

Rogers State University

Academic Council Meeting Minutes

Friday, September 9, 2011

The Academic Council met at 1:30 pm on Friday, September 9, 2011, in Conference Room A of the Centennial Center. The meeting was called to order by Dr. Richard Beck, Vice President for Academic Affairs.

The following members were present:

Sherry Alexander	Director, Pryor Campus
David Barron	Executive Director, Enrollment Management
Dr. Richard Beck	Vice President for Academic Affairs
Bill Beierschmitt	Provost and Chief Operating Officer, Bartlesville
Dr. Nancy Diede	Department Head, Health Sciences
Dr. Frank Elwell	Dean, School of Liberal Arts
Dr. Roy Gardner	Department Head, Applied Technology
Dr. Bruce Garrison	Dean, School of Business and Technology
Dr. Jeff Gentry	Department Head, Communications
Dr. Jamie Graham	Department Head, Mathematics and Physical Sciences
Dr. Larry Green	Department Head, Biology
Cheryl Hassell	Registrar
Dr. Ken Hicks	Department Head, History and Political Science
Alan Lawless	Director, Stratton Taylor Library
Dr. Mary Mackie	President, Faculty Senate
Dr. Abe Marrero	Department Head, Psychology, Sociology and Criminal Justice
Dr. Keith Martin	Dean, School of Mathematics, Science and Health Sciences
Dr. Mary Millikin, <i>ex-officio</i>	Assistant Vice President for Accountability and Academics
Julie Rampey	Director, Admissions
Dr. Greg Thompson	Department Head, English and Humanities
Dr. Bert Tollison	Department Head, Business
Dr. Susan Willis	Department Head, Sport Management

I. TELLING THE RSU STORY (Dr. Millikin)

Dr. Millikin began by discussing "*What Will They Learn*," a layperson's evaluation of RSU by the American Council of Trustees and Alumni. She then described a new document being created by the Office of Accountability and Academics to monitor the University's progress toward its strategic goals. It will consist of information from the RSU Fact Book, Strategic Plan Reports and other sources, and will be updated regularly. It is intended to spur and inform conversations about educational progress at RSU.

II. ADMONITION FOR ACADEMIC MISCONDUCT (Dr. Garrison)

Disparities have been discovered between *Academic Policies and Procedures Manual* and the *Student Code of Conduct and Responsibilities* relating to admonitions for academic misconduct. Dr. Beck noted that while the *Student Code* lies outside the purview of the Academic Council,

a subcommittee of the Council or group within the Faculty Senate could be formed to coordinate with Student Affairs to reconcile the procedures for student admonitions, and to add a uniform statement to course syllabi. Dr. Mackie will review with the Academic Policies Committee.

III. ROSTER CERTIFICATION (Dr. Beck)

Dr. Beck noted the importance of accurate roster certification, both to disburse financial aid and to provide clean data for compliance reporting. He had requested that the deans seek input from department heads and faculty members concerning the schedule for email notification, which is analogous to that for grade reporting.

After discussion, it was proposed to send an email to all faculty on the opening and closing days for roster certification. Emails listing non-certified rosters will be sent to deans, department heads and administrative assistants in the morning of the day prior to close, and four times on the due date for certification.

Motion to approve by Elwell, Second by Hicks, Motion Approved

IV. ENDOWED CHAIR GUIDELINES, FINAL DRAFT (Dr. Beck)

The final draft of *Policies and Procedures for Endowed Chairs* was presented for approval. After clarification that the guidelines apply to current endowed chairs, the motion was submitted to a vote.

Motion to approve by Elwell, Second by Gentry, Motion Approved

The meeting adjourned at 3:00 p.m.

DISTRIBUTION: Sherry Alexander, David Barron, Dr. Richard Beck, Bill Beierschmitt, Dr. Nancy Diede, Dr. Frank Elwell, Dr. Roy Gardner, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jamie Graham, Dr. Larry Green, Cheryl Hassell, Dr. Myra Haulmark, Dr. Ken Hicks, Alan Lawless, Dr. Mary Mackie, Dr. Abe Marrero, Dr. Keith Martin, Dr. Mary Millikin, Professor Gary Moeller, Julie Rampey, Dr. Greg Thompson, Dr. Bert Tollison, Dr. Susan Willis, Cathy Burns, Michelle Canan, Cheryl Hakel, Nan Melton, Nancy Page.

By email: Shelly Borgstrom, Danette Boston, Dejah Kennedy, Deborah Mackey, Marie Hinds, Heather Isaacs, Rebekah King, Sue Myers, Yvonne Pace, Bonnie Paul, Debbie Ragland, Donna Spencer, Reneen White, Sarah Winzenburg.

Rogers State University

Academic Council Meeting Minutes

Friday, October 14

The Academic Council met at 1:30 pm on Friday, October 14, 2011, in Conference Room A of the Centennial Center. The meeting was called to order by Dr. Richard Beck, Vice President for Academic Affairs.

The following members were present:

Sherry Alexander	Director, Pryor Campus
David Barron	Executive Director, Enrollment Management
Dr. Richard Beck	Vice President for Academic Affairs
Bill Beierschmitt	Provost and Chief Operating Officer, Bartlesville
Dr. Nancy Diede	Department Head, Health Sciences
Dr. Frank Elwell	Dean, School of Liberal Arts
Dr. Roy Gardner	Department Head, Applied Technology
Dr. Jeff Gentry	Department Head, Communications
Dr. Jamie Graham	Department Head, Mathematics and Physical Sciences
Dr. Myra Haulmark	Director, Center for Teaching and Learning
Dr. Ken Hicks	Department Head, History and Political Science
Alan Lawless	Director, Stratton Taylor Library
Dr. Mary Mackie	President, Faculty Senate
Dr. Abe Marrero	Department Head, Psychology, Sociology and Criminal Justice
Professor Gary Moeller	Department Head, Fine Arts
Julie Rampey	Director, Admissions
Dr. Greg Thompson	Department Head, English and Humanities
Dr. Bert Tollison	Department Head, Business

I. GENERAL COMMENTS

Dr. Beck reported that the tenor of legislative opinion is not in favor of higher education. Chancellor Johnson spoke to the October meeting of the Council on Instruction to show what his office is doing to fend off attacks on higher education and offer ideas to institutions to help with their responses.

Much information out there is inaccurate or misleading. Dr. Beck has been working with

Dr. Millikin to create the *RSU Story*, which presents a more accurate and comprehensive picture of the university. This information will be shared for use by those receiving requests for information; alternatively, requests may be forwarded to Academic Affairs to ensure a more uniform response.

II. ORIENTATION PROPOSAL

Dr. Elwell presented a recommendation from deans to make ORIE 1151 *The College Experience* a required general education course to improve students' success and enhance student retention. Various options and considerations were discussed. The Council proposed that Dr. Beck appoint an *ad hoc* committee to pursue the issue.

Presented by Elwell

Motion to approve by Mackie, Second by Hicks, Motion Adopted

The meeting was adjourned at 2:15 p.m.

DISTRIBUTION: Sherry Alexander, David Barron, Dr. Richard Beck, Bill Beierschmitt, Dr. Nancy Diede, Dr. Frank Elwell, Dr. Roy Gardner, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jamie Graham, Dr. Larry Green, Cheryl Hassell, Dr. Myra Haulmark, Dr. Ken Hicks, Alan Lawless, Dr. Mary Mackie, Dr. Abe Marrero, Dr. Keith Martin, Dr. Mary Millikin, Professor Gary Moeller, Julie Rampey, Dr. Greg Thompson, Dr. Bert Tollison, Dr. Susan Willis, Phil Sample, Cathy Burns, Michelle Canan, Cheryl Hakel, Nan Melton, Nancy Page.

By email: Shelly Borgstrom, Danette Boston, Sara Brennan, Dejah Kennedy, Deborah Mackey, Marie Hinds, Heather Isaacs, Rebekah King, Yvonne Pace, Bonnie Paul, Debbie Ragland, Donna Spencer, Reneen White, Sarah Winzenburg.

Rogers State University

Academic Council Meeting Minutes

Monday, May 14, 2012

The Academic Council met at 2:00 pm on Monday, May 14, 2012, in Conference Room A of the Centennial Center. The meeting was called to order by Dr. Richard Beck, Vice President for Academic Affairs.

The following members were present:

Dr. Richard Beck	Vice President for Academic Affairs
Dr. Nancy Diede	Department Head, Health Sciences
Dr. Frank Elwell	Dean, School of Liberal Arts
Dr. Roy Gardner	Department Head, Applied Technology
Dr. Frank Grabowski	Interim Department Head, English and Humanities
Dr. Jamie Graham	Department Head, Mathematics and Physical Sciences
Dr. Larry Green	Department Head, Biology
Dr. Ken Hicks	Department Head, History and Political Science
Dr. Abe Marrero	Department Head, Psychology, Sociology and Criminal Justice
Dr. Keith Martin	Dean, School of Mathematics, Science and Health Sciences
Dr. Mary Millikin, <i>ex-officio</i>	Asst. VP for Accountability and Academics
Professor Gary Moeller	Department Head, Fine Arts
Dr. Bert Tollison	Department Head, Business

I. CURRICULUM COMMITTEE RECOMMENDATIONS

1. Department of Applied Technology - Bachelor of Technology in Applied Technology (107)
 - a. *Other Degree Program Modification*
 - i. Addition of new courses
 - TECH 3213 Enterprise Resource Management Systems (cross-list with SCMT 3213)
 - TECH 3403 Renewable Energy Technology
 - TECH 3413 Accounting for the Renewable Energy Industry
 - TECH 3423 Fundamentals of Energy Management
 - ii. Modification of existing course (change description and prerequisites):
 - IT 4353 Information Assurance and Security Management
 - b. *Program Requirement Change*
 - i. Modify existing Applied Technology degree plan
 - Remove TECH 4003 Business Data Communication Systems from the program core
 - Remove MGMT 3303 Organizational Behavior from the program core
 - Add three courses to the program core:
 - ACCT 2103 Accounting I – Financial
 - IT 4353 Information Assurance and Security Management

- TECH 3213 Enterprise Resource Management Systems (new)
 Reduce the Selected Electives to 9 credit hours
 Add Program Option: Renewable Energy (107E)
- c. *Proposal 2011-26, pages 1 – 29*
 Presented by Gardner. Motion to approve by Elwell, Second by Tollison, Motion Approved
2. Department of English and Humanities - Associate in Arts in Liberal Arts (023)
- a. *Program Requirement Change*
- i. Add Program Option
 English - Secondary Education (023S)
- b. *Proposal 2011-20, pages 1 – 32*
 Presented by Grabowski. Motion to approve by Tollison, Second by Elwell, Motion Approved
3. Department of Fine Arts - Bachelor of Fine Art (119)
- a. *Other Degree Program Modification*
- i. Addition of new courses
 ART 1151 Freshman Art Orientation
 ART 4333 The Italian Renaissance (1400-1600)
- ii. Modification of existing courses
 Remove prerequisite: ART 4313 Art Theory II
 Change course number, level and description
 From: ART 2353 Printmaking II
 To: ART 3233 Printmaking II
- b. *Program Requirement Change*
- i. Add new course ART 1151 Freshman Art Orientation to the program core
 (This increases the total credit hours required for the degree from 128 to 129.)
- ii. Add new course ART 4333 The Italian Renaissance (1400-1600) as an elective for all options
 Add ART 4313 Art Theory II as an option to the program core, with ART 3313 Art Theory
- c. *Proposal 2011-24, pages 1 – 18*
 Presented by Moeller. Motion to approve by Elwell, Second by Hicks, Motion Approved
4. Department of History and Political Science - Associate in Arts in Secondary Education (012)
- a. *Program Requirement Change*
 Addition of new course: GEOG 2123 World Regional Geography
 Add new course GEOG 2123 as an elective to the A.A. in Secondary Education
 Add new course GEOG 2123 as an elective in the B.S. in Social Science (110)
 Add new course GEOG 2123 as a requirement for Cameron University's Bachelor of Arts in Social Studies
 Education, delivered jointly with RSU
- b. *Proposal 2011-25, pages 1 – 7*
 Presented by Hicks. Motion to approve by Gardner, Second by Elwell, Motion Approved
5. Department of English and Humanities - Honors Program
- a. *Other Degree Program Modification*
- i. Add new courses:
 HONS 3123 Special Topics in Honors
 HONS 3133 Honors Study-at-Large
 Addition of a new Minor in Honors
- b. *Proposal 2011-22, pages 1 – 7*
 Presented by Beck. Motion to approve by Elwell, Second by Hicks, Motion Approved

The meeting was adjourned at 2:50 p.m.

DISTRIBUTION: Sherry Alexander, David Barron, Dr. Richard Beck, Bill Beierschmitt, Dr. Nancy Diede, Dr. Frank Elwell, Dr. Roy Gardner, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Frank Grabowski, Dr. Jamie Graham, Dr. Larry Green, Dr. Myra Haulmark, Kelly Hicks, Dr. Ken Hicks, Alan Lawless, Dr. Mary Mackie, Dr. Abe Marrero, Dr. Keith Martin, Dr. Mary Millikin, Professor Gary Moeller, Julie Rampey, Dr. Bert Tollison, Dr. Susan Willis, Cathy Burns, Michelle Canan, Cheryl Hakel, Nan Melton, Nancy Page.

BY EMAIL: Shelly Borgstrom, Amy Henderson, Dejah Kennedy, Heather Isaacs, Jamie Krumwiede, Yvonne Pace, Bonnie Paul, Debbie Ragland, Lynsey Simmons, Donna Spencer, Reneen White, Sarah Winzenburg.