

Minutes
Library Committee

Library Committee		Stratton Taylor Library 209	October 28, 2011
Members Present	Alan Lawless Laura Bottoms Janice Ferris Carolyn Gutierrez Sarah Clark Kelly Ewing (introduction) Daniel Eller	Emily Dial-Driver Jane Johansson Kirk Weller Lois O'Neal Michael Miller Phil Sample Thomas Carment (late)	Members Absent
Election: Kirk Weller was elected chair of the Library Committee. Emily Dial-Driver will serve as secretary.			
Minutes			
<p>Announcements</p> <p>New members of the STL staff include Kelly Ewing, Library Assistant-Circulation as of May 18, 2011. He has a Bachelor of Arts Degree in English from Northeastern State University, worked for nine years as Library Technician: Acquisitions/Audiovisual at Rogers State University Library (2000 to August 2009), and worked eight months (from October 2010) as circulation clerk at the Herman and Kate Kaiser Library Tulsa City-County Library. Daniel Eller is Library Technician-Acquisitions and Audiovisual as of September 7, 2011, with a master of arts degree in theological studies with an emphasis in film and culture from Bethel Seminary, St. Paul, MN, and a Bachelor of Arts degree in Psychology and Pastoral studies from Oral Roberts University. He worked three years and three months as Cataloging Technician at University of St. Thomas, Saint Paul, MN, from May 2008 to July 2011, and worked four years as Acquisitions Supervisor and Circulation services at Bethel Seminary Library, St. Paul, MN, from May 2004 to May 2008. Audrey Baker will be Library Assistant-Cataloging. She has an MA in Anthropology from the University of Arkansas, a BA in Anthropology from the University of Tulsa, and an AA in Liberal Arts from Rogers State University. She worked six months as Librarian II at the City of Pryor Public Library from August 2008 to January 2009 and worked other assorted jobs, such as dispatcher, technical assistant in the Arkansas Archaeological Survey, NAGPRA Compliance Coordinator, and purchasing assistant.</p> <p>Jan Ferris will be retiring December 2011. Many of her duties, including interlibrary loan, will be assumed by Kelly Ewing.</p> <p>The library is introducing new e-services, among them Ebrary, which brings e-holdings to more than 100,000 e-books, all of which can be viewed by more than one subscriber simultaneously, which will be useful for multi-campus organizations and for distance learners. Ebrary has new features that allow materials to become part of the collection. One such item might be <i>Cooweescoowee</i>. (See Appendix A for more details.)</p> <p>The library is now subscribing to ACLS (American Council of Learned Societies), which contains material from 1820-2011. (See Appendix B for details.)</p> <p>E-books are becoming ever more important. (See Appendix C for more detail.)</p> <p>The library has instituted new forms and boxes for complaints, compliments, and comments.</p> <p>The dollar amount to the departments for books will remain the same as last year. (See Appendices D and E for more detail.)</p>			
Next Meeting: Dec. 2, 2011 at 2:30 p.m. in STL 209-Dec. 9 at 2:30 2:00 p.m. in STL 209 (change after meeting)			
Appendices			
Appendix A Ebrary			

Around the middle of September 2011, the library added a new collection of eBooks called Ebrary's Academic Complete with 70,000 eBooks. With the addition of Academic Complete we more than doubled our existing eBook collection to well over 100,000 eBooks. One of the strongest selling points of Academic Complete is that it allows for unlimited simultaneous users (unlike Ebsco eBooks which only allows one use at a time) and therefore is ideal for class assignments. Ebrary will also allow us to help support our multi-campus locations as well as our diverse distance learners. A review in the peer reviewed *Choice* magazine, July 2010, highly recommended Ebrary Academic Complete for lower-level undergraduates and above.

The first Ebrary Subject Title Count shows the total number of eBooks in the different disciplines. Ebrary has made a conscientious attempt to broaden the subject parameters of the database; users will find a noticeable increase in medical, science, and technology titles. Ebrary offers an excellent selection of 500 academic publishers as well as a good array of multidisciplinary topics. Best of all, the collection is available to any number of students at any time and continues to grow at no additional cost.

Ebrary is easy to use. We especially like the capability of setting up our personal bookshelf feature. Students will enjoy note-taking, highlighting, and being able to browse the text of the book for their research. Another great feature is the ability to search the full text of the book, not just the title/author/subject searches that are usually found in catalogs. The Ebrary platform makes reading and printing easy and convenient. Ebrary has the best tools for saving research. We wish the same tools were in the other database packages. Ebrary also connects to our RefWorks.

Just yesterday Ebrary announced that we will be able to download Ebrary content to computers and other devices including the Kobo, Nook, and Sony Reader; the iPad & iPhone (which will require additional software); and Kindle (only chapters and page ranges). Over the next few weeks Ebrary will be enabling the download feature for most Ebrary sites at no additional charge. Cambridge University Press is the only publisher not participating in this endeavor. We will have unlimited simultaneous downloads per channel, a maximum download period of 14 days, as well as simultaneous online and offline access, and up to 10 simultaneous downloads per patron.

Ebrary's DASH! (Data Sharing, Fast) will allow us to create searchable archives of yearbooks and other special collection without having to pay for expensive equipment. DASH! can be used to create and share collections within the institution, and openly on the web. In fact we have already begun downloading the 1952 OMA yearbook. We plan on downloading as many yearbooks as possible.

Appendix B

ACLS Humanities E-Book

ACLS Humanities E-Book (HEB) is an online collection of 3,300 books of high quality in the humanities.

500 titles are being added each year.

Books are recommended by individual scholars and committees of participating learned societies.

Prize-winning titles are included (American and National Book Awards, Jackson-Turner, Pulitzer and many others).

Both in- and out-of-print titles are available.

Publication dates range from 1820s to 2011.

For users who also want a physical copy, nearly 400 titles are available in various print-on-demand formats.

The entire library is fully searchable – simple, Boolean, proximity & bibliographic.

Titles are linked to their reviews in JSTOR.

An HEB subscription enables instructors to assign e-books for courses on e-reserve, rather than requiring student to purchase print books.

The basic search screen offers the option of searching the full-text of the entirety of HEB and Gutenberg project. These collections are searchable by author's name, title or subject.

[Search Naples](#)

[Click on search results](#)

When seeking materials from HEB, browsing is an alternative to searching. Lists of authors, titles, or subjects can be viewed.

The Library of Congress Subject Area is quite helpful.

[Search subject](#)

[United States-history-revolution, 1775-1783](#)

[United States-history-civil war, 1861-1865](#)

[Literature](#)

[Music](#)

Red book symbol designates a page image book which contains exact page images of the print book.

XML Title – text is chunked and delivered by sections rather than pages.

[Pick blue symbol book](#)

[Pick illustrations or maps](#)

You may print up to three pages at a time.

Downloading is not an option at this time.

“ACLS Humanities E-Book offers resources that enable students and faculty to study and understand the past. It comprises carefully selected academic monographs related to humanities. It includes the classic, established scholarship of history, and a growing number of works in related fields. It is this combination of superlative content and a straight-forward, user-friendly interface that has convinced

680 libraries and consortia to subscribe to this collection. It is a noteworthy addition to any academic library collection” and “ACLS is to be applauded for exposing such a remarkable collection of works to a potentially much broader public” (*Choice*, August 2008).

Appendix C EBooks

“In every year of the last decade electronic materials expenditures have grown sharply, anywhere between two and ten times faster than other materials expenditures have and the average ARL university library was spending 51% of its material budget on electronic resources.”

“Print books, while still important in various disciplines, compete for scarce dollars with digital products that are available remotely and that can be incorporate into new workflows.”

“Resources that are only available on-site, such as print books, print journals, and microforms for which no digital surrogates exist, are overshadowed by digital resources that are seamlessly available from wherever a student or professor happens to authenticate access. If an item is not available online, it has less and less importance to many of our patrons. The treasures of our book collection will not be unlocked by the next generation unless these books are available online.”

“Faculty felt that online publication had significant advantages: these include the ability to reach a larger audience, ease of access by readers, more rapid publication even when peer reviewed, the ability to search within and across texts, and the opportunity to make use of hyperlinks.”

(*Challenges and Possibilities for Collection Management in a Digital Age* by Tony Horava, Library Resources and Technical Services)

EBooks support all three campuses as well as distance learners. Space is very limited in the present facility for future physical library materials. E-books reduce costs associated with shelving, circulation, management and storage; increase discoverability and usage; provide anytime/anywhere access and greater portability; offer greater utility such as research tools and other functionality. The circulation of print books has decreased dramatically over the past five years from 11,502 in FY 06 to 7,856 in FY 11. The number of searches of Ebsco EBooks has risen from 2,316 in FY 09 to 7,767 in FY 10 to 41,089 in FY 11. Total number of eBooks downloaded from Ebsco books in FY 2011 was 4,611 (the first year we have a figure for downloaded eBooks).

“While I agree that over time print collections might decrease the digital collection will continue to increase at phenomenal rates “ (*Library Journal*, May 1, 2010).

Minutes
Library Committee

Library Committee		Stratton Taylor Library 209	December 9, 2011
Members Present	Alan Lawless Laura Bottoms Janice Ferris Carolyn Gutierrez Sarah Clark Emily Dial-Driver	Jane Johansson Kirk Weller Lois O'Neal Michael Miller Don Glass Phil Sample Thomas Carment (late)	Members Absent

Acquisitions: Laura Bottoms acquainted the committee with acquisitions update. (See Appendix A.) She noted that a new acquisition assistant was hired: Daniel???

Embedded Librarians: Sarah Clark gave information on the possibility of an embedded librarian in on-line or blended classes.

What is an "Embedded Librarian"?

Basically, embedded librarians do the same things our instruction librarians would do if your class was meeting in a physical classroom, but with a twist. Early in the semester, your embedded librarian will post a brief multimedia "lecture" introducing students to the ins and outs of research in the subject areas covered in your course. Students will also be directed to the new [library tutorials](#), to do some practice searching and to become familiar with the tools they'll be using throughout the semester. In addition, your librarian will be available on the class discussion boards throughout the semester, mostly "lurking" in the background, but occasionally speaking up to mention a useful source or to answer any research-related questions that students have.

Have Embedded Librarian services shown results in improving students' research skills?

While this service is relatively new for academic libraries (the first mention in the professional literature is from 2004), and there have been few studies evaluating students' information literacy skills, anecdotal reports and case studies from librarians and faculty members suggest that an embedded librarian will increase your online students' understanding and use of library resources and give them the tools they need to find and use quality information. If you would like to know more about other universities' experiences with Embedded Librarian services, contact Sarah Clark for a bibliography of recent articles on the subject.

Will this mean extra work for me?

Aside from an email or two, no! After requesting an embedded librarian for your upcoming class, your assigned librarian will contact you to find out more about your class and the research assignments that will be involved. In addition, let us know of any technologies, resources, or issues that you would like emphasized by your librarian in her lecture, or if you would like the librarian to create a credit or non-credit assignment in research skills and evaluating sources. After that initial conversation, your librarian will contact the Center for Teaching and Learning to be added to your WebCT course as a Teaching Assistant, and your librarian will send you any file(s) to be posted, such as lectures and assignments. Your librarian will log on daily to monitor discussion postings, and will respond on her own as appropriate. Of

course, if you have questions or suggestions, please call or email any time!

If this service sounds like it could be helpful to you and your students, please contact [Sarah Clark](#) for information on scheduling an embedded librarian for your course.

Janice Ferris Recognition: Jan Ferris, who has been with the library 23 years, is leaving in one week. She was the second MLS librarian hired at Rogers State University. She has served the library and the RSU community with grace and capability. During her tenure, the number of interlibrary loan requests has increased from 100/year to over 1,000/year. She has worked with serials (periodic items) and coordinated and performed library instruction. She will most certainly be missed.

Collection Development Librarian Search: Interviews for a collection development librarian continue.

Assessment Update: The library will do a LibQual+ survey in the spring 2013 if this item is approved at the budget hearings in the spring 2012.

Next Meeting: The next meeting will be Jan. 27th at 2:00 p.m. in STL 209.

Minutes

Library Committee

Library Committee	Stratton Taylor Library 209	January 27, 2012
Members	Kirk Weller, Chair	Lois O'Neal
Present	Alan Lawless	Coleen Wilson for Michael Miller
	Laura Bottoms	Miller
	George Gottschalk	Don Glass
	Carolyn Gutierrez	Phil Sample
	Sarah Clark	Emily Dial-Driver, Sec.
	Jane Johansson	Thomas Carment (late)

Minutes: Minutes of the last two meetings were accepted with amendments. Minutes will be sent to Dr. Beck and Kelli Fields.

New Collection Development Librarian: Alan Lawless introduced George Gottschalk, the new Collection Development Librarian.

Comment, Complaints, and Compliments: Sarah Clark gave information on the new links on the main library web page that elicit responses of comments, complaints, and compliments. This is an assessment measure as well as a method to receive feedback.

Evaluation of Library Instruction: Sarah Clark gave information about surveys on instruction effectiveness handed out at orientation and composition library instruction sessions.

Small Business Reference Center: Carolyn Gutierrez spoke of a new resource for small businesses and the Innovation Center: the Small Business Resource Center, a link on the library's web page. It includes resources and references pertinent to small businesses and business innovation.

Faculty Donations of Dissertations and Books: Laura Bottoms introduced a letter asking faculty to donate their dissertations and their published books. See Appendix A.

Choice Cards: Laura Bottoms disseminated Choice Cards and again presented figures on department expenditures from 2011.

LibQual+: Alan Lawless spoke on the LibQual+ assessment instrument. Hopefully funding for LibQual+ will be forthcoming in the library budget for FY 2013. See Appendix B.

Next Meeting: The next meeting will be March 9 at 2:00 p.m. in STL 209.

APPENDIX A

The best library that RSU has ever had is trying to get better! One service we would like to offer is to provide copies of dissertations and other books written by as many RSU Faculty and Staff as possible.

Doctoral dissertations by Drs. Larry Rice, Emily Dial-Driver, Hugh Foley, and David Tait are already in the library. All were gifts from the authors, gratefully received and available to be read. We are accepting such donations with the intent of placing them in the book collection, after listing them in the library catalog.

In addition, books by several faculty and staff are available in the library: Drs. Frank Elwell, Emily Dial-Driver, Jim Ford, Hugh Foley, Frank Grabowski, Jane Johansson, Holly Kruse, Gary Marché, Carolyn Taylor, Sally Emmons-Featherston, Carole Burrage, and Ms. Catherine Heimdale are all represented. Thanks to all these authors!

Will you help improve your library? We would very much like to have a copy of your book or dissertation, for other readers to learn from and enjoy. If you don't have a spare copy to donate, we would appreciate the information so we can order a copy. If we already have your book or dissertation, but have not mentioned it here, please help us to recognize it and add your name to the list which is being built. In either case, please contact me directly.

Best regards,

Laura Bottoms
Associate Director
RSU Library
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lbottoms@rsu.edu

APPENDIX B



What is LibQUAL+?

LibQUAL+ is a suite of services that libraries use to solicit, track, understand, and act upon users' opinions of service quality, offered by the Association of Research Libraries (ARL). The program's centerpiece is a rigorously tested Web-based survey paired with training that helps libraries assess and improve services, change organizational culture, and market the library. The survey measures library users' minimum, perceived, and desired levels of service quality across three dimensions:

- Affect of Service,
- Information Control, and
- Library as Place.

LibQUAL+ aims to:

- Foster a culture of excellence in providing of excellence in providing library service;
- Help libraries better understand user perceptions of library service quality;
- Collect and interpret library user feedback systematically over time;
- Provide libraries with comparable assessment information from peer institutions;
- Identify best practices in library services; and
- Enhance library staff members' analytical skills for interpreting and acting on data.

Since 2000, more than **1,200 libraries** have participated in LibQUAL+, including college & university libraries, community college libraries, health science libraries, law libraries, and public libraries.

Why should RSU participate?

LibQUAL+ will give RSU library users a chance to tell us where our services need improvement so we can respond to and better manage their expectations. We can then develop services that better meet our users' expectations by comparing our library's data with that of peer institutions and examining the practices of those libraries that are evaluated highly by their users.

Through participation RSU will:

- Receive institutional reports and data enabling the library to assess whether services are meeting users' expectations
- Receive aggregate reports that compare the RSU library's performance with peer institutions
- Join a community interested in developing excellence in library services
- Receive survey data that will help RSU identify best practices, analyze deficits, and effectively allocate resources

How is the LibQUAL+ survey conducted?

The library will invite users to take the survey, distributing the URL for the library's web form via e-mail, the library's Web site, and Facebook. Respondents complete the survey form and their answers are sent to the LibQUAL+ database. The data are analyzed and presented to the library in reports describing RSU users' desired, perceived, and minimum expectations of service.

Minutes
Library Committee

Library Committee

Stratton Taylor Library 209

March 30, 2012

Members Kirk Weller, Chair

Don Glass

Members Absent

Present

Alan Lawless

Emily Dial-Driver, Sec.

Lois O'Neal

Laura Bottoms

Phil Sample

George Gottschalk

Thomas Carment

Carolyn Gutierrez

Sarah Clark

Jane Johansson

Michael Miller

Minutes: Minutes of the January 2012 meeting were accepted with amendments. Minutes will be sent to Dr. Beck and Kelli Fields.

Acquisitions: Laura Bottoms and George Gottschalk discussed the basis for the acquisition formula. The acquisition formula was last updated September 2011. The formula is based in one category on a flat amount per department and in other categories on calculations based on number of bachelor's degree plans and options, on circulation figures, and on average cost per book.

If department requests exceed the amount determined by formula, unspent funds may be used for those expressed demand requests. Further unspent funds may be spent in accordance with librarian's determinations, based on information not immediately available to the departments.

See Appendix A for the latest acquisition list.

Credo Reference: Carolyn Gutierrez gave information on Credo Reference, a recent acquisition with 460 reference books and links to most library sources.

Ebrary Patron Driven Access: Carolyn Gutierrez and Alan Lawless discussed a new way for patrons to determine acquisitions. The ebook budget is not part of department allocations. Ebrary is the link that allows patrons to determine book purchases. See Appendix B.

Next Meeting: The next meeting will be April 27 at 2:00 p.m. in STL 209.

Appendix A

Book Expenditures Report (based on 2011-12 allocation)

	Dept Bk Allocation	% of Total	Encumbered or Spent	% Spent	LB/GG \$ Remaining
Comm	\$ 2,781.77	7%	\$412.37	15%	\$ 2,369.40
Eng/Hum	\$ 3,803.01	10%	\$ 3,509.81	92%	\$ 293.20
Fine Arts	\$ 4,391.42	11%	\$ 4,221.19	96%	\$ 170.23
PSCJ	\$ 5,303.94	13%	\$ 1,368.15	26%	\$ 3,935.79
HistPolSci*	\$ 6,439.74	16%	\$ 3465.42	54%	\$ 2,974.32
Bus	\$ 4,991.25	12%	\$ 359.17	7%	\$ 4,632.08
Aptec	\$ 3,710.80	9%	\$ 2,672.36	72%	\$ 1,038.44
SportMgt	\$ 1,948.01	5%	\$ 1,000.90	51%	\$ 947.11
Bio	\$ 2,799.28	7%	\$ 2457.78	88%	\$ 341.50
MathPhySci	\$ 1,593.24	4%	\$ 26.94	2%	\$ 1,566.30
HealthSci	\$ 2,237.59	6%	\$ -	0%	\$ 2,237.59
Totals:	\$ 40,000.05	100%	\$ 19,494.09	49%	\$ 20,505.96

*Hist and Poli Sci are \$ 3,219.87 each, dividing their joint allocation in half. History has spent \$1529.72, and Gov. has spent \$2690.15 to date.

APPENDIX B

Ebrary Patron Driven Acquisition Purchase Plan for Ebooks/RSU Library

Our Ebook History

RSU Library presently has purchased ebooks in its collection from multiple vendors, including *ebrary*, *NetLibrary/EBSCO Ebooks*, *ACLS Humanities*, *Credo Reference*, and *Salem*. We have additional ebooks for which we have access through the federal government, Gale, and ebook sites such as Project Gutenberg.

RSU Library's first purchases of ebooks were from NetLibrary about 12 years ago through a library consortium. We continued to purchase shared ebook packages for academic libraries through 2010. In 2010, NetLibrary was purchased by EBSCO and became EBSCO

Ebooks. The ebooks were moved from the NetLibrary platform in 2011 to the EBSCOhost platform. Last summer we purchased five ebook subject sets from EBSCO. The subject sets were composed of ebook titles selected by EBSCO. We currently have 40,000+ ebooks from EBSCO Ebooks/NetLibrary.

In the summer of 2011 we received access to 13 multi-volume reference titles in *Gale Virtual Reference Library* through a purchase by the Oklahoma Council of Academic Library Directors (OCALD) for its members. Just this week 13 additional multi-volume reference titles were purchased by RSU to add to our GVRL collection.

Over the past year or two, as a result of purchasing print reference titles from Salem Press we have also received access to the electronic versions of 14 multi-volume Salem titles.

In the fall of 2011 we *subscribed* to the *Academic Complete* collection from ebrary. In ebrary's subscription plan, ebrary adds new books throughout the year and removes others. This was a new model for us at that time, as all ebooks previously had been purchases. Subscription titles can be viewed simultaneously by multiple users, whereas our purchased titles can be viewed by one person at a time, just as with print books. This winter, 53 ebook titles were selected by RSU acquisitions staff and added to our ebrary collection. This was the first purchase of individual titles selected by staff.

In the fall of 2011 we subscribed to *ACLS Humanities E-Book* collection, a collection of 3,300 titles from the American Council of Learned Societies. Four hundred new titles will be added sometime this spring and 300-400 new titles will be added annually.

Patron Driven Acquisition from ebrary

We recently added a new model to our ebook acquisitions. We have become involved in ebrary's patron driven acquisition program. For this program we set up a deposit account with ebrary. We then received access through our ebrary platform to over 100,000 ebook titles, not in our previous ebrary purchase or in the subscription. We set limits for titles from 2005 forward, a maximum purchase price of \$250, and English only titles. When ebrary users trigger one of the titles it will then be purchased. For a purchase the triggers are

1. Ten pages in the core of the text used
2. Ten minutes or more spent consecutively in a title
3. Any copy of text or print in a session
4. Download of ebrary content to the desktop, or otherwise.

The deposit account has to be spent in a year. We have had four purchases triggered since we began about three weeks ago. This is a way for our users to select the books that they need and want.