**Unit Name: \_Talent Search\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Unit Mission**  The mission of the RSU Talent Search Department is to encourage and assist traditionally underserved populations in higher education in the preparation for, entry to, and completion of a post-secondary education by working cooperative and collaboratively with RSU students, faculty, staff, and administration and community stakeholders. |
| **Goal 1: Advance Academic Excellence, Goal 5: Enhance Institutional Accountability, & Goal 6: Promote Community Engagement**  **This *Unit Action Plan* Specifically Supports Commitment(S) 1.4, 5.2, & 6.1\_\_.** |

| **Plan for 2014-2015**  **This section due by June 2, 2014.** | | | | **Report for 2014-2015**  **This section due by June 1. 2015.** | |
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| **Objective** | **Action or Activity** | **Evaluation Measure** | **Performance Standard** | **Data/Findings** | **Status\*** |
| 1.4Provide effective faculty and staff development in support of intellectual, professional and personal development | Quarterly Staff Development Workshops- Record of Attendance: (Sign-In sheets)  Staff Satisfaction Survey Annual Staff Retreat | # and % of TRiO staff members that completed a minimum of twenty hours training per year  % of employees indicating satisfaction with annual training/retreat (beneficial) | 1.4.1 Provide quarterly professional development workshops.  1.4.3Annually conduct a strategic planning session | 100% of Talent Search staff completed 20+ hours of professional development (ODSA, SWASAp, ELI, COE).  An annual staff retreat was not held. | Completed  On-going |
| 6.1 Expand collaborations and partnerships with business and industry as well as regional schools and community organizations | Strengthen relations with target schools  Increase number of working partnerships with community agencies (Urban and Rural) | # and % of continued partnerships with current target schools  Survey given to current target school administration  # and % of new partnerships with agencies outside of the public school system  On-going  New partnership with AT&T and GEAR-Up. Grant money received and a new camp created because of this partnership. | 6.1.1 Retain 100% of target schools  6.1.2 100% completion of survey (scoring TBD)  6.1.3 Gain one new partnership annually | There was no change in the number of grant listed target schools.  Relationships built and agreements were reached with two additional schools for recruiting purposes.  Survey is in development | Completed  In-process |
| 5.2 Evaluate continuously university processes, structures, activities and outcomes; modifying as appropriate | Federal TRiO program (s) standardized objectives-APR Survey | Meet or exceed established program standardized objectives | 5.2.1: Improve accountability among staff by reviewing goals/objective of the program annually with the goal of self-evaluation and improvement.  5.2.2: Weekly and monthly monitoring of progress in fulfilling the process objectives of Talent Search according to timelines established  5.2.3: Submit quarterly evaluation reports to the V.P. of Student | APR due November 2015 – All objectives met and exceeded in previous year’s APR. | In-Process |
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\*Appropriate **Status**  descriptors include the following: Completed, Ongoing, In Progress, Rescheduled for next year, Action/Activity withdrawn, or Other. If Other, please briefly describe whether the action or activity is completed, will continue, or has been modified for the coming year.

**Budget Request Supplement for Academic Year 2014-2015**

**Year   
Year Five – Strategic Planning Cycle**

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| **This section due by June 2, 2014.** | | | | | | | **This section due by June 1, 2015** |
| **University Objective** | **Action for 2014-2015** | **Requested Resources** | | | | **Estimated Cost** | **Was the Budget Request Approved?** |
|  |  | **Human** | **Financial** | **(Enter Amount Approved)** | **Other (e.g., Technology** |  | **(Enter Amount Approved)** |
| Insert rows as needed |  |  |  |  |  |  |  |
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