**Unit Name: \_\_\_\_\_\_\_\_\_\_\_\_\_Library\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Unit Mission**  |
| **Goal 1: Advance Academic Excellence****This *Unit Action Plan* Specifically Supports Commitment(S) \_1.1, 1.2, 1.5\_\_.** |

| **Plan for 2014-2015****This section due by June 2, 2014.** | **Report for 2014-2015****This section due by June 1. 2015.** |
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| **Objective** | **Action or Activity**  | **Evaluation Measure** | **Performance Standard** | **Data/Findings** | **Status\*** |
| 1.1 | If institutional resources allow, renovate the second floor of the library to add two additional group study rooms and open group study space, as indicated by the 2013 LibQUAL+ Survey | 1. Work With Physical plant to determine feasibility
2. If Feasible, complete planned renovation
 | The library will request that the physical plant determine feasibility of renovations. If plans are approved, the second floor of the library will be renovated to add two additional group study rooms and open group study space | All items were proposed and approved in the FY15 Budget process. The library director and associate director met with Physical Plant on September 11, 2014 to discuss 2nd and 3rd floor wood tile and carpet replacement as well as 5 new small library rooms (9’ x 12’) in the northwest portion of the second floor. The flooring project was completed in December of 2014. The additional study rooms were originally planned for summer 2015, but were postponed indefinitely by the university due to a lack of funds. We plan to revisit this action in a future budget year. |  |
| 1.2 | Have a public showing of a movie version of Frankenstein in the auditorium (version to be selected by the writing faculty) by April 2015 | Whether or not the event is held. | The library will have a public showing of a movie version of Frankenstein. | The 1931 version of Frankenstein was shown at the Baird Performance Studio on April 7, 2015 in collaboration with the RSU English department. The Rogers State University Foundation Library Account paid for the public showing licensing fee. After the movie, Dr. Emily Dial-Driver, Alan Lawless and Sarah Clark had a lively discussion with the faculty and students that attended. |  |
| 1.2 | Transition the LibGuides to the new Springshare Platform | Whether or not the LibGuides are transitioned to the 2.0 platform. | The Activity will be completed by April 2015. | All RSU Libguides were migrated to the 2.0 platform on October 23, 2014. |  |
| 1.2 | Pilot fully online tutorial-based library instruction in one or more sections of Orientation classes  | Whether or not the pilot program is completed. | Complete pilot and determine next steps (if any) by April 2015 | Allison Enbry tested a flipped instruction program consisting of a tutorial and assignment in her Spring 2015 orientation class, but determined that most orientation students are not academically prepared to begin learning about information literacy. She tested a similar flipped assignment for a section of Comp 2 for which she provided library instruction, with much better results. The library will pursue the possibility of developing an online instruction curriculum for the composition program as time and resources permit. |  |
| 1.5 | Add collections and services to support the MBA Program, including eBooks, book, and the Mergent Online database.  | Whether or not the funds allocated for the MBA collections are spent. | Funds budgeted for MBA spent by April 2015 | Although RSU Allocated the library $35,000 in funds to support the MBA, the library spent well over $40,000 on the Summon Discovery System, Mergent Online database, Reference USA database, Wall Street Journal database, Ebsco eBook Subscription Business Collection, reserve business books, and many other business print and eBooks.  |  |
| 1.5 | Launch the Summon discovery system on the RSU Library Website to meet suggestions from LibQual+ survey, library committee and other library stakeholders by the end of the fall semester 2014 | 1. Summon Discovery system purchased
2. Summon system configured
3. Summon launched on RSU Library website
 | Summon Discovery System online by December 2014 | The Summon Discovery system was purchased in July 2014, configured during the fall semester 2014 and launched to the RSU community in December 2014. Giving the RSU community a single comprehensive search option in a single search box makes it much easier to use. Our new discovery service should increase the accessibility of e-resources as well as increase the full-text downloads. A Summon Tutorial was produced for RSU students, faculty and staff by librarian Allison Embry in February 2015. |  |

\*Appropriate **Status**  descriptors include the following: Completed, Ongoing, In Progress, Rescheduled for next year, Action/Activity withdrawn, or Other. If Other, please briefly describe whether the action or activity is completed, will continue, or has been modified for the coming year.

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| **Goal 3:** **This *Unit Action Plan* Specifically Supports Commitment(S) \_\_3.1\_\_\_\_\_.** |
| **Plan for 2014-2015****This section due by June 2, 2014.** | **Report for 2014-2015****This section due by June 1. 2015.** |
| **Objective** | **Action or Activity**  | **Evaluation Measure** | **Performance Standard** | **Data/Findings** | **Status\*** |
| 3.1 | Host a University-wide diversity related event by April 2015 | Whether or not the event is held. | Event held by April 2015 | RSU Libraries hosted an African American Read-In event on February 24. The African American Read-In, which is promoted by the national Council of Teachers of English, invites a broad array of institutions and organizations to host Read-Ins during the month of February to promote Black History Month. Library staff and RSU students read selections of Oklahoma native son, Ralph Ellison, including selections from his masterpiece Invisible Man. We had a diverse mix of RSU students, faculty and staff at the event. Light refreshments were provided by the Rogers State University Foundation Library Account. |  |

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| **Goal 4:** **This *Unit Action Plan* Specifically Supports Commitment(S) \_\_4.3\_\_\_\_\_.** |
| **Plan for 2014-2015****This section due by June 2, 2014.** | **Report for 2014-2015****This section due by June 1. 2015.** |
| **Objective** | **Action or Activity**  | **Evaluation Measure** | **Performance Standard** | **Data/Findings** | **Status\*** |
| 4.3 | Open Pryor campus library January 2015. Necessary tasks include (but may not be limited to): Hiring a part-time library support staff member, Developing reserve, circulating, and reference collections, and determining hours, policies and procedures. | 1. Support staff member hired
2. Reserve, reference, and circulating materials purchased and/or transferred
3. Library Policies, procedures, and hours of operation are determined
 | Pryor campus library open and staffed by January 2015 | The Pryor branch library opened in November 2014, staffed by library assistant Karin Webster and containing a diverse collection of books, textbooks, audiobooks, and videos. The library has been a rousing success with both faculty and staff, with students regularly using the space for studying and class assignments. |  |
|  | Plan and propose planned library expansion for the Bartlesville campus, including budget, needed renovations, furnishings, collections, and staffing. | 1. Bartlesville library proposal researched and drafted
2. Proposal presented to RSU library administration as part of the FY16 Budget process
 | Bartlesville campus library proposed for FY 2016 budget | The Library Director, Associate Director and Access Services and Distance Learning Librarian met with Dr. Beierschmitt on July 8th to discuss a possible library on the 5th floor of the building. Library staff loved the location. The Library Director and Associate Director met with the Physical Plant Director on September 11, 2014 to discuss Bartlesville library location and needs/requirements/schedule. On December 12, 2014 I received an email from the Physical Plant Director proposing two possible plans for a library and student commons area, of which we selected one. At that time, the goal was to be able to begin the remodel of the space over the summer of 2015 starting with the Commons area and then completing the library when budget allowed. Unfortunately, as with the study rooms, the current budget situation caused the cancellation of budget hearings, postponing the renovation and making it impossible to propose the funds needed for the collection and furnishings. We plan to revisit his item in a future budget year. |  |

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| **Goal 5:** **This *Unit Action Plan* Specifically Supports Commitment(S) \_\_5.2\_\_\_\_\_.** |
| **Plan for 2014-2015****This section due by June 2, 2014.** | **Report for 2014-2015****This section due by June 1. 2015.** |
| **Objective** | **Action or Activity**  | **Evaluation Measure** | **Performance Standard** | **Data/Findings** | **Status\*** |
| 5.2 | Update and revise the library web site to meet suggestions from LibQual+ survey, library committee members and other stakeholders  | 1. New RSU website design created by library staff, with consultation as needed with PR office
2. New website design implemented and launched by April 2015.
 | RSU Library Website relaunched by April 2015 | The New RSU Libraries website with Summon discovery service and Springshare LibAnswers and LibChat went live in January 2015.  |  |
| 5.2 | Add Springshare LibAnswers with LibChat and SMS in FY 2015 by April 2015. | Whether or not LibAnswers is purchased | LibAnswers purchased and online by April 2015 | The New RSU Libraries website with Summon discovery service and Springshare LibAnswers and LibChat went live in January 2015. |  |
| 5.2 | Investigate delivering a joint applied technology capstone workshop hosted by the writing center and library | 1. Meet with writing center and applied technology capstone coordinators to determine need and feasibility of a capstone workshop, provided face to face, online, or in both means.
2. If feasible, hold the capstone workshop.
 | If Feasible and desired by the applied technology department, workshop held in early spring semester 2015 | Sarah Clark and Dr. Sara Beam held the first Capstone Support Group meeting on March 11, 2015, with a remarkable attendance of 27 students. The Writing Center and Library are currently developing a plan to build on this success in the 2015-16 school year, with workshops held twice a semester. |  |

**Budget Request Supplement for Academic Year 2014-2015**

**Year
Year Five – Strategic Planning Cycle**

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| **This section due by June 2, 2014.**  | **This section due by June 1, 2015**  |
| **University Objective** | **Action for 2014-2015** | **Requested Resources** | **Estimated Cost** | **Was the Budget Request Approved?** |
|  |  | **Human** | **Financial** | **(Enter Amount Approved)** | **Other (e.g., Technology** |  | **(Enter Amount Approved)** |
| Insert rows as needed |  |  |  |  |  |  |  |
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