Missing Resident Student Contact Request Form

In accordance with the Higher Education Act, if a Resident Student who is under 18 or not emancipated is determined to be missing, the college is required to notify a custodial parent or guardian no more than 24 hours after the student is determined to be missing. If you are 18 or older, you have the option to provide who you would like to be notified if you are determined to be missing. Therefore, please complete one of the two options:

I am under 18 or not emancipated and request that you contact:

Name of Custodial parent/guardian:

Contact Numbers:

I am over 18 and request that you contact:

Name of Person:

Contact Numbers:

My signature illustrates my understanding of this policy. Furthermore, I understand that this designation will remain in effect until changed or revoked by the student.

Name (Please print) Signature Date