

Minutes of the Rogers State University Faculty Senate 1 September 2005

I. Meeting called to order by Chair at 2:00. Members present: Hatley, Newcomb, Sample, Graham, Mackie, Soe, Sutton.

II. Old business

A. Department Heads and Summer Teaching: The fact that department heads are required to teach a class during the summer semester but are not paid for it was discussed. The members felt that the fact that deans were allowed to teach in the summer with pay while the department heads were not paid was not fair. It was moved, seconded, and passed to send a memo to Dr. Wiley recommending that this requirement be dropped.

B. Teaching at RSU Bartlesville: The apparent inconsistency in planning for the Bartlesville was discussed. Originally, the campus was handled solely by adjuncts and distance learning classes. Then, full time faculty were hired for the campus. They were then brought back to the main campus and adjuncts and distance classes were re-utilized. Now full time faculty from the main campus are going to be required to spend two days a week on the Bartlesville campus. It was pointed out that both the students in Bartlesville and the faculty in Claremore were not satisfied with this situation.

When classes started this semester, the students in Bartlesville were met with an unfinished building and had to walk through a construction site to get up to their classes. They had never been completely satisfied with adjuncts and are still not satisfied with having faculty from the main campus there on a part time basis. Also, they were not happy with the parking situation.

The faculty here in Claremore are also not happy. At the present time, school vehicles are not going to be provided for faculty being required to go to Bartlesville two days a week. With gas prices at their current level, the amount of travel reimbursement authorized by the state will not begin to cover the expenses, to say nothing about the wear and tear on their vehicles. In addition, spending two days in Bartlesville will severely limit their ability to serve on committees, which is required for promotion and tenure applications. It will also make research much more difficult.

It was moved, seconded, and passed to send a memo to Dr. Wiley requesting that the University hire full time faculty and staff for the Bartlesville campus by Fall of 2006 or before, if possible. In the meantime, the administration is requested to make school vehicles available for the faculty having to travel to Bartlesville.

C. Faculty Parking: This issue was tabled for the time being.

D. Faculty/Staff reimbursement for classes: It was pointed out that some faculty were being required to obtain advanced degrees in order to remain at the institution. Some of these had been told verbally that the University would cover all their expenses for these degrees. This is not the case, and the amount covered by the institution (\$125 per credit hour) does not cover much of the expense involved in getting a advanced degree. The nurses were tasked with researching the cost information and what other institutions do in situations like this and reporting back to the Senate.

E. Faculty/Staff Payroll Deductions: tabled.

F. New faculty were assigned to committees and the committee list updated.

III. New Business

A. The Faculty Association meeting for this semester was scheduled for Thursday, the 8th of September 2005 at 3:00 p.m. in HH146. A representative from the Senate will reserve the large room for the meeting.

B. The Faculty Senate will meet briefly immediately (at 2:30) in the same place on the 8th.

IV. The meeting was adjourned.

Minutes of the Rogers State University Faculty Senate 8 September 2005

- I. Meeting called to order by Chair at 2:30 p.m.. Members present: Hatley, Mackie, Sample, Seward, Soe, Sutton.
- II. Old Business:
 - A. The Chair reported on the memos that had been sent to Dr. Wiley with regard to the situation at Bartlesville and department heads.
 - B. Faculty summer pay was discussed, but no decision was reached, as the meeting was a very abbreviated one. It will be brought up again next time.
- III. The permanent meeting time for the semester was set at 1:00 p.m. on Wednesday afternoons.
- IV. The next meeting will be Wednesday, the 8th of October at 1:00 p.m. in the Bunker.
- V. The meeting was adjourned at 3:00 p.m. in order to hold the Faculty Association meeting.

Minutes of the Rogers State University Faculty Senate Oct. 6, 2005

The RSU Faculty Senate held a meeting Oct. 6, 2005, at 1:45 p.m. in basement of the Auditorium.

MEMBERS present were

Paul Hatley (Chair)	Peter Macpherson
Gary Moeller	Terry Sutton
Phil Sample	Mary Mackie
Min Soe	David Newcomb
Sharon Fernlund	

APPROVAL OF MINUTES

Minutes from the last meeting of the Faculty Senate were approved.

BUSINESS

OLD

1. Questions about the summer teaching load – unofficially presented to Dr. Elwell to take to Academic Council.
2. Bartlesville- President mentioned possible \$250 stipend to help with travel. This was tabled. Senators will talk to their departments and return comments to the Senate.
3. RSU Tuition and Fees, reduction for family members – Peter Macpherson will contact other faculty senates in state as to such possible practices at those institutions.
4. Faculty/Staff payroll deductions – Tabled until next meeting.

NEW

1. Tuition reimbursement – it was decided to confer with the nursing faculty for clarification on this proposal – get specifics and check with other universities on their policies.
2. Ratings on Faculty Evaluations – from Faculty Development Committee – Moved and passed to send memo from FDC with Faculty Senate endorsement.
3. Medical reimbursement account (MRA) – Terry Sutton brought proposal to increase the maximum allowable MRA at RSU to \$5,000. The Senate asked him to get current rate and re-do memo. When revised Paul will forward to Dr. Wiley.
4. Apparently there is a need to track memos sent to administration from FS.
5. Withdraw dates – too late – to be discussed at next meeting.

NEXT MEETING

The next meeting of the Faculty Senate will be Nov. 3, 2005.

SUBMITTED BY Gary Moeller, Secretary

APPROVED

Faculty Senate Minutes

Nov. 3, 2005

Meeting was called to order by Paul Hatley at 1:45. Members present, Paul Hatley, Sharon Fernlund, Peter Macpherson, Kimberly Graham, Phil Sample, Mary Mackie, Terry Sutton, Min Soe, Gary Moeller.

Minutes from last meeting approved.

Item 1. Jan Carroll spoke extensively to the senate on the policies of Academic Computing Services and purchasing procedures (all of which should be readily available in RSU literature (?).)

Old Business

Item 2. Kimberly addressed specific problems concerning Reimbursement of Faculty Pursuing Advanced or Terminal Degrees. Her RFPAT experience is negative. She was first told by RSU officials that there would be no out-of-pocket expenses in her higher degree pursuit. That apparently and in reality was not the case. This sparked the continuing issue of whether new faculty are being misled. **FS Actions Suggested** – Look into Policies and Procedures or Faculty Development policies on RFPAT – Request clarification through memo to Dr. Minks, but first have Kim write draft to FS. The memo will address the impact misleading practices have on the recruitment and retention of nursing faculty.

Item 3. Medical Reimbursement Account – reviewed letter to be sent to Dr. Wiley.

Items 4 & 5. Discussion of tracking requests/memos to administration as concerns such things as mileage stipends to B'ville and RSU Tuition and Fee Reductions for Family Members. **FS Action Suggested** – Have MMM draft memo to FS concerning stipends. – Date and number memos.

Item 6. Withdrawal dates – **table until Dec 1 meeting.** (which was moved to Feb. 3, 2006)

New Business

Item 1. Updates provided on Policies and Procedures concerning Promotion and Tenure. Should there be examples of proper procedures provided? Who's changing the policies?

Item 2. Faculty time for advising and checking transcripts. Discussion – needs change – won't happen in our life-time. MMM suggested we gather info. On office hours (from other institutions) – **table for Dec. (Feb.) meeting.**

Item 3. Phil moved that we have Paul make an informal request of Dr. Wiley to check on the possibility of issuing more formal check stubs. Problems have occurred in credit matters because of the current unofficial look of our stubs.