Chairperson: Laura Gray
Place: Centennial Center, Conference Room C
Time Beginning: 11:30 a.m.
Time Adjourning: 11:50 a.m.

Members Present: Jerry Bowen, George Gottschalk, Laura Gray, Cathy Kennemer, Holly Kruse, Tom Luscomb, Kathy Sims, Joel White, Sigismond Wilson,

Members Absent: Bryce Brimer, Kasia Roberts, Kevin Woller

• Chair elected, Laura Gray
Motion to nominate Laura Gray as Committee Chair made by Holly Kruse
Seconded by Jerry Bowen
Motion approved

• Minutes
Chair Laura Gray stated committee will need to approve final spring meeting minutes at next scheduled meeting.

• Fall 2014 Meeting Time
Fall meeting time tentatively agreed upon as 1:30 to 2:30, Tuesdays as needed.

• Next Meeting
Next meeting scheduled for September 2, 2014 at 1:30 p.m., location to be determined.

Minutes taken by George Gottschalk
• Minutes of the meeting on April 3, 2014
  Motion to approve the minutes made by Kevin Woller
  Seconded by Cathy Kennemer
  Motion approved

• Minutes of the meeting on August 7, 2014
  Amendment to minutes: Original minutes stated meeting days would be “Thursdays.” Should have stated “Tuesdays.”
  Motion to approve the minutes with amendment made by Kevin Woller.
  Seconded by Cathy Kennemer
  Motion approved

• Forms
  Discussion conducted regarding proper forms for submitting proposals to the University Curriculum Committee. Committee concluded best practice is to direct departments to use the forms on the Oklahoma State Regents for Higher Education website. No further action needed on part of committee.

Minutes taken by George Gottschalk
ROGERS STATE UNIVERSITY  
Curriculum Committee Minutes  
September 30, 2014

Chairperson: Laura Gray  
Place: Baird Hall 124  
Time Beginning: 1:35 p.m.  
Time Adjourning: 1:55 p.m.

Members Present: Jerry Bowen, Laura Gray, Holly Kruse, Tom Luscomb, Joel White, Sigismond Wilson, Kevin Woller

Members Absent: Bryce Brimer, George Gottschalk, Cathy Kennemer, Kasia Roberts, Kathy Sims

- Minutes of the meeting on September 2, 2014  
  Unavailable, tabled for approval by e-mail.

  Minutes distributed via e-mail on October 8, 2014. 
  Motion to approve minutes made by Jerry Bowen. 
  Seconded by George Gottschalk 
  Motion approved.

- EMS 2213 Proposal to change course to Pass/Fail  
  Motion to approve first and second reading made by Joel White 
  Seconded by Tom Luscomb

- Use of Form 8  
  Committee has questions regarding the use of form 8. Chair, Laura Gray, 
  will research and report back to committee at next meeting.

- Next Meeting  
  Next meeting scheduled for October 14, 2014 at 1:30 p.m. Location, Baird Hall 124.

  Minutes taken by Kevin Woller
ROGERS STATE UNIVERSITY
Curriculum Committee Minutes
October 14, 2014

Chairperson: Laura Gray
Place: Baird Hall 124
Time Beginning: 1:35 p.m.
Time Adjourning: 2:05 p.m.

Members Present: Jerry Bowen, Laura Gray, George Gottschalk, Cathy Kennemer, Holly Kruse, Kasia Roberts, Kathy Sims, Joel White

Members Absent: Bryce Brimer, Tom Luscomb, Sigismond Wilson, Kevin Woller

• Minutes of the meeting on September 30, 2014
  Motion to approve minutes made by Joel White
  Seconded by Jerry Bowen
  Motion approved

• Clarification of Form 8
  Laura Gray, Chair, provided update on Form 8. Vice President of Academic Affairs, Richard Beck, requested clarification from Oklahoma State Regents for Higher Education (OSRHE). Per OSRHE response, Form 8 is intended for non-substantive curriculum changes that do not fit into one of the other forms. Form 8 is rarely used anymore.

• Current Guidelines and Forms
  Document states 2009-2010. Chair Laura Gray has requested clarification to determine if Academic Affairs will update this document, or if the Committee is expected to do so.

• Proposal to revise Minor in Technical Writing
  Motion to approve for first and second readings made by Holly Kruse
  Seconded by Jerry Bowen
  Motion approved.

• Next Meeting
  November 25, 2014

Minutes taken by George Gottschalk
ROGERS STATE UNIVERSITY
Curriculum Committee Minutes
November 25, 2014

Chairperson:         Laura Gray
Place:               Baird Hall 124
Time Beginning:      1:30 p.m.
Time Adjourning:     2:15 p.m.

Members Present:     Jerry Bowen, Bryce Brimer, George Gottschalk, Laura Gray, Cathy Kennemer, Holly Kruse, Tom Luscomb, Kasia Roberts, Joel White, Sigismond Wilson, Kevin Woller

Members Absent:      Kathy Sims

- Minutes of the meeting on October 14, 2014
  Minutes approved, no corrections

- Proposal for COMM 3873 Gender and Technology
  Motion to approve as first and second reading, with minor amendments made by Kevin Woller.
  Seconded by Jerry Bowen.
  Motion approved

- Proposal for Computer Science Minor
  Motion to approve as first reading with amendments made by Jerry Bowen.
  Seconded by Holly Kruse.
  Motion approved.

- Next Meeting
  December 2, 2014
  Minutes taken by George Gottschalk
ROGERS STATE UNIVERSITY
Curriculum Committee Minutes
December 2, 2014

Chairperson: Laura Gray
Place: Baird Hall 124
Time Beginning: 1:30 p.m.
Time Adjourning: 1:45 p.m.

Members Present: Jerry Bowen, George Gottschalk, Laura Gray, Cathy Kennemer, Holly Kruse, Tom Luscomb, Kasia Roberts, Kathy Sims, Joel White, Sigismond Wilson

Members Absent: Bryce Brimer, Kevin Woller

- Minutes of the meeting on November 25, 2014
  Minutes approved, no corrections

- Proposal for Computer Science Minor
  Motion to approve as second reading with minor amendments made by Holly Kruse.
  Seconded by Sigismond Wilson
  Motion approved.

- Next Meeting
  No pending business, no future meeting date set.

Minutes taken by George Gottschalk
Minutes of the meeting on December 2, 2014
Approved via e-mail vote in December.

Proposal for Art History Minor
Motion to approve as first reading made by Kevin Woller
Seconded by Thomas Luscomb
Approved

Proposal for Molecular Cell Biology Lab
Tabled until a representative from Biology can be present

Proposal for IT 4353 to remove BADM 3113 or ENGL 3113 as prerequisites
Motion to approve as first reading made by Kevin Woller
Seconded by Cathy Kennemer
Approved

Proposal to modify course description for CS 1113
Motion to approve as first reading made by Kevin Woller
Seconded by Cathy Kennemer
Approved

Next Meeting
Tuesday, March 10, 2015, BH 226
Chairperson: Laura Gray  
Place: Baird Hall 226  
Time Beginning: 2:00 p.m.  
Time Adjourning: 3:05 p.m.  

Members Present: Jerry Bowen, Bryce Brimer, George Gottschalk, Laura Gray, Cathy Kennemer, Holly Kruse, Thomas Luscomb, Kathy Sims, Joel White, Sigismond Wilson, Kevin Woller  

Members Absent: Kasia Roberts  

Guests Present: Michael McKeon, Sue Katz  

- Minutes of the meeting on March 3, 2015  
  Approved via e-mail vote.  

- Proposal for Art History Minor  
  Motion to approve second reading with minor edits made by Kevin Woller.  
  Seconded by Bryce Brimer.  
  Approved.  

- Proposal for IT 4353 to remove BADM 3113 or ENGL 3113 as prerequisites  
  Motion to approve second reading with minor edits made by Holly Kruse.  
  Seconded by Sigismond Wilson.  
  Approved.  

- Proposal to modify course description for CS 1113  
  Motion to approve second reading made by Holly Kruse.  
  Seconded by Sigismond Wilson.  
  Approved.  

- Proposal to change BIOL 3504 to BIOL 3503 and add BIOL 3512  
  Motion to approve first and second readings with minor edits made by Kevin Woller.  
  Seconded by Kathy Sims.  
  Approved.  

- Next Meeting  
  Tuesday, March 24, 2015, BH 226  

Minutes taken by George Gottschalk
ROGERS STATE UNIVERSITY
Curriculum Committee Minutes
March 24, 2015

Chairperson: Laura Gray
Place: Baird Hall 226
Time Beginning: 2:00 p.m.
Time Adjourning: 3:00 p.m.

Members Present: Bryce Brimer, George Gottschalk, Laura Gray, Cathy Kennemer, Holly Kruse, Thomas Luscomb, Kasia Roberts, Kathy Sims, Joel White, Sigismond Wilson, Kevin Woller

Members Absent: Jerry Bowen

Guests Present: Dana Gray, Kenneth Hicks

• Minutes of the meeting on March 10, 2015
  Approved via e-mail vote.

• Proposal for Marketing Associate’s Degree
  Motion to approve for first reading made by Bryce Brimer
  Seconded by Kathy Sims
  Approved

• Proposal for addition of 5 new history courses, deletion of 3 history courses
  Motion to approve for first and second readings with edits made by Kevin Woller
  Seconded by Sigismond Wilson
  Approved

• Next Meeting
  To be determined.

Minutes taken by George Gottschalk
Minutes of the meeting on March 24, 2015
   Approved via e-mail vote.

Proposal for addition of 5 new history courses, deletion of 3 history courses
   Re-submitted by initiating department due to additional revisions.
   Motion to approve for first and second readings with made by Joel White
   Seconded by Holly Kruse
   Approved

Proposal to modify Public Administration degree to become Public Affairs degree
   Motion to approve for first and second readings made by Sigismond Wilson
   Seconded by Jerry Bowen
   Approved

Next Meeting

   April 14, 2015 in BH 226

Minutes taken by George Gottschalk
ROGERS STATE UNIVERSITY
Curriculum Committee Minutes
April 14, 2015

Chairperson: Laura Gray
Place: Baird Hall 226
Time Beginning: 2:00 p.m.
Time Adjourning: 2:15 p.m.

Members Present: Jerry Bowen, Bryce Brimer, George Gottschalk, Laura Gray, Holly Kruse, Kasia Roberts, Joel White, Kevin Woller

Members Absent: Cathy Kennemer, Thomas Luscomb, Kathy Sims, Sigismond Wilson

Guests Present:

- Minutes of the meeting on April 2, 2015
  Approved via e-mail vote.

- Proposal for Creative Writing Minor
  Motion to approve for first and second readings with edits, made by Kevin Woller
  Seconded by Kasia Roberts
  Approved

- Next Meeting

  No outstanding business. No additional meeting scheduled at this time.

Minutes taken by George Gottschalk