

# Rogers State University

## Faculty Senate Meeting Minutes

### September 28, 2000

The RSU Faculty Association held a meeting September 28, 2000, at 3:00 p.m. in Herrington Hall 146.

**MEMBERS** present: 24. Frank Sesso (Faculty Senate/Association Chair) chaired the meeting.

#### **OLD BUSINESS**

Senate members were introduced: Phil Sample (Vice-Chair), Emily Dial-Driver (Secretary), Carole Burrage (Parliamentarian), Pam Fowler (Senator, Health Sciences), Eldon Hallum (Senator, Communications and Fine Arts), Paul Hatley (Senator, Social and Behavioral Science), Richard Ronan (Senator, Applied Technology), Patrick Seward (Senator, Science and Mathematics), Sandy Zingo (Senator, Business). Jan Jones Nolen (Treasurer) was introduced in absentia.

Sandy Zingo, in lieu of Jan Jones Nolen, collected dues of \$5.00 (optional).

Announcements followed:

- A report on the status of committee appointments was tendered. Frank Sesso has asked for clarification on some issues.
- A pre-Christmas break Faculty Association gathering is planned. If we are to have food, the Treasurer should know two months in advance in order to process a purchase order.
- Tom Guild, President of the Oklahoma chapter of the American Association of University Professors, has been invited to talk to the Faculty Association in October about AAUP policies, purposes, and roles and about SQ 686.
- Suggestions for interesting and informative speakers are solicited from all members of the Association.

#### **NEW BUSINESS**

Questions and comments followed:

- The Academic Policies and Procedures Manual says that a committee of all full-time faculty members teaching a general education course should select textbooks for the course. This has been interpreted to mean that the committee should select only one textbook to be used in all sections of the course. Some faculty are concerned.
- Faculty load, especially in relation to compressed video student numbers, is a concern. The Distance Education Task Force should be addressing this question.
- We should request a block of time at the beginning-of-the-year occurrences to hold the initial meeting of the Faculty Association.
- The relationship of the faculty and administration is a concern, especially regarding faculty governance, faculty evaluation, and curriculum issues. A faculty member was tasked with drafting a memorandum to submit to the Faculty Senate about these issues.
- Committees are to report activities to the Association; the administration should also report in order to encourage cooperation and communication.
- The Secretary should e-mail a notice to all faculty about promotion and tenure deadlines.

#### **NEXT MEETING**

The next meeting has not been called.

**APPROVED:** October 2, 2000

ATTACHMENT 1: September 28, 2000, Faculty Senate Minutes

-----Original Message-----

**From:** Sesso Frank  
**Sent:** Thursday, September 28, 2000 12:25 PM  
**To:** Minks Larry  
**Subject:** committee assignments

**TO:** Dr. Larry Minks  
Assistant Vice-President for Academic Affairs/Instruction

**FROM:** Frank Sesso  
Chair, Faculty Senate/Association

**DATE:** September 28, 2000

**SUBJECT:** Membership on RSU Committees

When the Faculty Senate proposed committee structure for the 2000-01 school year, it considered the suggestions that you made: that each faculty member should serve on no more than two committees, if possible; that each committee retain the majority of its members for continuity; and that chairs for Academic Policies, Assessment, Curriculum, Faculty Development, Strategic Planning, Technology Planning, and Academic Integrity remain in place. The Senate added the following parameters: that department heads might serve as committee members; that faculty should request membership and those requests be honored insofar as it was possible under the other restraints on membership; and that each department should be represented on each committee.

According to my review of the new committee structure, it appears that the School of Applied Technology is not represented on the Strategic Planning Committee; that one department of the School of Applied Technology is not represented on the Scholarship, Academic Integrity, Student Conduct, Enrollment Management, Research, and Technology Planning Committees; and that the Department of Communications and Fin Arts is not represented on the Faculty Development, Scholarship, and Enrollment Management Committees. The Senate was concerned that all departments be represented on these important University committees. Perhaps I have overlooked a factor. Could we discuss this issue so I could carry a clearer understanding back to the Senate?

ATTACHMENT 2: September 28, 2000, Faculty Senate Minutes

TO: Dr. Larry Minks  
Assistant Vice-President for Academic Affairs/Instruction

FROM: Frank Sesso  
Chair, Faculty Senate/Association

DATE: September 29, 2000

SUBJECT: RSU Committees on Promotion and Tenure

When the Faculty Senate proposed committee structure for the 2000-01 school year, it considered the structure of two University committees that did not previously exist: one on promotions and one on tenure. According to the Academic Policies and Procedures Manual, these committees should consist of tenured professors from the department of the person seeking tenure. However, the only currently-tenured professors at RSU are in the administration. The Senate suggested that the membership of those committees be the Faculty Senate since the Senate consists of the elected leadership of the faculty, both as a whole and as separate departments, and, as such, has credibility in the academic community. The Senate feels that, in this time of transition, the Senate could best fulfill the functions of the Tenure and the Appointments and Promotions Committees. At least, the Senate should be included in the process since the Senate is composed of members from each department and is at the department/faculty level. We envision this as a temporary measure until such time as the Academic Policies Committee can address this issue.

# Rogers State University Faculty Senate Meeting Minutes

February 15, 2001

To Whom It May Concern:

The faculty evaluation of Rogers State University faculty members for the academic year 1999-2000, completed in Fall 2000, represents newly-created, retroactive procedures and policies. The Academic Policies and Procedures Manual, including the faculty development and evaluation policies on which the AY 1999-2000 evaluation was based, was approved by the University of Oklahoma Board of Regents in May of 2000 and furnished to the faculty during the summer of 2000. Therefore, this enclosed evaluation document and the policies related to faculty development and evaluation will continue in a process of transition and cooperative efforts from the Rogers State University administration and faculty. Due to the omission of significant factors related to university service and teaching, these evaluations may not reflect the scope of a faculty member's contributions to the University.