

Academic Technology Committee

8/7/14

Chairperson: Jerry Bowen

Place: Health Sciences Board Room HS138

Time Beginning: 2 pm

Time Adjourning: 2:55 pm

Members Present: Jerry Bowen; Myra Haulmark; Sherry Alexander; Carolyn Gutierrez; Shirley McNickle; Tetyana Kyrylova; Sam Richardson; Brenda Tuberville

Members Absent: Bob Willis; Mark Meadors; Hugh Foley

Topic	Discussion	Action
Call to Order	Jerry Bowen was elected Chairman	Called to order by Jerry Bowen at 2:00 pm
New Business		
Skype for web conferencing 1	Tetyana asked about using Skype for web conferencing for these committee meetings so she could attend from RSU Bartlesville. The computer in the Health Sciences board room has a camera so it could be used. Myra mentioned that Skype Professional would need to be purchased by the university for this. It was mentioned that Google Hangout might work, too.	Web conferencing solutions will be considered for this purpose.
Meeting Rooms scheduler 2	Carolyn brought a request from George Gottschalk, new librarian, who is handling scheduling of meeting rooms in the library He would like to see the university consider a program that would show him, and others in a similar position, what meeting rooms are available on campus at any time. This is often a need of the requestor and schedulers. Myra mentioned that Outlook, in the public folders area, has or had all rooms for anyone on campus to look at. Jerry said that OSU uses Yahoo Groups calendar.	Jerry will ask Brian Reeves about rooms scheduler software for the university.

Topic	Discussion	Action
	Sherry said that Google documents could be used.	
3 Color printer for student use	George Gottschalk, via Carolyn, asked the committee to consider adding a color printer somewhere on campus for students to access. This is a frequent request of students.	Jerry will ask Brian Reeves about a color printer for students to use.
4 AV capacity for Angel, e-learning system for online students	There was discussion about the lack of AV, bandwidth, and server capacity on Angel 8, and whether that will improve on Angel 9. Angel 9 is the last update in the e-learning system before going to Blackboard. At this time Myra does not know. It is a matter of contract negotiations. Server capacity has been an issue for some time and recently the university had to pay \$17,000 for using extra server capacity, outside our contract.	Myra will keep the committee updated on Angel
5 Testing Centers and Testing at Pryor and Bartlesville	<p>Sherry said that Pryor has a Testing Center with three dedicated computers. When students use these computers for final online tests it slows the campus bandwidth down to a crawl. Testing Center computers have Test Center logins.</p> <p>Tetyana said that Bartlesville has no testing center. Faculty are asked to administer the proctored tests. Each faculty person does two hours a day, but sometimes during the testing they have to go to their classes to teach. The computers used do not have dedicated logins and the students use their own logins. Since some students have never logged in to a campus computer when they come for testing often they are not able to and it is a problem for everyone.</p> <p>Sherry said that proctored finals are supposed to be two hours but sometimes students have four-hour open book finals. They come late to begin and then Pryor campus staff have to stay after closing hours to let them finish. She has herself stayed two hours after closing for students to finish.</p>	
Next Meeting	February 13, 2013, HS138, 2 pm	
Adjournment	Adjourned at 2:55 pm	

Submitted by Carolyn Gutierrez.