

# Rogers State University

## Academic Council Meeting Minutes

### Friday, December 10, 2004

The Academic Council met at approximately 1:30 am, Friday, December 10, 2004, in the OMA Conference Room, Meyer Hall. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the May 21, 2004 meeting minutes, Dr. Laub seconded. Motion passed.

The following members were present: Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Liberal Arts; Dr. Bruce Garrison, Business and Technology; Dr. Bert Tollison, Business; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Abe Marrero, Social and Behavioral Sciences; Dr. Keith Martin, Mathematics and Science; Dr. Larry Minks, Academic Affairs

#### **A. REVIEW OF AC DESCRIPTION, FUNCTION, AND PROCEDURES**

Dr. Boyd presented a review of the Council's description, function, and procedures and asked for any comments or ideas.

Dr. Garrison asked if the Curriculum Committee turns down a proposal, is there any way to get it to the Council for further consideration? Dr. Boyd stated that any Academic Council member can bring a rejected Curriculum Committee item to Council for review consideration. The Council would then consider the item and return it to the Curriculum Committee. Negative points from the Curriculum Committee should come forward as well as positive ones with an explanation of the Committee's recommendation. Dr. Boyd will follow-up by asking the Curriculum Committee to incorporate a process for handling reviews in their procedures.

Dr. Boyd reminded the Council that OSRHE recently forwarded new forms for program and course submissions and these need to be used with the Curriculum Committee.

#### **B. First Reading - CURRICULUM COMMITTEE RECOMMENDATIONS - NOVEMBER 17, 2004 MEETING**

##### **1. BS in Social Science (110) History and Political Science Emphasis**

Degree Program Requirement Change

Addition of the following wording under Major Emphasis:

Other courses with a HIST or POLS prefix may be applied toward this emphasis upon the recommendation of the student's advisor and the approval of the department head and the dean.

Discussion:

- This will allow for other mainstream courses to count.
- Transfer courses from other institutions can be more efficiently handled as recommended by advisor and approved by Department Head.
- The course substitution form can still be used for out-of-state – this is done internally by department.
- Core courses provide most of the assessment (assessment not negatively impacted).

##### **2. BS in Social Science (110) Psychology and Sociology Emphasis**

Degree Program Requirement Change

Addition of the following under Major Emphasis:

Other courses with a PSY or SOC prefix may be applied toward this emphasis upon the recommendation of the student's advisor and the approval of the department head and the dean.

Discussion:

- Items listed in #1 also apply to #2
- No effect on 6-hour minimum in each discipline.

### C. NEW

The following proposal was tabled at the May 21, 2004 Academic Council meeting.

#### 1. BA in Liberal Arts (109) Change in Program Requirements

Areas of Concentration and World Languages to—

Areas of Concentration: 24 credit hours\*

Choose 2 areas of concentration from English, Fine Arts, and Global Humanities

ENGLISH: 12 credit hours

Students may select any 12 credit hours of ENGL courses (at least nine hours must be upper-level). Students may also count Native American Literature (NAMS 4123) toward this area of concentration.

/—\*

FINE ARTS: 12 credit hours

Students may select any 12 credit hours of ART and/or MUSC courses (at least nine hours must be upper-level).

No more than 3 hours may be art studio or music performance courses.

GLOBAL HUMANITIES: 12 credit hours

Students may select any 12 credit hours of HUM, NAMS\*\*, and/or PHIL courses (at least nine hours must be upper-level). Students may also count International Relations (POLS 3053) and/or Social Ethics (SOC 3043) toward this area of concentration.

LANGUAGE: 3 credit hours\*

All students must complete a second level or above non-English language course.

\*Courses counted toward General Education requirements may not be counted toward BALA degree program requirements.

\*\*Students may not count Cherokee language courses (NAMS 2503 and 2623) toward the Global Humanities area of concentration.

Motion to take this item off the table and put on the agenda for the next meeting made by Dr. Elwell, seconded by Dr. Gentry. Motion passed.

#### Discussion

– Review of previous discussion points for item:

- Breadth and depth of study and exit level program assessment are major issues.
- Mastery of content discipline important in preparation for graduate school.
- Departure from original purposes and intent of degrees.
- Possibility of enlarging cores in future.
- Needs much more discussion, assessment, feedback from graduates, etc.
- Would the statement in each concentration, or emphasis, “select from following courses”, or “select courses with the approval of Dean or Dept. Head”, effect the same outcome?

The next meeting is tentatively scheduled for January 14, 2005.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

Friday, January 14, 2005

The Academic Council met at approximately 1:30 am, Friday, January 14, 2005, in the OMA Conference Room, Meyer Hall. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the December 10, 2004 meeting minutes, Dr. Garrison seconded. Motion passed.

Present: Ms. Linda Andrews, Health Sciences; Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Liberal Arts; Dr. Bruce Garrison, Business and Technology; Dr. Bert Tollison, Business; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Abe Marrero, Social and Behavioral Sciences; Dr. Keith Martin, Mathematics and Science; Dr. Larry Minks, Academic Affairs; Dr. Patty Seward, Chair, Curriculum Committee (Guest)

### A. Second Reading - From Academic Council Meeting - December 10, 2004

1. BS in Social Science (110) History and Political Science Emphasis  
Degree Program Requirement Change  
Addition of the following wording under Major Emphasis  
Other courses with a HIST or POLS prefix may be applied toward this emphasis upon the recommendation of the student's advisor and the approval of the department head and the dean.
2. BS in Social Science (110) Psychology and Sociology Emphasis  
Degree Program Requirement Change  
Addition of the following under Major Emphasis  
Other courses with a PSY or SOC prefix may be applied toward this emphasis upon the recommendation of the student's advisor and the approval of the department head and the dean.

Motion to approve made by Dr. Laub, seconded by Dr. Elwell. Motion passed.

### B. UNTABLED AGENDA ITEM

1. BA in Liberal Arts (109)  
Change in Program Requirements  
Areas of Concentration and World Languages to—  
Areas of Concentration: 24 credit hours\*  
Choose 2 areas of concentration from English, Fine Arts, and Global Humanities  
ENGLISH: 12 credit hours  
Students may select any 12 credit hours of ENGL courses (at least nine hours must be upper-level). Students may also count Native American Literature (NAMS 4123) toward this area of concentration.  
FINE ARTS: 12 credit hours  
Students may select any 12 credit hours of ART and/or MUSC courses (at least nine hours must be upper-level).  
No more than 3 hours may be art studio or music performance courses.  
GLOBAL HUMANITIES: 12 credit hours  
Students may select any 12 credit hours of HUM, NAMS\*\*, and/or PHIL courses (at least nine hours must be upper-level). Students may also count International Relations (POLS 3053) and/or Social Ethics (SOC 3043) toward this area of concentration.  
LANGUAGE: 3 credit hours\*  
All students must complete a second level or above non-English language course.  
\*Courses counted toward General Education requirements may not be counted toward BALA degree program requirements.  
\*\*Students may not count Cherokee language courses (NAMS 2503 and 2623) toward the Global Humanities area of concentration.

Motion to reject this proposal made by Dr. Laub, seconded by Ms. Andrews. There were two abstentions, seven yes votes and zero no votes. Motion passed. This proposal will now return to the Curriculum Committee for further action.

### C. FIRST READING - CURRICULUM COMMITTEE RECOMMENDATION - DECEMBER 8, 2004 MEETING

1. AAS in Legal Assisting (049)
    - Change in Name and Degree Designation
    - From AAS in Legal Assisting to AA in Legal Assisting
    - Change in Course Number
    - POLS 2013 American Legal System to POLS 2033
    - Change in Course Description
    - LA 2183 Contract Law to
    - Survey and analysis of Oklahoma contract law; drafting, analyzing, and interpreting written and verbal contracts.
    - Prerequisite: LA 2033.
    - Cross Listing of the following courses-
    - POLS 2033/LA 2033 American Legal System
    - Changes in Degree Program Requirements
    - General Education from current 17 hours with AAS to 41 hours with AA
    - Change in Program Requirements as follows:
    - Program Requirements (18 credit hours)
    - American Legal System POLS/LA 2033
    - Legal Research and Writing LA 1123
    - Law Office Management LA 1133
    - Civil Procedure LA 1143
    - Legal Document Production LA 2423
    - Internship LA 2283
  
    - Change in Support and Related Electives as follows:
    - Support and Related Electives (6 credit hours)
    - Choose two courses from the following:
    - Torts LA 2243
    - Real Property LA 2223
    - Family Law LA 2133
    - Contract Law LA 2183
    - Bankruptcy Law LA 2233
    - Wills and Trusts LA 2483
    - Criminal Law LA 2013
    - Criminal Procedures LA 2163
    - Seminar in Legal Assisting LA 2193
- Total Credit Hours for Degree Program: 65

#### Discussion

- This would be a new degree program and require a new degree proposal.
- Need to go through all procedures for a new degree proposal.
- What is the motivation for moving from AAS to AA?
- Possible impact with new minor?
- Only one content course fits in JA.
- Only 6 graduates in '03/'04, 37-38 majors.
- Would be the only AA in Legal Assisting program in Oklahoma.
- No assessment results in past 2 years.
- Has there been an Advisory Committee meeting? Recommendation from Committee?
- Do program requirements meet ABA guidelines for accreditation?
- Possibility of keeping AAS and adding Minor in Legal Studies?
- Right now these students are not blocked from Baccalaureate degree at RSU (BTAT)
- Need supporting information from legal community – is this a more desirable program from their viewpoint?
- Is there a standard outcome assessment for Legal Assistant? Standard test or certification?

#### D. FIRST READING - CURRICULUM COMMITTEE RECOMMENDATION - DECEMBER 8, 2004 MEETING

##### 1. BS in Biology (112)

Options: Medical/Molecular  
Environmental Conservation

Change in Course Prerequisites—

BIOL 4153 Molecular Genetics

From: BIOL 1144 and BIOL 3504. A class in organic chemistry is recommended.

To: BIOL 1144 and CHEM 1415. CHEM 3125 is recommended.

BIOL 3024 Genetics

From: MATH 1513, BIOL 1144, and CHEM 1315.

To: BIOL 1144, and CHEM 1315. MATH 2843 is recommended.

BIOL 3404 Biochemistry

From: CHEM 3225 or concurrent enrollment.

To: CHEM 3225.

Change in Medical/Molecular Required Support Courses as follows:

Medical/Molecular Required Support Courses (27 credit hours)

PHYS 1114 General Physics I

PHYS 1214 General Physics II

CHEM 3404 Biochemistry

Minor Required

CHEM 1315 General Chemistry I

CHEM 1415 General Chemistry II

CHEM 3125 Organic Chemistry I

CHEM 3225 Organic Chemistry II

##### Discussion:

- Unusual for Chemistry Minor to be recognized in Medical/Molecular Biology degree.
- Why require a minor in this area if all courses are already required in major?
- Intent of minors to expand knowledge beyond the major.
- Stated as minor requirement may be confusing.

#### E. NEW

Wanda Baker, Director of Institutional Research and Assessment, presented draft rubrics created by the Assessment Committee for both assessment plans and reports. There has been a need for more detail in reviewing the documents. The new rubrics and department training should result in enhanced processes.

The Assessment Plan contains seven elements using a 4-point score scale with a plus or minus scaling. The Assessment Report contains five elements.

The Committee is still considering the following:

- Determine relative weights of things.
- Making sure there is consistency.
- Capstone graduate results – what's been achieved and what do they know.
- How results should best be used and combined.

Meeting adjourned.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

### Friday, January 28, 2005

The Academic Council met at approximately 1:30 am, Friday, January 28, 2005, in the OMA Conference Room, Meyer Hall. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the January 14, 2005 meeting minutes, Dr. Marrero seconded. Motion passed.

Present: Linda Andrews, Health Sciences; Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Liberal Arts; Dr. Bruce Garrison, Business and Technology; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Abe Marrero, Social and Behavioral Sciences; Dr. Keith Martin, Mathematics and Science; Dr. Larry Minks, Academic Affairs; Dr. Patty Seward, Chair, Curriculum Committee (Guest)

#### A. SECOND READING From Academic Council Meeting on January 14, 2005

##### 1. AAS in Legal Assisting (049)

Change in Name and Degree Designation  
From AAS in Legal Assisting to AA in Legal Assisting

Change in Course Number  
POLS 2013 American Legal System to POLS 2033

Change in Course Description  
LA 2183 Contract Law to Survey and analysis of Oklahoma contract law; drafting, analyzing, and interpreting written and verbal contracts. Prerequisite: LA 2033.

Cross Listing of the following courses - POLS 2033/LA 2033 American Legal System

Changes in Degree Program Requirements  
General Education from current 17 hours with AAS to 41 hours with AA

Change in Program Requirements as follows:

Program Requirements (18 credit hours)

American Legal System POLS/LA 2033

Legal Research and Writing LA 1123

Law Office Management LA 1133

Civil Procedure LA 1143

Legal Document Production LA 2423

Internship LA 2283

Change in Support and Related Electives as follows:

Support and Related Electives (6 credit hours)

Choose two courses from the following:

Torts LA 2243

Real Property LA 2223

Family Law LA 2133

Contract Law LA 2183

Bankruptcy Law LA 2233

Wills and Trusts LA 2483

Criminal Law LA 2013

Criminal Procedures LA 2163

Seminar in Legal Assisting LA 2193

Total Credit Hours for Degree Program: 65

## Discussion

- A New Program Request Form and Proposal has been prepared.
- Advisory Committee consisting of eight members from the legal community and RSU met Wednesday, January 26, 2005 and unanimously approved this proposal.
- Meets ABA requirements for approval.
- There is a standard outcome for Legal Assisting.
- Will do an assessment on a yearly basis.
- Is there a need for a Special Seminar in Legal Assisting if there is already a Special Topics?
- Would it be better to combine some of the listed courses under Support and Related?

Motion to table made by Dr. Elwell, seconded by Dr. Marrero. Motion passed.

## **B. SECOND READING From Academic Council Meeting on January 14, 2005**

1. BS in Biology (112) - Options: Medical/Molecular and Environmental Conservation

Change in Course Prerequisites

BIOL 4153 Molecular Genetics

From: BIOL 1144 and BIOL 3504. A class in organic chemistry is recommended.

To: BIOL 1144 and CHEM 1415. CHEM 3125 is recommended.

BIOL 3024 Genetics

From: MATH 1513, BIOL 1144, and CHEM 1315.

To: BIOL 1144, and CHEM 1315. MATH 2843 is recommended.

CHEM 3404 Biochemistry

From: CHEM 3225 or concurrent enrollment.

To: CHEM 3225.

Motion to approve made by Dr. Laub, seconded by Dr. Elwell. Motion passed.

Change in Medical/Molecular Required Support Courses as follows:

Medical/Molecular Required Support Courses (27 credit hours)

PHYS 1114 General Physics I

PHYS 1214 General Physics II

CHEM 3404 Biochemistry

Minor Required

CHEM 1315 General Chemistry I

CHEM 1415 General Chemistry II

CHEM 3125 Organic Chemistry I

CHEM 3225 Organic Chemistry II

\* Note: Additional degree handouts distributed.

## Discussion

- Transcripts would show that this is a very strong program.
- Put a qualification on the minor stating that the Medical/Molecular degree is a unique program and allows students in that program to take a Chemistry minor which show on their transcripts.
- Potential problems in terms of setting precedent.
- Motion to approve made by Dr. Martin, seconded by Dr. Elwell. There were two abstentions, two yes votes and four no votes. Motion failed. This proposal will now return to the Curriculum Committee for further action.

## **C. FIRST READING CURRICULUM COMMITTEE RECOMMENDATION DECEMBER 8, 2004 MEETING**

1. Minor in Legal Studies

Requirements:

Core (12 hours)

LA/POLS 2033 American Legal System

POLS 3063 Constitutional Law

PHIL 3213 Philosophy of Law

|  |                                   |
|--|-----------------------------------|
| SOC 3043   | Social Ethics                     |
| Electives (9 hours) to be chosen from the following: |                                   |
| BADM 3323  | Legal Environment of Business     |
| COMM 3413  | Media Law                         |
| CJ 2013 or LA 2013                                   | Criminal Law I                    |
| HIST 3053  | Famous Trials in American History |
| LA 2133  | Family Law                        |
| LA 2143  | Legal Research & Writing          |
| LA 2163  | Criminal Procedure                |
| LA 1143  | Civil Procedures I                |
| LA 2183  | Contract Law                      |
| LA 2233  | Bankruptcy Law                    |
| LA 2243  | Torts                             |
| NAMS 2263  | Native American Law               |
| POLS 2153  | Civil Rights and Liberties        |
| POLS 3013  | State and Local Government        |
| POLS 3043  | American Court System             |
| TECH 4113  | Government Regulation of Business |
| TECH 3203  | Introduction to Risk Management   |
| SOC 3073   | Criminology                       |
| SOC 3023   | Juvenile Delinquency              |
| Total Credit Hours: 21                               |                                   |

#### Discussion

- All programs should allow this minor.
- Electives are built into current majors.
- HLSC 1233 Medical Terminology is not listed – should be added as an elective.
- Students can take this minor with any major leading to corporate or law careers.
- Change TECH 3203 to Introduction to Risk Management.

#### **D. FIRST READING - CURRICULUM COMMITTEE RECOMMENDATION - JANUARY 19, 2005 MEETING**

##### 1. Minor in Art Graphics

Requirements:

24 hours, 9 of which must be upper division.

Core Courses: 18 Hours

|          |                            |
|----------|----------------------------|
| ART 1103 | Art Foundations I          |
| ART 1203 | Art Foundations II         |
| ART 1223 | Communication Graphics I   |
| ART 2423 | Communication Graphics II  |
| ART 3123 | Communication Graphics III |
| ART 4113 | Communication Graphics IV  |

Electives: 3 Hours

|          |  |
|----------|--|
| ART 1833 | Introduction to Black/White Photograph |
| ART 3103 | Graphics Media                         |
| HUM 4003 | Multi-Media Communications             |

Art History Elective: 3 Hours

|          |                                  |
|----------|----------------------------------|
| ART 3003 | Western Art History to 1400      |
| ART 3013 | Western Art History 1400-1850    |
| ART 3213 | Western Art History 1850-Present |

#### Discussion

- This will not be open to students in Fine Arts Concentration in BALA.

**E. FIRST READING - CURRICULUM COMMITTEE RECOMMENDATION - JANUARY 26, 2005 MEETING**

1. Changes in Course Prerequisites  
Change in Prerequisite  
From: LA 2113 Evidence  
Prerequisite LA 1113.  
To: LA 2113 Evidence  
Prerequisite LA 2033.  
Change in Prerequisite  
From: LA 2123 Civil Procedures II  
Prerequisite LA 1113.  
To: LA 2123 Civil Procedures II  
Prerequisite LA 2033.  
Change in Prerequisite  
From: LA 2143 Legal Writing  
Prerequisite LA 1113 and LA 1143.  
To: LA 2143 Legal Writing  
Prerequisite LA 2033 and LA 1143.  
Change in Prerequisite  
From: LA 2223 Real Property Law  
Prerequisite LA 1113.  
To: LA 2223 Real Property Law  
Prerequisite LA 2033.

Discussion:

- Changes based on AA proposal with cross listing of POLS/LA 2033.

**F. FIRST READING - CURRICULUM COMMITTEE RECOMMENDATION - JANUARY 26, 2005 MEETING**

1. Associate in Science: Mathematics (024) - Program Deletion.

**G. FIRST READING - CURRICULUM COMMITTEE RECOMMENDATION - JANUARY 26, 2005 MEETING**

1. Associate in Science: Physical Science (028) - Options: Pre-Engineering and Physics / Chemistry / Geology  
Option Name Change: From: Pre-Engineering and Physics To: Engineering/Physics/Math  
Change in General Education – Biological Science  
From: Pre-Professional Program Waiver To: Regular Biological Science course distribution.  
Biological Science.....4 *Choose from the Following:*  
BIOL 1114 General Biology  
BIOL 1134 General Environmental Biology  
BIOL 1144 General Cellular Biology  
Changes in degree option requirements as follows: *Program Requirements (18 hours)*  
MATH 2364 Analytical Geometry and Calculus II  
MATH 2464 Analytical Geometry and Calculus III  
PHYS 2015 Engineering Physics I  
PHYS 2115 Engineering Physics II  
Support and Related .....5 *Select from the following:*  
CHEM 1415 General Chemistry II  
MATH 1613 Trigonometry  
MATH 2563 Differential Equations  
MATH 2843 Statistics  
CS 1213 Intro to Computing  
GEOL 2124 Astronomy

Next Meeting will be February 4, 2005, 1:30 pm, Post Hall – Student Room.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

### Friday, February 4, 2005

The Academic Council met at approximately 1:30 pm, Friday, February 4, 2005, in HS 138. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Boyd called for approval of the January 28, 2005 meeting minutes. Minutes were unanimously approved as read with amendments.

Present: Ms. Linda Andrews, Health Sciences; Dr. Johnny Carroll, Applied Technology; Dr. Bert Tollison, Business; Dr. Bruce Garrison, Business and Technology; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Abe Marrero, Social and Behavioral Sciences; Dr. Keith Martin, Mathematics and Science; Dr. Larry Minks, Academic Affairs; Dr. Patty Seward, Chair, Curriculum Committee (Guest)

#### A. SECOND READING From Academic Council Meeting on January 28, 2005

Minor in Legal Studies

Requirements:

Core (12 hours)

LA/POLS 2033 American Legal System

POLS 3063 Constitutional Law

PHIL 3213 Philosophy of Law

SOC 3043 Social Ethics

Electives (9 hours) to be chosen from the following:

BADM 3323 Legal Environment of Business

COMM 3413 Media Law

CJ 2013 or LA 2013 Criminal Law I

HIST 3053 Famous Trials in American History

LA 2133 Family Law

LA 2143 Legal Research & Writing

LA 2163 Criminal Procedure

LA 1143 Civil Procedures I

LA 2183 Contract Law

LA 2233 Bankruptcy Law

LA 2243 Torts

NAMS 2263 Native American Law

POLS 2153 Civil Rights and Liberties

POLS 3013 State and Local Government

POLS 3043 American Court System

TECH 4113 Government Regulation of Business

TECH 3203 Introduction to Risk Management

SOC 3073 Criminology

SOC 3023 Juvenile Delinquency

Total Credit Hours: 21

#### Discussion

- Add Medical Terminology to electives. This would not require adding additional sections of this course.
- Still too many electives.
- Cannot combine any of the electives.

Motion to table made by Dr. Marrero, seconded by Dr. Garrison. Motion passed.

**B. SECOND READING From Academic Council Meeting on January 28, 2005**

Minor in Art Graphics

Requirements:

24 hours, 9 of which must be upper division.

Core Courses: 18 Hours

|          |                            |
|----------|----------------------------|
| ART 1103 | Art Foundations I          |
| ART 1203 | Art Foundations II         |
| ART 1223 | Communication Graphics I   |
| ART 2423 | Communication Graphics II  |
| ART 3123 | Communication Graphics III |
| ART 4113 | Communication Graphics IV  |

Electives: 3 Hours

|          |  |
|----------|--|
| ART 1833 | Introduction to Black/White Photograph |
| ART 3103 | Graphics Media                         |
| HUM 4003 | Multi-Media Communications             |

Art History Elective: 3 Hours

|          |                                  |
|----------|----------------------------------|
| ART 3003 | Western Art History to 1400      |
| ART 3013 | Western Art History 1400-1850    |
| ART 3213 | Western Art History 1850-Present |

Discussion

- Should ART 4113 be in the minor?
- Brimer and Ronan should discuss impact on CS-3213 Multi-Media Development.
- Graphics I, II, III, and IV are not listed in any Major requirements.
- A minor is supposed to be cost-free addition with courses already being taught. Do we need to change intent of a minor?
- Why not add to AA in Graphics curricula?
- Would not be open to students choosing Fine Arts concentration in BALA.

Motion to table made by Dr. Gentry, seconded by Ms. Andrews. Motion passed.

**C. SECOND READING From Academic Council Meeting on January 28, 2005**

Changes in Course Prerequisites

Change in Prerequisite

From: LA 2113 Evidence Prerequisite LA 1113.

To: LA 2113 Evidence Prerequisite LA 2033.

Change in Prerequisite

From: LA 2123 Civil Procedures II Prerequisite LA 1113.

To: LA 2123 Civil Procedures II Prerequisite LA 2033.

Change in Prerequisite

From: LA 2143 Legal Writing Prerequisite LA 1113 and LA 1143.

To: LA 2143 Legal Writing Prerequisite LA 2033 and LA 1143.

Change in Prerequisite

From: LA 2223 Real Property Law Prerequisite LA 1113.

To: LA 2223 Real Property Law Prerequisite LA 2033.

Motion to table made by Dr. Marrero, seconded by Dr. Garrison. Motion passed.

**D. SECOND READING From Academic Council Meeting on January 28, 2005**

Associate in Science: Mathematics (024)

Program Deletion.

Motion to approve program deletion made by Dr. Laub, seconded by Dr. Tollison. Motion passed.

**E. SECOND READING From Academic Council Meeting on January 28, 2005**

Associate in Science: Physical Science (028)

Options: Pre-Engineering and Physics  
Chemistry  
Geology

Option Name Change

From: Pre-Engineering and Physics To: Engineering/Physics/Math

Change in General Education – Biological Science

From: Pre-Professional Program Waiver To: Regular Biological Science course distribution.

Biological Science.....4 *Choose from the Following:*

BIOL 1114 General Biology

BIOL 1134 General Environmental Biology

BIOL 1144 General Cellular Biology

Changes in degree option requirements as follows:

Program Requirements (18 hours)

MATH 2364 Analytical Geometry and Calculus II

MATH 2464 Analytical Geometry and Calculus III

PHYS 2015 Engineering Physics I

PHYS 2115 Engineering Physics II

Support and Related .....5 *Select from the following:*

CHEM 1415 General Chemistry II

MATH 1613 Trigonometry

MATH 2563 Differential Equations

MATH 2843 Statistics

CS 1213 Intro to Computing

GEOL 2124 Astronomy

Motion to approve made by Dr. Garrison, seconded by Ms Andrews. Motion passed.

**F. FIRST READING CURRICULUM COMMITTEE RECOMMENDATION JANUARY 26, 2005 MEETING**

Change in General Education Requirements: Addition of the following course to the Social Science distribution:  
Principles of Microeconomics ECON 2123

Discussion

- What is the impact on the Business program?
- Students could take macroeconomics in Social Science with microeconomics as an elective.
- Facilitates transfers from other schools.
- What is the impact on Social Sciences General Education requirements?
- It doesn't matter if macroeconomics is taken before microeconomics.

**G. FIRST READING FACULTY SENATE RECOMMENDATION**

Department Head Evaluation Form Draft

Discussion and Suggested Revisions

- Evaluation form has been reviewed by the Deans, Dr. Boyd, and Faculty Senate.
- To be used on an annual basis.
- Sent to Dean who does aggregate of the Department Head and then discusses the issues.
- Evaluation form completion is voluntary.
- Revise 1<sup>st</sup> sentence, second paragraph by adding the word "faculty" after Rogers State University.
- #27 – rephrase to include "outstanding" or "commendable" areas.
- #6 – add "adjuncts"
- #24 - change "to" to "with"
- #22 - change wording to read "assists the Department in seeking funds external to the institution."

Motion to forward with modifications to faculty made by Dr. Marrero, seconded by Ms Andrews. Motion passed.

## **H. NEW**

Dr. Boyd distributed an example of a research newsletter that might be used in the future. He also reminded everyone about ongoing work on a speakers guide.

Next Meeting will be February 11, 2005, 1:30 pm.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

### Friday, February 11, 2005

The Academic Council met at approximately 1:30 p.m., Friday, February 11, 2005, in the Oklahoma Room, Post Hall. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Laub moved to approve the February 4, 2005 meeting minutes, Dr. Garrison seconded. Motion passed.

Present: Ms. Linda Andrews, Health Sciences; Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Communications and Fine Arts; Dr. Bert Tollison, Business; Dr. Bruce Garrison, Business and Technology; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Patty Seward Chair, Curriculum Committee (Guest)

#### **A. SECOND READING From Academic Council Meeting on February 4, 2005**

Change in General Education Requirements  
Addition of the following course to the Social Science distribution:  
Principles of Microeconomics ECON 2123

Motion to cease debate and approve made by Dr. Garrison, seconded by Dr. Tollison. Motion passed.

**B.** Dr. Elwell moved to untable proposals for Minor in Legal Studies and proposal for Changes in Course Prerequisites for LA courses and have them reconsidered at the next meeting. Motion was unanimously approved.

**C.** Dr. Boyd read a letter sent from Dr. Martin to the Council stating that no further action on the proposal for the Minor in Chemistry would be required.

#### **D. NEW**

Anticipated items for the next meeting:  
BS in Business Administration  
Options: Accounting / Management

Addition of Option in Human Resources Management.  
Change of course prefixes from SPCH to COMM.

#### **E. Items for consideration at upcoming meetings:**

1. Telecommunications
2. Elementary Education
3. 2-year Criminal Justice AA with two options
4. RN to BSN
5. 2-year Art Graphics
6. Civic Engagement and Service Learning
7. Course deletion of COED and CAD prefix courses.
8. Addition of honors program courses.
9. Addition of Washington Center Program Internship courses under the SP prefix.

The next meeting will be Friday, March 11, 2005, 1:30 p.m.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

### Friday, March 25, 2005

The Academic Council met at approximately 1:30 p.m., Friday, March 25, 2005, in the OMA Conference Room. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the February 11, 2005 meeting minutes, Dr. Garrison seconded. Motion passed.

Present: Ms. Linda Andrews, Health Sciences; Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Communications and Fine Arts; Dr. Bert Tollison, Business; Dr. Bruce Garrison, Business and Technology; Dr. Keith Martin, Mathematics and Science; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Abe Marrero, Social and Behavioral Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Larry Minks, Academic Affairs; Dr. Patty Seward, Chair, Curriculum Committee (Guest)

#### A. FIRST READING CURRICULUM COMMITTEE RECOMMENDATION FEBRUARY 9, 2005 MEETING

##### 1. BS in Business Administration (113)

Options: Accounting / Management

New Option Addition—

Human Resources Management Option (21 hours):

|      |      |                                 |
|------|------|---------------------------------|
| MGMT | 3313 | Human Resources Management      |
| MGMT | 3303 | Organizational Behavior         |
| MGMT | 3323 | Compensation and Benefits*      |
| MGMT | 3233 | Human Resources Development*    |
| MGMT | 4333 | Selection and Evaluation*       |
| TECH | 3203 | Introduction to Risk Management |
| MGMT | 3333 | Employment and Labor*           |

New Course Additions:

|      |      |                             |
|------|------|-----------------------------|
| MGMT | 3323 | Compensation and Benefits   |
| MGMT | 3233 | Human Resources Development |
| MGMT | 4333 | Selection and Evaluation    |
| MGMT | 3333 | Employment and Labor        |

#### Discussion

- There are two other programs in the state (both are different).
- Certification exam will be given during the program rather than after. Additional fee charged.
- Issue of 18 assessment criteria?
- One new faculty will be required. There will be four new courses.
- Qualified adjuncts may be able to teach some courses until faculty are hired.
- Need to revise proposal to reflect new program format.
- 249 headcount enrollment in other two options.

#### B. FIRST READING CURRICULUM COMMITTEE RECOMMENDATION FEBRUARY 9, 2005 MEETING

##### 1. BA in Communications (114)

Options: Radio-Television / Corporate Communications

Change in course prefix for the following:

|      |      |                                      |
|------|------|--------------------------------------|
| SPCH | 1123 | Interpersonal Communications to COMM |
| SPCH | 2243 | Public Speaking to COMM              |
| SPCH | 4153 | Nonverbal Communication to COMM      |

##### 2. General Education

Change in course prefix: SPCH 1113 Speech Communication to COMM

### Discussion

- Most schools use the COMM prefix.
- This will put all speech and communication classes in the same bulletin location and lessen confusion.

### **C. FIRST READING CURRICULUM COMMITTEE RECOMMENDATIONS FEB 23, 2005 MEETING**

1. EMS Intermediate Certificate (103)  
Program Deletion
2. EMS Paramedic Certificate (102)  
Program Deletion

### Discussion

- Change prefix to EMT instead of EMS for the Intermediate Certificate.
- With new curriculum in the major, students can now test.
- Certificates are no longer viable with the new curricula.
- There is more demand for the degree now than the certificates.

### **D. FIRST READING CURRICULUM COMMITTEE RECOMMENDATIONS MARCH 2, 2005 MEETING**

1. BT in Applied Technology

Course deletions:

TECH 3003 Fundamentals of Supervision

TECH 3113 Industrial Psychology

Change in course number as follows:

TECH 4500 Practicum and Capstone Experience to 4504

Change Upper Division Program Requirements to the following:

Program Core Courses (37 credit hours):

MGMT 3013 Principles of Management

MKTG 3113 Principles of Marketing

CS 3213 Multimedia Development

BADM 3913 Communication Skills for Managers and Professionals

TECH 4003 Introduction to Computer and Telecommunications Tools for Managers and Professionals

TECH 4504 Practicum and Capstone Experience

TECH 3013 Leadership and Decision Making Skills for Managers and Professionals

TECH 3023 Emerging Technologies

MGMT 3303 Organizational Behavior

TECH 3203 Introduction to Risk Management

TECH 4013 Computer and Telecommunications Applications for Managers and Professionals

TECH 4113 Government Regulation of Business

Change in Selected Electives from 19 credit hours to 12 credit hours

### Discussion

- Would like to table deletion of TECH 3113 Industrial Psychology. Presently a coordinated effort between Psychology and Applied Technology to come up with a crosslisted PSY course. Possibility of cross-list with MGMT 3303 Organizational Behavior.
- Department is striving for course economies.
- May help students with core courses that can be applied towards the MBA.
- Changing electives from 19 to 12 hours – what impact will this have? It affects student's ability to take an 18 hour minor.
- Rationale for adding CS 3213 Multimedia Development? Would students benefit more from another Business course?

2. AAS in Emergency Medical Services (094)

Changes in Course Prerequisites to the following:

EMS 1104 Introduction to Emergency Medical Services and Patient Assessment

Prerequisite: Admission to the program.

EMS 1113 Pharmacology for Prehospital Providers

Prerequisite: Admission to the program.

EMS 1203 Field Operations

Prerequisite: EMS 1124 Advanced Skills in Emergency Medical Services

EMS 1213 ECG Interpretation

Prerequisite: EMS 1003 Anatomy and Physiology for Prehospital Providers

EMS 1225 Trauma Assessment and Management

Prerequisite: EMS 1124 Advanced Skills in Emergency Medical Services

EMS 2104 Medical Emergencies

Prerequisite: EMS 1225 Trauma Assessment and Management

EMS 2112 Special Needs in Emergency Medical Services

Prerequisite: EMS 1225 Trauma Assessment and Management

EMS 2125 Cardiac/Respiratory Emergencies

Prerequisite: EMS 1225 Trauma Assessment and Management

EMS 2202 OB/GYN Emergencies

Prerequisite: EMS 2125 Cardiac/Respiratory Emergencies

EMS 2224 Pediatric Emergencies

Prerequisite: EMS 2125 Cardiac/Respiratory Emergencies

EMS 2244 EMS Leadership

Prerequisite: EMS 2125 Cardiac/Respiratory Emergencies

Discussion

- Course descriptions will remain the same.
- This is a prescriptive program.
- When changes in sequencing are made, it affects all course prerequisites.
- Consistent with current national accreditation initiative.

**E. FIRST READING CURRICULUM COMMITTEE RECOMMENDATION MARCH 9, 2005 MEETING**

1. New Course Addition

SP 3800 Internship

The structured experience will be tied to an internship for one semester in a government, non-profit, or public/private facility. The experience must be approved by the faculty supervisor. Permission of instructor will be required to enroll. Repeatable up to 12 hours of credit. (3-12 credit hours).

Discussion

- The 3-12 hour credit will cover summer and fall internships.
- This is a learning experience in a working environment.
- Environmental internships could be used here also.
- Guidelines need to be outlined in the bulletin.
- How is the instructor of record determined?
- Requires same paperwork as other arranged courses. This requirement should be listed in the bulletin.

**F. NEW**

1. AAS in Legal Assisting (049)

From Academic Council Meeting on January 28, 2005

Motion to untable for the next meeting made by Dr. Elwell, seconded by Dr. Gentry. Motion passed. Note: AA in Legal Assisting new program proposal will be distributed with agenda for next meeting.

2. Minor in Arts Graphics  
From Academic Council Meeting on February 4, 2005  
Dr. Gentry requested this proposal remain tabled.
3. AA in Business Administration (004)  
From Academic Council Meeting on January 30, 2004  
Proposal withdrawn by Drs. Tollison and Garrison.

**G. ITEMS FOR POSSIBLE CONSIDERATION AT UPCOMING MEETINGS:**

1. Criminal Justice AA with two options
2. Honors Program
3. BIT
4. Global Studies
5. OU Tulsa-Telecommunications
6. Course Cleanup

The next meeting will be Friday, April 8, 2005, 1:30 pm.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

Friday, April 8, 2005

The Academic Council met at approximately 1:30 p.m., Friday, April 8, 2005, in the OMA Conference Room. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the March 25, 2005 meeting minutes as amended, Dr. Tollison seconded. Motion passed.

Present: Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Communications and Fine Arts; Dr. Bert Tollison, Business; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Abe Marrero, Social and Behavioral Sciences; Dr. Larry Minks, Academic Affairs

### A. SECOND READING From Academic Council Meeting on March 25, 2005

1. BS in Business Administration (113)

Options: Accounting / Management

New Option Addition—

Human Resources Management Option (21 hours):

MGMT 3313 Human Resources Management

MGMT 3303 Organizational Behavior

MGMT 3323 Compensation and Benefits\*

MGMT 3233 Human Resources Development\*

MGMT 4333 Selection and Evaluation\*

TECH 3203 Introduction to Risk Management

MGMT 3333 Employment and Labor\*

New Course Additions:

MGMT 3323 Compensation and Benefits

MGMT 3233 Human Resources Development

MGMT 4333 Selection and Evaluation

MGMT 3333 Employment and Labor

#### Discussion of Revised Proposal

- Table 7 needs to be rechecked and revised.
- Narrative needed regarding number of students and increases below the table.
- Figures should include anticipated tuition increases (Table 8).

Motion to approve made by Dr. Elwell based on pending editorial changes as agreed upon by Academic Affairs and Drs. Garrison and Tollison, seconded by Dr. Laub. Motion passed.

2. BA in Communications (114)

Options: Radio-Television / Corporate Communications

Change in course prefix for the following:

SPCH 1123 Interpersonal Communications to COMM

SPCH 2243 Public Speaking to COMMSPCH 4153 Nonverbal Communication to COMM

General Education

Change in course prefix:

SPCH 1113 Speech Communication to COMM

Motion to approve items 2 and 3 made by Dr. Laub, seconded by Dr. Tollison. Motion passed.

3. EMT Intermediate Certificate (103)

Program Deletion

4. EMS Paramedic Certificate (102)

Program Deletion

Motion to approve items 4 and 5 made by Dr. Tollison, seconded by Dr. Elwell. Motion passed.

5. BT in Applied Technology

Course deletions:

TECH 3003 Fundamentals of Supervision

TECH 3113 Industrial Psychology

Change in course number as follows:

TECH 4500 Practicum and Capstone Experience to 4504

Change Upper Division Program Requirements to the following:

Program Core Courses (37 credit hours):

MGMT 3013 Principles of Management

MKTG 3113 Principles of Marketing

CS 3213 Multimedia Development

BADM 3913 Communication Skills for Managers and Professionals

TECH 4003 Introduction to Computer and Telecommunications Tools for Managers and Professionals

TECH 4504 Practicum and Capstone Experience

TECH 3013 Leadership and Decision Making Skills for Managers and Professionals

TECH 3023 Emerging Technologies

MGMT 3303 Organizational Behavior

TECH 3203 Introduction to Risk Management

TECH 4013 Computer and Telecommunications Applications for Managers and Professionals

TECH 4113 Government Regulation of Business

Change in Selected Electives from 19 credit hours to 12 credit hours

Discussion

- Organizational Behavior related to Industrial Psychology. No one to teach this course and it needs to be covered?
- Multi-Media Development will strengthen the technology part of the program.
- More hours in Selective/Electives to allow students to get a Minor or take M.B.A. foundation courses.
- Proposal makes program more prescriptive and reduces confusion.
- Statement showing the 40/60 hours rule should be listed in the Bulletin with every degree program.

Motion to table pending further discussion with the faculty made by Dr. Carroll. Motion passed.

6. AAS in Emergency Medical Services (094)

Changes in Course Prerequisites to the following:

EMS 1104 Introduction to Emergency Medical Services and Patient Assessment

Prerequisite: Admission to the program.

EMS 1113 Pharmacology for Prehospital Providers

Prerequisite: Admission to the program.

EMS 1203 Field Operations

Prerequisite: EMS 1124 Advanced Skills in Emergency Medical Services

EMS 1213 ECG Interpretation

Prerequisite: EMS 1003 Anatomy and Physiology for Prehospital Providers

EMS 1225 Trauma Assessment and Management

Prerequisite: EMS 1124 Advanced Skills in Emergency Medical Services

EMS 2104 Medical Emergencies

Prerequisite: EMS 1225 Trauma Assessment and Management

EMS 2112 Special Needs in Emergency Medical Services

Prerequisite: EMS 1225 Trauma Assessment and Management

EMS 2125 Cardiac/Respiratory Emergencies

Prerequisite: EMS 1225 Trauma Assessment and Management

EMS 2202 OB/GYN Emergencies

Prerequisite: EMS 2125 Cardiac/Respiratory Emergencies

EMS 2224 Pediatric Emergencies

Prerequisite: EMS 2125 Cardiac/Respiratory Emergencies

EMS 2244 EMS Leadership

Prerequisite: EMS 2125 Cardiac/Respiratory Emergencies

Motion to approve made by Dr. Elwell, seconded by Dr. Tollison. Motion passed.

7. New Course Addition

SP 3800 Internship

The structured experience will be tied to an internship for one semester in a government, non-profit, or public/private facility. The experience must be approved by the faculty supervisor. Permission of instructor will be required to enroll. Repeatable up to 12 hours of credit. (3-12 credit hours).

Motion to approve made by Dr. Tollison, seconded by Dr. Laub. Motion passed.

**B. FIRST READING CURRICULUM COMMITTEE RECOMMENDATION MARCH 23, 2005 MEETING**

1. New Course Additions

HONS 1113 Freshman Honors Seminar

Orientation to the Rogers State University Honors Program. Emphasizes the fundamentals of critical thinking and research skills, and encourages students to explore western cultural traditions of liberal arts education. Includes reading and research in the student's particular academic field. Prerequisite: Enrollment in Honors Program.

HONS 2113 Sophomore Honors Seminar

Integration of sophomore honors and degree curriculum with independent reading and research. Presentation of research results. Service learning component possible. Prerequisite: HONS 1113

HONS 3113 Junior Honors Seminar

Integration of junior degree curriculum with independent reading and research. Students will present their progress in oral and written form, preparing for their capstone project. Prerequisite: HONS 2113 and junior status

HONS 4113 Senior Honors Capstone

Integration of senior curriculum with independent reading and research. Inception and actualization of original, specialized project, designed to investigate, analyze, synthesize information in field of study, using skills developed in the program(s). Written and oral presentation. Project may be combined with capstone experience in degree program. Prerequisite: HONS 3113.

Discussion

- Make wording of first sentence in HONS 2113, HONS 3113, and HONS 4113 consistent.
- Program electives are limited.
- How are instructors selected?
- Courses count as Liberal Arts courses.
- Extra hours should not be a problem for students in the honors program.
- RSU has fewer honors courses than other institutions.
- Will be offered every fall.
- On page CC 3/23/05-4 of the proposal, page 7, Objectives needed to be worded and amended due to duplication.

**C. UNTABLED AGENDA ITEM**

1. AAS in Legal Assistant (049) - Program Deletion.

2. New Program Addition

AA in Legal Assisting

Change in course number: FROM: POLS 2013 American Legal System TO: POLS 2033 American Legal System

Cross list: POLS 2033 American Legal System - LA 2033 American Legal System

Change course number, course description, and prerequisite:

FROM: LA 2243 Torts

Survey of civil wrongs for which the law provides remedies; intentional torts, negligent torts and strict liability torts analyzed; product liability and vicarious liability analyzed. Prerequisite: LA 1113 and LA 1143.

TO: LA 3013 Torts

This course will provide an introduction to the broad area of civil wrongs and their appropriate remedies. Tort Law principles in the areas of intentional torts, negligence, strict liability, products liability, and nuisance will be covered, as will commonly employed defenses. Prerequisite: POLS/LA 2033.

FROM: LA 2183 Contract Law

Survey and analysis of Oklahoma contract law; drafting, analyzing and interpreting written and verbal contracts. Prerequisite LA 1113.

TO: LA 3023 Contract Law

In this course, students will be introduced to the sources of contract law, including common law and the Uniform Commercial Code. Students will learn how to draft and interpret various types of contracts, and how to determine appropriate remedies when breach of contract occurs. Prerequisite: POLS/LA 2033.

FROM: LA 2013 Criminal Law

Survey of history and common-law concepts of criminal law; common-law and statutory aspects of criminal behavior and punishment; constitutional requirements and aspects of punishments; common-law and statutory crimes with emphasis on Federal and Oklahoma Crimes and Punishments.

TO: LA 3033 Criminal Law

This course is a survey of common law and statutory crimes, with emphasis on Oklahoma and federal law.

Procedural aspects of criminal investigations, trials, and appeals will also be covered. Prerequisite: POLS/LA 2033.

Change in course prerequisite:

FROM: LA 2283 Internship

Program credit for actual hours worked in a law office. Prerequisites: LA 1113, LA 1123, and LA 1143.

TO: LA 2283 Internship

Program credit for actual hours worked in a law office. Prerequisites: POLS/LA 2033, LA 1123, and LA 1143.

Course deletions:

|    |      |                            |
|----|------|----------------------------|
| LA | 1113 | Introduction to Law System |
| LA | 2113 | Evidence                   |
| LA | 2123 | Civil Procedure II         |
| LA | 2143 | Legal Writing              |
| LA | 2163 | Criminal Procedure         |
| LA | 2193 | Seminar in Legal Assisting |
| LA | 2223 | Real Property Law          |
| LA | 2233 | Bankruptcy Law             |
| LA | 2483 | Wills and Trusts           |

#### Discussion of Summary Revisions to Proposal

- Core stays the same.
- Upon approval of this proposal, the AAS in Legal Assisting will be deleted.
- AA will probably not integrate to a Baccalaureate degree.
- Excellent preparation for law school.
- Would like to institute a minor as next step.
- AA is proposed to enhance the liberal arts education and make better legal assistants.
- Advisory board supports.
- Deletion of nine courses.
- In process of making assessment changes.
- Does LA 2393 need to be kept or deleted?

Motion to approve, pending editorial revisions to the new program proposal, made by Dr. Carroll, seconded by Dr. Tollison. Motion passed.

#### **D. NEW**

1. Letter from the Oklahoma State Regents For Higher Education was received and distributed regarding the upcoming degree program reviews for the following:  
Bachelor of Science in Business Information Technology (108)  
Bachelor of Science in Biology (112)

The next meeting will be Friday, April 15, 2005, 1:30 pm, OMA Conference Room.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

Friday, April 15, 2005

The Academic Council met at approximately 1:30 p.m., Friday, April 15, 2005, in the OMA Conference Room. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the April 8, 2005 meeting minutes, Dr. Laub seconded. Motion passed.

Present: Ms. Linda Andrews, Health Sciences; Dr. Frank Elwell, Communications and Fine Arts; Dr. Bert Tollison, Business; Dr. Bruce Garrison, Business and Technology; Dr. Keith Martin, Mathematics and Science; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Larry Minks, Academic Affairs; Dr. Patty Seward, Chair, Curriculum Committee (Guest)

### A. SECOND READING From Academic Council Meeting on April 8, 2005

#### 1. New Course Additions

##### *HONS 1113 Freshman Honors Seminar*

Orientation to the Rogers State University Honors Program. Emphasizes the fundamentals of critical thinking and research skills, and encourages students to explore western cultural traditions of liberal arts education. Includes reading and research in the student's particular academic field. Prerequisite: Enrollment in Honors Program.

##### *HONS 2113 Sophomore Honors Seminar*

Integration of sophomore honors and degree curriculum with independent reading and research. Presentation of research results. Service learning component possible. Prerequisite: HONS 1113.

##### *HONS 3113 Junior Honors Seminar*

Integration of junior honors degree curriculum with independent reading and research. Students will present their progress in oral and written form, preparing for their capstone project. Prerequisite: HONS 2113 and junior status.

##### *HONS 4113 Senior Honors Capstone*

Integration of senior honors curriculum with independent reading and research. Inception and actualization of original, specialized project, designed to investigate, analyze, synthesize information in field of study, using skills developed in the program(s). Written and oral presentation. Project may be combined with capstone experience in degree program. Prerequisite: HONS 3113.

Motion to approve as amended from first reading made by Dr. Elwell, seconded by Dr. Gentry. Motion passed.

### B. FIRST READING CURRICULUM COMMITTEE RECOMMENDATIONS APRIL 6, 2005 MEETING

#### 1. AS in Physical Science (028)

Options: Engineering/Physics/Math  
Geology  
Chemistry

Change in course number and description:

MATH 2563 Differential Equations

Includes first-order ordinary differential equations, linear ordinary differential equations with constant coefficients, power series methods, numerical methods, and Laplace transform methods. Pre- or co-requisite: MATH 2464.

To: MATH 3113 Differential Equations

First-order ordinary differential equations, existence and uniqueness theorems, linear ordinary differential equations with constant coefficients, power series methods, numerical methods, and Laplace transform methods. Pre- or co-requisite: MATH 2464.

#### Discussion

- MATH 2563 was a carryover. Other institutions have this course at a 3000 level.
- Review course objectives.

- Math and Engineering elective. Also will be a requirement of BSBIT option in Telecommunications.
- Calculus III can be taught concurrently.
- Four current faculty are qualified to teach this course.

Motion to waive second reading and approve made by Dr. Elwell, seconded by Dr. Tollison. Motion passed.

## 2. General Education Requirements

AS, AA, and Baccalaureate Degree Programs

The addition of the following course (also a new course) to the course distribution in Global Studies:

ECON 3003 International Economic Issues and Policies

A survey of global economic issues and policies that are related to international trade and finance.

### Discussion

- Will RSU be only one teaching this course in general education among peer institutions in the state?
- Is this a Gen Ed at OSU?
- Student need for Global Studies upper-level courses driving this change.
- Global Study courses are currently limited online.
- Put statement in Gen Ed that restricts number of courses students may take with like prefixes.
- Students will be less transfer-friendly if they are not allowed to use some courses as Gen Eds and in their major.
- This course could be offered online and/or by compressed video in future.

Motion to waive second reading made by Dr. Garrison, seconded by Dr. Laub. There were four yes votes and three no votes. Motion passed.

Motion to approve made by Dr. Garrison, seconded by Dr. Tollison. There were five yes votes and two no votes. Motion passed.

## 3. BT in Applied Technology (107)

Course deletions:

TECH 3003 Fundamentals of Supervision

TECH 3113 Industrial Psychology

Change in course number as follows:

TECH 4500 Practicum and Capstone Experience to 4504

Change Upper Division Program Requirements to the following:

Program Core Courses (37 credit hours):

MGMT 3013 Principles of Management

MKTG 3113 Principles of Marketing

CS 3213 Multimedia Development

BADM 3913 Communication Skills for Managers and Professionals

TECH 4003 Introduction to Computer and Telecommunications Tools for Managers and Professionals

TECH 4504 Practicum and Capstone Experience

TECH 3013 Leadership and Decision Making Skills for Managers and Professionals

TECH 3023 Emerging Technologies

MGMT 3303 Organizational Behavior

TECH 3203 Introduction to Risk Management

TECH 4013 Computer and Telecommunications Applications for Managers and Professionals

TECH 4113 Government Regulation of Business

Change in Selected Electives from 19 credit hours to 12 credit hours

Motion to untable made by Dr. Garrison.

Motion to approve as proposed made by Dr. Laub, seconded by Tollison. Motion passed.

## 4. BS in Business Information Technology (108)

Options: Software Development and Multimedia  
Networking Administration

Course deletions:

|    |      |                                     |
|----|------|-------------------------------------|
| IT | 4793 | Internship                          |
| CS | 1223 | Cobol Programming I                 |
| CS | 2123 | Cobol Programming II                |
| CS | 2214 | Introduction to AI (Expert Systems) |
| CS | 2233 | Desktop Publishing                  |

Motion to waive second reading and approve deletion of CS 1223, CS 2123, CS 2214, and CS 2233 made by Dr. Laub, seconded by Dr. Elwell. Motion passed.

Deletion of IT 4793 Internship will be included in the second reading of the proposal at the next meeting.

New course addition:

IT 4504 IT Capstone and Practicum

Small group project that integrates the materials in required courses. Includes discussions about professional and ethical issues. Prerequisite: Completion of 90 percent of IT program.

Course additions to the Program Core Requirements:

|    |      |                           |
|----|------|---------------------------|
| CS | 1213 | Introduction to Computing |
| IT | 4504 | Capstone and Practicum    |

Change in Program Core Requirements to the following:

|    |      |                                      |
|----|------|--------------------------------------|
| CS | 1213 | Introduction to Computing            |
| CS | 2223 | Programming I                        |
| CS | 2323 | Programming II                       |
| CS | 3413 | Systems Analysis                     |
| CS | 3223 | Data Modeling                        |
| CS | 3623 | Human-Computer Interface Development |
| IT | 1411 | Orientation to Computer Technology   |
| IT | 2153 | Networking Operating Systems I       |
| IT | 2143 | Introduction to Networking           |
| IT | 3723 | Computer Architecture                |
| IT | 4504 | Practicum and Capstone               |

Change in course name and description

FROM: IT 4113 Configuration of Routers and Hubs

This course is the study of the requirements for implementing, administering, and troubleshooting the implementation of LAN and WAN routers and LAN switches. Prerequisite: IT 3253.

TO: IT 4113 Network Routing

This course is the study of the requirements for implementing, administering, and troubleshooting the implementation of network topologies. Prerequisite: IT 3253.

Change in Network Administration Option to the following:

*Select from the following to equal 12 credit hours:*

|    |      |                                |
|----|------|--------------------------------|
| IT | 3153 | Network Operating Systems II   |
| IT | 3253 | Advanced TCP/IP Administration |
| IT | 3753 | Network Security               |
| IT | 4113 | Network Routing                |
| IT | 4313 | Emerging Technologies          |

Changing Software Development and Multimedia Option to the following:

*Select from the following to equal 12 credit hours:*

|         |                                  |
|---------|----------------------------------|
| CS 3213 | Multimedia Development           |
| CS 3333 | Object Oriented Technology       |
| CS 3423 | Software Engineering             |
| CS 3523 | Distributed Systems Development  |
| CS 4523 | Advanced Web Systems Development |

IT 3113 Integrated Applications  
IT 4313 Emerging Technologies

Change prerequisite and description:

FROM: IT 2143 Introduction to Networking

This course explores the theory and terminology of both local and wide area computer networks and their proper application to business and industry problems. (This course may be keyed to industry certification such as the Microsoft MCSE certification). Prerequisite: IT 1411 or equivalent.

TO: IT 2143 Introduction to Networking

Explores the theory and terminology of both local and wide area computer networks and their proper application to business and industry problems. Co-requisite: IT 1411 or equivalent.

Change in prerequisite:

FROM: CS 1213 Introduction to Computing

Introduction to programming logic, analysis of problems, language-independent program design and algorithms.

TO: CS 1213 Introduction to Computing

Introduction to programming logic, analysis of problems, language-independent program design and algorithms. Co-requisite: IT 1411 or equivalent.

FROM: CS 1133 Excel

This course is a full semester course covering the world's number one personal computer spreadsheet. Topics in the course include Excel menus, formatting, filling, and manipulating Excel spreadsheet cells, Excel formulas, and Excel Macros.

TO: CS 1133 Excel

This course is a full semester course covering the world's number one personal computer spreadsheet. Topics in the course include Excel menus, formatting, filling, and manipulating Excel spreadsheet cells, Excel formulas, and Excel Macros. Prerequisite: CS 1113.

Change in course prefix as follows:

FROM: CS 2153 Network Operating Systems I

TO: IT 2153 Network Operating Systems I

Change in course number, description, and prerequisite:

FROM: IT 2723 Computer Architecture

Covers basic concepts of the Intel-based, personal computer system design and communication between components. Course will be preparation for the A+ Certification.

TO: IT 3723 Computer Architecture

The hardware levels of a computer are examined from the gate level through the microprocessor. The roles of machine language, assembly language, BIOS, and the operating system are explored. Prerequisite: CS 2323.

Change in Business Support courses:

Replace MATH 1743 Business Calculus

With: BADM (MATH) 2843 Business Statistics

Replace ENGL 2333 Technical Writing

With: ENGL 3113 Advanced Technical Writing

Change the Business Support Courses

FROM:

|      |      |                              |
|------|------|------------------------------|
| ACCT | 2103 | Accounting I-Financial       |
| ACCT | 2203 | Accounting II-Managerial     |
| ECON | 2113 | Principles of Macroeconomics |
| ENGL | 2333 | Technical Writing            |
| MATH | 1743 | Calculus I for Business      |
| MKTG | 3113 | Marketing                    |
| MGMT | 3013 | Management                   |

*Select two from the following:*

|      |      |  |
|------|------|--|
| ACCT | 3243 | Accounting Information Systems                     |
| BMA  | 3353 | Organizational Theory                              |
| BMA  | 4213 | Marketing Information and Decision Support Systems |
| BMA  | 4793 | Leadership and Change Dynamics                     |

TO:

|      |      |                              |
|------|------|------------------------------|
| ACCT | 2103 | Accounting I-Financial       |
| ACCT | 2203 | Accounting II-Managerial     |
| ADM  | 2843 | Business Statistics          |
| ECON | 2113 | Principles of Macroeconomics |
| or   |      |                              |
| ECON | 2123 | Principles Microeconomics    |
| ENGL | 3113 | Advanced Technical Writing   |
| MKTG | 3113 | Marketing                    |
| MGMT | 3013 | Management                   |

*Select two from the following:*

|      |      |  |
|------|------|--|
| ACCT | 3243 | Accounting Information Systems                                       |
| MGMT | 3303 | Organizational Behavior  |
| FINA | 3503 | Principles of Finance  |
| TECH | 3013 | Leadership and Decision Making Skills for Managers and Professionals |

Eliminate the upper division liberal arts requirement.

FROM: Electives will be chosen to complete 120 credit-hours required for graduation: two of the electives must be regarded as liberal arts and at least one elective must be upper-level.

TO: Electives will be chosen to complete 120 credit-hours required for graduation: two of the electives must be regarded as liberal arts.

Change total number of credit hours required for the degree to 124 credit hours.

#### Discussion

- Does any other program contain Business Calculus I?
- Change wording of 90% to "all but 6 hours or two courses to graduate?"
- Credit hours increased from 120 to original 124.
- Still have to do computer proficiency requirement within the first 24 hours.
- Need narrative as to how changes are driven such as program review and assessment results.
- How much will changes be confusing students?
- Capstone allows an extra credit hour for those who need it.
- Will not impact online program.

#### 2. AS in Physical Science (028)

Options: Engineering/Physics/Math (Pending OSRHE Approval)  
Geology  
Chemistry

Change in Course Description:

FROM: MATH 3413 Mathematical Structures II

A study of the fundamental structure of mathematics for non-science majors. Topics include: number theory, the real number system, problem solving, geometry, counting techniques, linear and polynomial functions and graphing. No major or minor credit in mathematics. Prerequisites: MATH 1503, MATH 1513, or MATH 2213.

TO: MATH 3413 Mathematical Structures II

A study of the fundamental structure of mathematics for non-science majors. Topics include: plane geometry, geometric motion such as translation, rotation and reflection, polyhedra and applications to measurement. No major or minor credit in mathematics. Prerequisite: MATH 1503, MATH 1513, or MATH 2213.

### Discussion

- Need to check on Cameron's program.
- Check on course description.

### 3. AS in Biological Science (003)

Options: Pre-Medical/Dental  
Biology

Change course requirements:

Remove MATH 2264 Analytic Geometry and Calculus I as the specified general education mathematics requirement for the degree.

### Discussion

- Change statement to "Math 1513 College Algebra or higher" under Math distribution.

Motion to waive second reading and approve made by Dr. Garrison, seconded by Dr. Tollison. Motion passed.

### **C. Items Pending**

- AA in Criminal Justice Studies
- BSBIT option in Telecommunications
- AA in BSBA

Next meeting is Friday, April 22, 2005, 1:30 PM, OMA Conference Room.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

### Friday, April 22, 2005

The Academic Council met at approximately 1:30 p.m., Friday, April 22, 2005, in the OMA Conference Room. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the April 15, 2005 meeting minutes, Dr. Garrison seconded. Motion passed.

Present: Ms. Linda Andrews, Health Sciences; Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Communications and Fine Arts; Dr. Bert Tollison, Business; Dr. Bruce Garrison, Business and Technology; Dr. Abe Marrero, Social and Behavioral Sciences; Dr. Keith Martin, Mathematics and Science; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Larry Minks, Academic Affairs

#### A. **SECOND READING From Academic Council Meeting on April 15, 2005**

##### 1. BS in Business Information Technology (108)

Options:     Software Development and Multimedia  
              Networking Administration

Course deletions:

IT        4793        Internship

New course addition:

IT 4504 IT Capstone and Practicum

Small group project that integrates the materials in required courses. Includes discussions about professional and ethical issues. Prerequisite: Completion of 90 percent of IT program.

Course additions to the Program Core Requirements:

CS1213 Introduction to Computing

IT        4504        Capstone and Practicum

Change in Program Core Requirements to the following:

CS 1213 Introduction to Computing

CS 2223 Programming I

CS 2323 Programming II

CS 3413 Systems Analysis

CS 3223 Data Modeling

CS 3623 Human-Computer Interface Development

IT 1411 Orientation to Computer Technology

IT 2153 Networking Operating Systems I

IT 2143 Introduction to Networking

IT 3723 Computer Architecture

IT 4504 Practicum and Capstone

Change in course name and description

FROM: IT 4113 Configuration of Routers and Hubs

This course is the study of the requirements for implementing, administering, and troubleshooting the implementation of LAN and WAN routers and LAN switches. Prerequisite: IT 3253.

TO: IT 4113 Network Routing

This course is the study of the requirements for implementing, administering, and troubleshooting the implementation of network topologies. Prerequisite: IT 3253.

Change in Network Administration Option to the following:

*Select from the following to equal 12 credit hours:*

IT        3153        Network Operating Systems II

IT        3253        Advanced TCP/IP Administration

|    |      |                       |
|----|------|-----------------------|
| IT | 3753 | Network Security      |
| IT | 4113 | Network Routing       |
| IT | 4313 | Emerging Technologies |

Changing Software Development and Multimedia Option to the following:

*Select from the following to equal 12 credit hours:*

|    |      |                                  |
|----|------|----------------------------------|
| CS | 3213 | Multimedia Development           |
| CS | 3333 | Object Oriented Technology       |
| CS | 3423 | Software Engineering             |
| CS | 3523 | Distributed Systems Development  |
| CS | 4523 | Advanced Web Systems Development |
| IT | 3113 | Integrated Applications          |
| IT | 4313 | Emerging Technologies            |

Change prerequisite and description:

FROM: IT 2143 Introduction to Networking

This course explores the theory and terminology of both local and wide area computer networks and their proper application to business and industry problems. (This course may be keyed to industry certification such as the Microsoft MCSE certification). Prerequisite: IT 1411 or equivalent.

TO: IT 2143 Introduction to Networking

Explores the theory and terminology of both local and wide area computer networks and their proper application to business and industry problems. Co-requisite: IT 1411 or equivalent.

Change in prerequisite:

FROM: CS 1213 Introduction to Computing

Introduction to programming logic, analysis of problems, language-independent program design and algorithms.

TO: CS 1213 Introduction to Computing

Introduction to programming logic, analysis of problems, language-independent program design and algorithms. Co-requisite: IT 1411 or equivalent.

FROM: CS 1133 Excel

This course is a full semester course covering the world's number one personal computer spreadsheet. Topics in the course include Excel menus, formatting, filling, and manipulating Excel spreadsheet cells, Excel formulas, and Excel Macros.

TO: CS 1133 Excel

This course is a full semester course covering the world's number one personal computer spreadsheet. Topics in the course include Excel menus, formatting, filling, and manipulating Excel spreadsheet cells, Excel formulas, and Excel Macros. Prerequisite: CS 1113.

Change in course prefix as follows:

FROM: CS 2153 Network Operating Systems I

TO: IT 2153 Network Operating Systems I

Change in course number, description, and prerequisite:

FROM: IT 2723 Computer Architecture

Covers basic concepts of the Intel-based, personal computer system design and communication between components. Course will be preparation for the A+ Certification.

TO: IT 3723 Computer Architecture

The hardware levels of a computer are examined from the gate level through the microprocessor. The roles of machine language, assembly language, BIOS, and the operating system are explored. Prerequisite: CS 2323.

Change in Business Support courses:

Replace MATH 1743 Business Calculus With: BADM (MATH) 2843 Business Statistics

Replace ENGL 2333 Technical Writing With: ENGL 3113 Advanced Technical Writing

Change the Business Support Courses

FROM:

ACCT 2103 Accounting I-Financial  
ACCT 2203 Accounting II-Managerial  
ECON 2113 Principles of Macroeconomics  
ENGL 2333 Technical Writing  
MATH 1743 Calculus I for Business  
MKTG 3113 Marketing  
MGMT 3013 Management

*Select two from the following:*

ACCT 3243 Accounting Information Systems  
BMA 3353 Organizational Theory  
BMA 4213 Marketing Information and Decision Support Systems  
BMA 4793 Leadership and Change Dynamics

TO:

ACCT 2103 Accounting I-Financial  
ACCT 2203 Accounting II-Managerial  
BADM 2843 Business Statistics  
ECON 2113 Principles of Macroeconomics

or

ECON 2123 Principles Microeconomics  
ENGL 3113 Advanced Technical Writing  
MKTG 3113 Marketing  
MGMT 3013 Management

*Select two from the following:*

ACCT 3243 Accounting Information Systems  
MGMT 3303 Organizational Behavior  
FINA 3503 Principles of Finance  
TECH 3013 Leadership and Decision Making Skills for Managers and Professionals

Eliminate the upper division liberal arts requirement.

FROM: Electives will be chosen to complete 120 credit-hours required for graduation: two of the electives must be regarded as liberal arts and at least one elective must be upper-level.

TO: Electives will be chosen to complete 120 credit-hours required for graduation: two of the electives must be regarded as liberal arts.

Change total number of credit hours required for the degree to 124 credit hours.

### Changes

- Dr. Carroll will provide a more extensive narrative that will include rationale from program review and assessment driving this program change.
- Change IT 4504 prerequisite to: Senior status and permission of instructor.
- Computer Proficiency requirement needs to remain.

Motion to approve with changes made by Dr. Laub, seconded by Dr. Elwell. Motion passed.

### 2. AS in Physical Science (028)

Options: Engineering/Physics/Math (Pending OSRHE Approval)  
Geology  
Chemistry

Change in Course Description:

FROM: MATH 3413 Mathematical Structures II

A study of the fundamental structure of mathematics for non-science majors. Topics include: number theory, the real number system, problem solving, geometry, counting techniques, linear and polynomial functions and graphing. No major or minor credit in mathematics. Prerequisites: MATH 1503, MATH 1513, or MATH 2213.

TO: MATH 3413 Mathematical Structures II

A study of the fundamental structure of mathematics for non-science majors. Topics include: plane geometry, geometric motion such as translation, rotation and reflection, polyhedra and applications to measurement. No major or minor credit in mathematics. Prerequisite: MATH 1503, MATH 1513, or MATH 2213.

Motion to approve made by Dr. Tollison, seconded by Dr. Elwell. Motion passed.

**B. Items Pending**

1. AA in Criminal Justice Studies
2. BSBIT option in Telecommunications
3. Revisions to AA in Legal Assisting
4. Revision to Option in Human Resources Development

Next meeting is Friday, April 29, 2005, 1:30 PM, OMA Conference Room.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).

# Rogers State University

## Academic Council Meeting Minutes

### Friday, June 17, 2005

The Academic Council met at approximately 1:30 p.m., Friday, June 17, 2005, in the OMA Conference Room. The meeting was called to order by Dr. Richard Boyd, Vice President for Academic Affairs. Dr. Elwell moved to approve the April 22, 2005 meeting minutes, Dr. Garrison seconded. Motion passed.

Present: Ms. Linda Andrews, Health Sciences; Dr. Johnny Carroll, Applied Technology; Dr. Frank Elwell, Communications and Fine Arts; Dr. Bert Tollison, Business; Dr. Bruce Garrison, Business and Technology; Dr. Jeff Laub, Mathematics, Science, and Health Sciences; Dr. Jeffery Gentry, Communications and Fine Arts; Dr. Larry Minks Academic Affairs

#### A. FIRST READING CURRICULUM COMMITTEE RECOMMENDATIONS MAY 2, 2005

1. BS in Business Information Technology (108)

Options: Software Development and Multimedia  
Networking Administration

New Option Addition—

Telecommunications Foundations (12 credit hours)

Select from the following to equal 12 credit hours:

|    |      |                                      |
|----|------|--------------------------------------|
| IT | 3333 | Fundamentals of Electronics*         |
| IT | 3413 | Electromagnetics*                    |
| IT | 3445 | Digital Design*                      |
| IT | 4223 | Analog and Digital Circuits lab*     |
| IT | 4333 | Introduction to Signals and Systems* |

Note: Asterisk indicates new course addition.

General Education Course Requirements in the following distributions:

Physical Science

PHYS 1114 General Physics I

Mathematics

MATH 2264 Analytical Geometry and Calculus I

Revised wording under Electives for the option to read as follows:

Selected Electives for the Telecommunications Foundations Option:

Electives (12 credit hours)

MATH 3563 Differential Equations

PHYS 1214 General Physics II

Electives will be chosen to complete 124 total credit hours and 40 upper-division hours required for graduation.

Two of the electives must be regarded as liberal arts.

#### Discussion

- This program option in collaboration with OU Tulsa.
- Option under discussion for two years.
- The agreement is that these new classes will be taught by doctoral graduate students.
- General Physics I and Calculus I in General Education should be required courses.
- Program review and assessment should reflect the new option.
- Item A. on proposal, second paragraph, "Available" should have first letter lower case.
- Develop assessment for five new courses.
- The five new courses are direct prerequisites for the OU masters program.
- Major field test from Education Testing Service (ETS) will be phased out.
- A new assessment plan has been written and will be inserted.
- Will this option take away from other options?

- Students will need high ACT MATH composite to enter this program.
  - A recruiting program is being developed specifically for this program.
  - OU Tulsa expects 8-9 students per year.
  - Need a letter of support from OU regarding the program goals/outcomes from Verma and Ray.
  - What are “advanced” classes at the OU-Tulsa campus? Page CC-5.
  - Delete table 4 and replace with narrative stating that RSU has adequate space to serve student needs and reference to OU facilities.
  - Identify Math faculty – Dr. Grenier, Dr. Soe, and Dr. Laub
  - Change font size of F. point number 5.
  - Redo table 5 to show all 3 programs and graduates over a 5-year period.
  - Delete last four sentences under item H.
  - Program Goals-Student Outcomes should read “Student Outcomes.”
  - Delete chart under Item B. under Breakdown of Budget Requirements and replace with narrative showing that RSU does not anticipate any additional expense and has the resources for this program.
  - Reduce narrative under Library to pertinent program information
  - Reword “heavy-duty laser printer.”
  - We will provide office space to OU teaching faculty – page cc-4.
  - Delete table on page CC-5 and insert enrollment summary and how this new program will benefit the BSBIT program.
  - Page CC-6, instruction provided by OU and approved by RSU administration.
  - What percent of \$951,778 will be tied to this new option?
  - Need to use updated assessment program.
  - Update course listings – page CC-13 – general education, program core requirements, and business support courses.
2. AAS in Police Science (029)  
Options: Collegiate Officer Program  
Law Enforcement  
Program Deletion
3. AA in Law/Justice Careers (096)  
Program Deletion  
Deletion of the following courses (from course inventory):
- |    |      |                      |
|----|------|----------------------|
| CJ | 1361 | Police Pistol        |
| CJ | 1562 | Survival Shooting    |
| CJ | 1581 | Defensive Techniques |
| CJ | 2113 | Criminal Evidence    |
| CJ | 1223 | Probation and Parole |
| CJ | 2742 | CLEET COP Review     |

#### Discussion

- Deleted courses are obsolete.
4. AA in Criminal Justice Studies  
Options: Collegiate Officer Program (COP)  
Law/Justice  
New Program Addition  
Program Requirements (15 credit hours)
- |    |      |                                  |
|----|------|----------------------------------|
| CJ | 1113 | Introduction to Criminal Justice |
| CJ | 2013 | Criminal Law I                   |
| CJ | 3003 | Criminalistics*                  |
| CJ | 2343 | Community Relations              |
| CJ | 3013 | Criminal Procedures              |
- Collegiate Officer Program Option—requires admission to the program option (10 credit hours)
- |    |      |                                   |
|----|------|-----------------------------------|
| CJ | 2563 | Criminal Justice Seminar—CLEET 1* |
| CJ | 3113 | Criminal Justice Seminar—CLEET 2* |
| CJ | 2721 | CLEET Custody and Control         |

CJ 2712 CLEET Firearms  
CJ 2731 CLEET Law Enforcement Drivers Training  
Law/Justice Option (9 credit hours)

Select three courses from the following:

CJ 1213 Introduction to Corrections  
CJ 2023 Criminal Law II  
CJ 2140 Law Enforcement Internship  
SOC 3023 Juvenile Delinquency  
SOC 3073 Criminology  
POLS 3023 Introduction to Public Administration  
POLS 3113 American Court System

TOTAL CREDIT HOURS: 65-66

(Note: Asterisk indicates new course addition).

Changes in Course Descriptions:

CJ 1113 Introduction to Criminal Justice  
CJ 2013 Criminal Law I (and prerequisite)  
CJ 3013 Criminal Procedures (and prerequisite)

Course Deletions:

CJ 2123 Criminalistics  
CJ 2113 Criminal Evidence I  
CJ 2543 Investigative Techniques Seminar

New Course Additions:

CJ 3003 Criminalistics  
CJ 2563 CLEET I  
CJ 3113 CLEET II

#### Discussion

- Major issue of new program proposal impact on BS in JA – Law Enforcement Emphasis
- Consider same number of hours in both options (9).
- Make Justice Seminar either 1 or 2 hours.
- Does NSU have an AA in this area?
- Item A. Centrality of Proposed Program to RSU Mission: remove item numbers and replace with bullets. Also delete item # 3.
- Move B. Curriculum, first paragraph, to replace beginning program introduction and restructure B.
- Pages CC-27 and 28 - revise with background and emphasis on Technical-Occupational reviews.
- Review testing and background check requirements with Diana Clayton.
- AA and AAS Criminal Justice programs have different admission requirements.
- Item D. Faculty: remove Adjunct Faculty paragraph.
- Update library information to be specific to this program.
- Item F. Demand for the Program: update graduate table to include 2004 graduate numbers.
- Headcount table for fall semester: increase numbers in table and change sentence below table to read: This program will enroll 14 students in fall 2008; and graduate 6 students in 2008-2009.
- Final approval – Spring 2008-2009.
- Consider deleting BS in JA – Law Enforcement Emphasis and use AA – COP Option as guided electives.
- Review courses to be cut that are part of current programs.

The next meeting will be Friday, June 24, 2005, 10:00 A.M., in the OMA Conference Room.

DISTRIBUTION: Linda Andrews, Dr. Richard Boyd, Dr. Johnny Carroll, Dr. Frank Elwell, Dr. Bruce Garrison, Dr. Jeff Gentry, Dr. Jeff Laub, Dr. Abe Marrero, Dr. Keith Martin, Dr. Larry Minks, Dr. Bert Tollison, Dr. Patricia Seward (Chair, Curriculum Committee), Anita Schell (Academic Support Coordinator).