kelly, Dr. David Newcomb, Scott Reed, and Robert Turner

Note taker Scott Reed

Long Range Library Objectives

Discussion: Alan Lawless & Sarah Clark

In accordance with the *RSU 2016-21 Strategic Plan*, the library has established the following long range goals of note: Establish RSU-Bartlesville Student Center and Library and renovate the northwest side of the second floor library into a learning commons space. These goals are in keeping with RSU's objective to "Enhance Organizational Culture and Strengthen Internal Communication System."

Library Objectives FY 2017

Discussion: Alan Lawless & Sarah Clark

For FY17, RSU Library's primary objectives include the following: Pre-test/Post-test for library instruction; 2. Explore and de-select DVD's and Spoken Cd's in response to drop in circulation; 3. Work on a disaster plan; 4. Celebrate National Library Week; 5. Scott and Ryan will serve on a diversity/multi-cultural committee; 6. Explore external sources for grants and donor funding for medium-term goals.

Book Allocation for faculty departments and Choice Cards

Discussion: Scott Murray

Book allocations are monies allocated annually to each department for selection of texts and other media as desired. The process is still handled through Choice, an organization that reviews potential materials and provides source abstracts on 3x5 cards and through Choice Online. The total allocations for 2016-17 is \$30,000.

Library Service for Faculty Tutorial

Discussion: Kaitlin Crotty

Kaitlin Crotty has created a video tutorial, available within the For Faculty link of the library web page, that informs faculty of reserve technology equipment, room reserves, customizable library instruction options, distance services, course reserves, interlibrary loans, and contact information.

Flipster

Discussion: Scott Murray

RSU Library has added Flipster to the database catalogue. Flipster provides digital access to journals and magazines that RSU subscribes to. Users can download the app on a mobile device and access the material anywhere now.

Sarah Clark's dissertation discussion

Discussion: Sarah Clark

Sarah Clark shared some of the highlights of her dissertation that earned her a Ph. D. in May in Educational Leadership for Higher Education. The dissertation concentrates on the following problem: Students seem to select and engage with mediators in ways that appear to be ineffective for learning how to navigate the information search process. Among her findings are the the following: Information seekers selected mediators whom they felt could address their needs; students typically used lessons learned via mediation to address perceived weaknesses in their information search abilities; mediation encounters influenced information-seeking behaviors in future searches; and effective mediation encounters were those that focused on the seeker's needs.

Library Committee Meeting Minutes

December 2, 2016

10 am in Library, Room 209

Attendees: Dr. Jane Johansson, Ram Adhikari, Don Glass, Alan Lawless, Scott Reed, Vicky Reith, Rob Turner, Dr. David Newcomb

Annual Report

Discussion: Sarah Clark

According to the *2014-16 Biennial Report*, RSU Libraries key accomplishments include the following: redesigned website; implemented Summon Discovery Service; opened Pryor branch; upgraded Claremore facilities; completed IMLS Grant to redesign/update information literacy tutorials; hired three new full-time library staff; implemented new chat/text help tool; added resources to MBA Program; participated in ethnographic research of US Gov't. depositories; completed first inventory since purchase of barcode scanner.

Book Spending Report and choice cards

Discussion: Scott Murray

As of 11/29/2016, \$23,268.40 of \$30,000 available spent. Departments encouraged to spend remaining funds soon to avoid losing them due to budget cuts. Choice Cards and online option for selecting texts available through Choice Magazine.

Project Muse

Discussion: Carolyn Gutierrez

Muse site provides humanities and social science content with over 120 publishers participating; students do not need to limit searches to scholarly journals through site; Muse articles can be found in Summon.

American Doctoral Dissertations

Discussion: Carolyn Gutierrez

Free database provided by Ebscohost that contains 58,000 theses and dissertations in full-text from 31 Universities in OHIOLink, 11,603 theses and dissertations from North Carolina State University, and additional theses and dissertations from Rochester Institute of Technology in New York. The original part of the database is *Doctoral Dissertations Accepted by American Universities 1933-1955*, though this section does not include full-text.

Library Technician Position update

Discussion: Alan Lawless

Ryan Dyar transferred from Library Tech/Acquisitions to Admissions, which more closely aligns with the master's degree that he is currently pursuing. The library will need to replace him for early Spring 2017.

Library Committee Meeting Minutes

2/24/2017

10 am in Library, Room 209

Attendees: Dr. Jane Johansson, Ram Adhikari, Don Glass, Walter Kelly, Alan Lawless, Dr. David Newcomb, Scott Reed, Rob Turner

December 2nd Minutes Approval: Scott R./Jane

Discussion: Minutes approved with amendment to add Dr. Newcomb to list of attendees.

New Library Staff Member: Alan

Discussion: Katherine Tennyson began working for the library on 1/23/2017. She earned her BA from RSU, formerly served as a library student worker, and is currently earning her master's degree at Southern Nazarene University.

Women's History Event: Scott

Discussion: On March 22 in STL RM 207, RSU professors and librarians will read short excerpts from books celebrating women's achievements. There will also be a display of books and DVDs about women's history available to check out. All faculty, staff, and students are invited.

Librarians Status Change: Alan

Discussion: Three of five librarians are non-exempt as of 12/01/2016. They must now complete time sheets and account for their hours. No overtime is allowed.

Choice Cards: Scott

Discussion: Choice Cards are again being dispensed. Faculty can access them directly through Scott or online. Requests for materials not provided through Choice are accepted.

Library Committee Meeting Minutes

4/4/2017

10 am in Library, Room 209

Attendees: Dr. Jane Johansson, Ram Adhikari, Don Glass, Walter Kelly, Alan Lawless, Scott Reed, Vicky Reith

Capital Equipment Request: Alan Lawless

For Fiscal Year 2016-2017, the library is requesting screenflex portable room dividers (\$5,876) to create additional study rooms. This request was approved in 2013 but delayed due to budget issues. A replacement public access computer (\$1,000) is also requested as required by RSU's government depository status, with a printer. Replacement couches and chairs (\$3,519) for third floor south study area is also requested. Finally the library requests 32 replacement chairs for current broken and uncomfortable lab seating. The total request amounts to \$12,123.

Women's History Event after report: Scott Murray

On Wednesday, March 22nd at 2:30 pm in room 207, RSU professors and librarians read short excerpts from books celebrating women's achievements. A display of books and DVDs about women's history was available to check out.

Choice cards and Book Allocations Update: Scott Murray

Choice Cards are again being dispensed. Faculty can access them directly through Scott or online. Requests for materials not provided through Choice are also accepted. As of April 12, 2017, \$13,801 in allocation funds remain. Departments are again encouraged to take advantage of the funds while they remain

My RSU Library: Kaitlin Crotty

Students and faculty can now directly access the library through the "Library Resources" link on the left panel of the MyRSU page within the Academics tab. In addition to library materials, the library page provides links to citation tutorials, study room reservations, new books and materials and several help links

Salem Press eBooks and Books: Scott Murray

In today's library committee meeting, Scott presented Salem Press E-books and pointed out some title series that may help students and researchers. Salem Press E-Books has a link that RSU Libraries currently has available for use. Other links include potential titles that could be added to the library collection. These titles include research materials such as primary documents, critical analysis articles, and reference material that help researchers learn more about a topic.

Ebook Central: Carolyn Gutierrez

Formerly Ebrary eBooks, Proquest's EBook Central is a search engine and repository for books in electronic form. The advantage of the new system is that it allows the user to access materials through their mobile devices. Users can also save titles of their selection on their own "bookshelf" and make annotations within the books.