

**STRATEGIC PLANNING AND INSTITUTIONAL EFFECTIVENESS**  
**2013 – 2014 Unit Action Plan – Year Four**

**Unit Name: History and Political Science Department**

**Unit Mission:** The Department of History and Political Science provides faculty to support discipline-specific degree programs as well as the University's general education program. Using the latest technology, the faculty is able to offer students in northeastern Oklahoma and the surrounding region access to many academic opportunities. Appreciating that learning takes place outside the classroom as well, the department actively pursues service-learning opportunities for the academic enrichment of both faculty and student.

Goal 1: Advance Academic Excellence  
 This *Unit Action Plan* Specifically Supports Commitment 1.1, 1.2

Plan for 2013-2014 This section due by May 1, 2013	Report for 2014-2015 This section due by June 2, 2014
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Objective	Action or Activity	Evaluation Measure	Performance Standard	Data/Findings	Status
1.1 Provide creative and innovative learning environments	1.1.1 Provide more courses through alternative mediums	1.1.1 Increase number of online offerings	1.1.1 Identify one specific new course to be developed for online delivery.	1.1.1 "War and Society" (HIST 3323) was identified as a course to be developed/offered as upper division online or blended course.	In Progress
1.2 Strengthen curricular and co-curricular programs to enrich the overall student learning experience	1.2.1 Plan and execute a co-curricular activity that has the potential for being ongoing.	1.2.1 The co-curricular activity will include faculty and students.	1.2.1 The co-curricular activity will be closely associated with one of the department's three major degree programs.	1.2.1 Two HPS faculty participated in a staff ride to Wilson's Creek with U.S. Army Engineer School soldiers in anticipation of students and faculty being able to participate in such rides in the future.	Ongoing
	1.2.2 Plan and execute a co-curricular activity that has the potential to be ongoing and involve faculty, students, alumni, and the public.	1.2.2 The co-curricular activity will be closely associated with one of the department's three major degree programs.	1.2.2 The co-curricular activity will include a military leader who will be available for interaction on campus with students and faculty.	1.2.2 Executed Military History Day on 4/1/14 with a public presentation by Brigadier General Peter DeLuca. Also, included interaction with students and faculty.	Ongoing

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1.2 Strengthen curricular and co-curricular programs to enrich the overall student learning experience	1.2.3 One or more of HPS baccalaureate degree programs will show an increase in majors.	1.2.3 Comparison of the total number of students majoring who, over the past 4-5 years, are majoring in one of HPS baccalaureate degree programs.	1.2.3 A clear upward trend in the number of students majoring in one of HPS baccalaureate degree programs.	1.2.3 As reflected in the table, the number of Public Administration majors has increased modestly but steadily over the past five years. <table border="1" data-bbox="1465 326 1858 1101" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Semester</th> <th>Majors</th> </tr> </thead> <tbody> <tr><td>FA08</td><td>0</td></tr> <tr><td>SP09</td><td>0</td></tr> <tr><td>FA09</td><td>3</td></tr> <tr><td>SP10</td><td>9</td></tr> <tr><td>FA10</td><td>10</td></tr> <tr><td>SP11</td><td>12</td></tr> <tr><td>FA11</td><td>11</td></tr> <tr><td>SP12</td><td>15</td></tr> <tr><td>FA12</td><td>21</td></tr> <tr><td>SP13</td><td>21</td></tr> <tr><td>FA13</td><td>23</td></tr> </tbody> </table>	Semester	Majors	FA08	0	SP09	0	FA09	3	SP10	9	FA10	10	SP11	12	FA11	11	SP12	15	FA12	21	SP13	21	FA13	23	Ongoing
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	1.2.4 Instructors will make opportunities available for students to attend off-campus lectures, go on field trips, visit museums, etc.	1.2.4 This objective will be achieved if one or more activities is made available by the department each semester.	1.2.4 The activity will be considered to have met a high quality standard if it exposes students to information or ideas not generally available in a classroom or online setting.	1.2.4 Students in "American Revolution" (HIST 4123) attended a presentation on Revolutionary Era firearms at the J. M. Davis Arms and Historical Museum, which is the largest privately held gun museum in the world.	Ongoing																								

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Objective	Action or Activity	Evaluation Measure	Performance Standard	Data/Findings	Status
	1.2.5 Organize student-faculty colloquia. Reading material and discussion questions will be provided in advance. The colloquia will be conducted in a seminar format.	1.2.5 The measure will be two-fold: (1) student and faculty feedback and (2) participants' preparation and participation.	1.2.5 Strong, positive informal feedback from participants and the moderator's evaluation that the participants' preparation and participation reflected high quality involvement.	1.2.5 A colloquium series has been conducted each semester since fall 2012. The professor who secured the grant, chose the readings and discussion topics, and moderated the panels reported that participants met or exceeded his expectations.	Ongoing
1.4 Provide effective faculty and staff development in support of intellectual professional and personal development.	1.4.1 Faculty will attend conferences and workshops that are related to their academic and scholarly interests.	1.4.1 The measure will be attendance to relevant and quality workshops and conferences.	1.4.1 A majority of the department's eight faculty members will report having attended at least one workshop or conference during 2013-2014.	1.4.1 Seventy-five percent of the department faculty have attended at least one workshop or conference related to their academic and scholarly interest. Four of the eight members of the faculty also reported making a presentation, delivering a paper, or serving on a panel.	Ongoing
1.5 Provide opportunities to achieve and maintain essential program accreditation.	1.5.1 Adjunct faculty who teach upper-division courses will be very highly qualified.	1.5.1 The academic and professional credentials will be of particularly high quality.	1.5.1 Adjunct faculty who teach upper-division courses will meet at least two of the following criteria: they will have (1) attained a terminal degree; (2) worked as a professional in the field in which they teach; (3) taught at the college level for three years or longer.	1.5.1 Almost without exception the adjunct faculty who teach HPS upper-division courses are instructors of public administration courses. The four instructors who are currently teaching HPS upper-division courses have met two of the criteria, and three of them have met all three standards.	Ongoing

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Goal 2: Strengthen Enrollment Management This <i>Unit Action Plan</i> Specifically Supports Commitment 2.1, 2.2					
Objective	Action or Activity	Evaluation Measure	Performance Standard	Data Findings	Status
2.1 Develop, implement, and advance a comprehensive enrollment management plan, including student recruitment, retention, and persistence toward graduation	2.1.1 Establish partnerships with public and private sector military and military-education organizations in order to further the development and advancement of the Military History degree program.	2.1.1 Establishing partnerships will be led by members of the history faculty in cooperation with the department head, school dean, and other university administrators.	2.1.1 Development of relationships will be clearly in evidence by June 2014, which will include discussion and/or completion of articulation agreements	2.1.1.1 The Oklahoma National Guard will begin offering its Guard Officer Leadership Program (GOLD) in fall 2014. The agreement between the Oklahoma National Guard and the University was signed on 4/29/14.  2.1.1.2 An articulation agreement with New Mexico Military Institute (NMNI) was signed on 4/23/14. The agreement permits NMNI graduates to attend RSU at junior-level standing.  2.1.1.3 Negotiations are underway with Valley Forge Military Academy and College (VFMAC) to join in an articulation agreement with the University.	Ongoing
2.2 Develop, implement, and advance a comprehensive marketing plan.	2.2.1 Formally respond to students after they make personal visits to inquire about an HPS degree or choose to major in an HPS degree.	2.2.1 Stock response letters will be written by degree program coordinators and approved by the department head.	2.2.1 Response letters will be mailed within three business days to anyone making inquiries or choosing to major in an HPS degree.	2.2.1 Letters have been drafted and approved and are ready to be used to acknowledge students. Make personal visits to inquire about an HPS degree or choose to major in an HPS degree.	Completed

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Goal 6: Promote Community Engagement This <i>Unit Action Plan</i> Specifically Supports Commitment 6.5					
Objective	Action or Activity	Evaluation Measure	Performance Standard	Data/Findings	Status
6.5 Increase opportunities for area residents to participate in educational, cultural and recreational activities	6.5.1 HPS faculty will identify area residents with expertise relevant to HPS activities.	6.5.1 Area residents with expertise relevant to HPS activities will be recruited to participate in HPS activities related to their areas of interest and specialization.	6.5.1 A list will be completed consisting of at least two area residents with expertise and willingness to participate in HPS activities and events.	6.5.1. One area resident has been identified who may be willing to serve in a mentorship, advisory or instructional role. He is Major General Darrel Moore, U.S. Marine Corps (retired), of Pryor, OK.	Ongoing
	6.5.2 HPS faculty will be mindful of the opportunities that benefit student curricular and co-curricular interests may also be of value to other faculty and the public.	6.5.2 The HPS faculty will host at least one event (seminar, demonstration, panel, speech) that will serve the educational benefit of students and the interest of the public.	6.5.2 At least three members of the public will attend one or more of the events or activities.	6.5.2.1 Hosted a public presentation on Military History Day by Brigadier General Peter DeLuca on 4/1/14. Members of the public attended but a formal count was not made, but 70 was the estimated attendance.  6.5.2.2 Hosted public presentation by Brigadier General Douglas Murray of New Mexico Military Institute on 4/22/14. Members of the public attended but a formal count was not made, but 30 was the total estimated attendance.	Ongoing

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