ROGERS STATE UNIVERSITY

**MINUTES OF MEETING**

Honors Program Committee

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| **Date: Oct. 12, 2009** |  |
| **Chairperson: Jim Ford** |  |
| **Place: Health Sciences 159** |  |
| **Time Beginning: 10 a.m.** |  |
| **Time Adjourning: 10:45 a.m.** |  |
| **Members Present:** Djalalidin Djayanbaev, Jim Ford, Pamela Fowler, Joy Lin Husted, Rich Ronan, Misty Smith |  |
| **Members Absent:** Renee Cox, Sharon Fernlund, Dana Gray, Tonni Harrald, Julie Rampey, Carolyn Taylor |  |
| **Guests Present:** Sarah Bible (Honors Student President), Melissa Weaver (Honors AA) |  |

| **Topic** | **Discussion** | **Action** |
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| **Call to Order** |  | 10 a.m. |
| **Approval of** **Minutes** | [No prior minutes—first meeting] |  |
| **Reports & Announcements** |  |  |
| **1** | **Retention Report** | Honors Program has adopted an “Early Warning System” and is increasing the number of social and cultural activities for members in order to improve retention. Committee members discussed adopting a Grade-Check system (similar to that used by the Athletics Department) and possible revisions to the selection process. | Rich Ronan will secure a copy of the new Progress Report for the committee’s next meeting. |
| **2** | **Committee Charge** | The charge for this committee is not available online. | Pam Fowler and Jim Ford will both look for a copy of the charge for the committee’s next meeting. |
| **Old Business** |  |  |
| **New Business** |  |  |
| **1** | **Recruitment** | Committee discussed various issues related to recruitment and selection, including possible evaluation questions and outreach materials. Discussion will continue at next meeting. |  |
| **2** | **Chair** | Should Jim Ford continue as committee chair? | Approved, 7-0. |
| **Next Meeting** |  | **Monday, Nov. 16th at 9 a.m.** |
| **Adjournment** |  | 10:45 |