Rogers State University
Curriculum Committee Minutes
November 28, 2012

Chairperson: Peter Macpherson
Place: HH 131
Time Beginning: 3:30pm
Time Adjourning: 4:10pm

Members present: Jerry Bowen, Laura Gray, George Gottschalk, Cathy Kennemer, Holly Kruse, Michael McKeon, Peter Macpherson, Kasia Roberts, Kathy Sims, Sigismond Wilson, Kevin Woller

Members absent: Joel White

Guest present: Craig Zimmermann

- The minutes of the meeting on October 24, 2012 were reviewed. Changes to new members were made. New members being – Laura Gray, Cathy Kennemer, Holly Kruse, Kathy Sims, Kevin Woller. George Gottschalk and Kasia Roberts are not new members. Dr. Macpherson moved to approve the minutes with the changes; Kathy Sims seconded; motion approved.

- Biology Electives
  Completed the first reading of BIOL 3033 and BIOL 3514. Changes to be made to title, change wording in objective to emphasize biology content, change wording to reflect 3000 level course, separate to two forms one for each course, take out the Arkansas Tech. from comparisons. Second reading to be next Wednesday, December 5. Bowen motion to accept first reading; Kathy Sims seconded; motion approved.

- There was a question about adding a course and needing to drop an old one. Question presented by Michael McKeon, Dr. Machperson was going to check on that and report back.

Next meeting to be Wednesday, December 5, 2012 at 10:00am if conflicts fall back to 3:30pm time.

Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
Minutes of the meeting on November 28, 2012
Changes to new members were made George Gottschalk is a new member. Motion to approve the minutes as amended made by Kathy Sims; seconded by Michael McKeon; motion approved.

Biology Electives
Did not hear back on changes, no second reading.

Minor in Philosophy (109P)
Dr. Grabowski was present to answered any questions. Completed first and second reading; Dr. Woller moved to approve first and second reading as is; Dr. White seconded; motion approved.

SPAN 3223 & SPAN 4123
Tabled discussion until one of the Spanish Professors can be present to answer questions. Dr. Laura Gray will ask the Spanish instructors to use form 8 and include a justification paragraph. Motion to table the discussion until later meeting made by George Gottschalk; Seconded by Kevin Woller; motion approved.

Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
Rogers State University  
Curriculum Committee Minutes  
January 23, 2013  

Chairperson: Peter Macpherson  
Place: HH 131  
Time Beginning: 2:00pm  
Time Adjourning: 2:45pm  

Members Present: Jerry Bowen, Laura Gray, George Gottschalk, Michael McKeon, Peter Macpherson, Kasia Roberts, Sigismond Wilson, Kevin Woller, Joel White  
Members Absent: Cathy Kennemer, Kathy Sims, Holly Kruse  
Guest Present: Clem Ohman, Larry Brewer  

- **Minutes of the meeting on December 5, 2012**  
  Motion to approve the minutes made by Kevin Woller; seconded by George Gottschalk; motion approved.  

- **2012-01 AAS in EMS**  
  Questions about removing the requirement of BIOL 1144 General Cellular Biology causing a hidden prerequisite with BIOL 2215 Anatomy and Physiology; Leaving it in makes the total degree hours 79;  
  Question about ORIE 1151 The College Experience being dropped as a General Education requirement for AAS degrees;  
  Motion made to table for further clarification from Dr. Beck. Dr. Macpherson will ask Dr. Beck about these issues. Motion to table made by Jerry Bowen; second by Kevin Woller; motion accepted.  

- **2012-02 Biology Electives**  
  Will address next week when electronic copies are available.  

- **2012-03 Spanish Courses Changes**  
  Not addressed no Spanish Instructors present.  

Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
Minutes of the meeting on January 23, 2013
Changes needed: Nan Melton not a member. Motion to approve the minutes made by George Gottschalk; seconded by Jerry Bowen; motion approved.

2012-01 AAS in EMS
Changes made - removed CS1113 Microcomputer Applications and left BIOL 1144 General Cellular Biology and ORIE 1511 The College Experience making the total hours 75. Changes needed: uncheck box for form 8 on first page, total hours throughout document need to be 75, remove CS1113 from page 5 proposed curriculum list, add proposed degree plan after current degree plan, and minor font changes. Motion to accept 1st reading with corrections made by Kathy Sims; second made by Kasia Roberts; motion approved.

2012-02 Biology Electives
Changes made – courses are now listed on two forms. Changes needed: BIOL 3514 Page 4 #2 change characterize to analyze. BIOL 3033 Page 5 #6; use consistency in the listing in University names, and don’t split the box from one page to next. Motion to accept 2nd reading with changes by Kevin Woller, 2nd by Laura Gray, motion accepted.

Next meeting: February 6, 2013 @ 2:00p.m.
Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
Chairperson: Peter Macpherson
Place: HH 173
Time Beginning: 2:00pm
Time Adjourning: 3:00pm

Members Present: Peter Macpherson, Laura Gray, George Gottschalk, Sigismond Wilson, Kevin Woller, Joel White, Kathy Sims, Michael McKeon
Members Absent: Cathy Kennemer, Jerry Bowen, Kasia Roberts, Holly Kruse

Guest Present:

- **Minutes of the meeting on January 30, 2013**
  Changes needed: thru out in AAS in EMS section needs to be changed, Motion to approve the minutes made by Laura Gray; seconded by Kevin Woller; motion approved.

- **2012-05 Graphic Design Minor**
  Minor changes need to be submitted on the Minor form and changes to the courses and prerequisites on separate forms. Course descriptions need to be completed. Prerequisites need to be clear and not redundant. Decision made to table until next meeting.

- **2012-06 BS Sports Management**
  Course numbers need to be added completely. Blooms Taxonomy on upper division courses needs to match the level of the course. When listing other Universities use full names no abbreviations. Only use Oklahoma regional Universities. Check all numbering throughout the document to make sure it is in sequence. Kevin Woller moved to accept first reading, Laura Gray seconded, motion approved.

**Next meeting:** February 20, 2013 @ 1:00p.m.
Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
Rogers State University  
Curriculum Committee Minutes  
February 20, 2013

Chairperson: Peter Macpherson  
Place: HH 173  
Time Beginning: 1:00pm  
Time Adjourning: 1:25pm  

Members Present: Peter Macpherson, George Gottschalk, Sigismond Wilson, Joel White, Jerry Bowen, Kasia Roberts, Holly Kruse, Cathy Kennemer  
Members Absent: Kevin Woller, Laura Gray, Kathy Sims, Michael McKeon  
Guest Present:  

- Minutes of the meeting on February 13, 2013  
  Motion to accept minutes made by Jerry Bowen; second made by Kasia Roberts; motion approved.  

- 2012-01 AA EMS Proposal Revised 2-13-13  
  Motion to accept second reading with changes made by Sigismond Wilson; second made by Jerry Bowen; motion approved.  

Next meeting: February 27, 2013 @ 2:00p.m.  
Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
Rogers State University
Curriculum Committee Minutes
February 27, 2013

Chairperson: Peter Macpherson
Place: HH 173
Time Beginning: 2:00pm
Time Adjourning: 3:00pm

Members Present: Peter Macpherson, Laura Gray, George Gottschalk, Sigismond Wilson, Kevin Woller, Joel White, Kathy Sims, Michael McKeon, Cathy Kennemer, Jerry Bowen, Kasia Roberts
Members Absent: Holly Kruse
Guest Present:

- Minutes of the meeting on February 27, 2013
  Motion to approve the minutes made by Cathy Kennemer, seconded by George Gottschalk, motion approved.

- 2012-03 Revised Spanish
  Motion to accept first and second reading made by Joel White, seconded by Kevin Woeller, motion approved.

- 2012-07 Community Counseling
  Discussion about changes to be made: Dr. Macpherson made notes to document electronically and will forward them to the department to make the official changes. No major changes needed. Laura Gray made motion to accept first reading, Kathy Sims seconded, motion approved.

- 2012-08 PSY 3353, SOC 2363
  Discussion about changes to be made: Dr. Macpherson made notes to document electronically and will forward to the department to make the official changes. Sigismond Wilson made motion to accept first reading, George Gottschalk seconded, motion approved.

- Deadline for Dr. Beck’s office
  Dr. Macpherson will check with Nan Melton on an official deadline for forms to be submitted to Dr. Beck’s office.

Next meeting: March 6, 2013 @ 1:30p.m.
Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology
Rogers State University  
Curriculum Committee Minutes  
March 13, 2013

Chairperson: Peter Macpherson  
Place: HH 173  
Time Beginning: 1:30pm  
Time Adjourning: 2:30pm

Members Present: Peter Macpherson, Laura Gray, George Gottschalk, Sigismond Wilson, 
Kevin Woller, Joel White, Michael McKeon, Cathy Kennemer, Kathy Sims, Kasia Roberts

Members Absent: Jerry Bowen, Holly Kruse

Guest Present: Bryce Brimer

- **Minutes of the meeting on March 6, 2013**  
  Motion to approve the minutes made by Kevin Woller, seconded by Joel White, motion approved.

- **2012-10 BFA Visual Arts**  
  Bryce Brimer was present to answer questions about the proposal.  
  Only minor changes needed. Motion to accept first and second reading as amended made by 
  Kevin Woller, seconded by Kathy Sims, motion approved.

- **2012-12 AA Elementary Education**  
  Only minor changes needed. Motion to accept first and second reading as amended made by 
  Sigismond Wilson, seconded by Laura Gray, motion approved.

- **2012-09 BS Social Science**  
  Only minor changes needed. Motion to accept first and second reading as amended made by 
  Michael McKeon, seconded by Kevin Woller, motion approved.

Minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
Rogers State University
Curriculum Committee Minutes
April 17, 2013

Chairperson: Peter Macpherson
Place: HH 173
Time Beginning: 1:30pm
Time Adjourning: 2:10pm

Members Present: Peter Macpherson, Laura Gray, George Gottschalk, Sigismond Wilson, Joel White, Cathy Kennemer, Kathy Sims, Kasia Roberts, Jerry Bowen, Holly Kruse
Members Absent: Michael McKeon, Kevin Woller
Guest Present: Jim Ford

- **Minutes of the meeting on March 13, 2013**
  Motion to approve the minutes with corrections made by Sigismond Wilson, seconded by Joel White, motion approved.

- **2012-12 Math/Physical Science**
  Only minor changes needed. Will ask question about whether to include *with Instructor permission* to the course description. Motion to accept first and second reading as amended made by Laura Gray, seconded by Kasia Roberts, motion approved.

- **2012-13 English**
  Only minor changes needed. Motion to accept first and second reading as amended made by Joel White, seconded by George Gottschalk, motion approved.

- Discussion about meeting to make changes to the forms. May possibly work on these at next meeting.

  Next meeting – Wednesday, April 24, 2013 at 1:30

  Meeting minutes taken by Kim Moody Administrative Assistant, Department of Business and Technology.
ROGERS STATE UNIVERSITY
Curriculum Committee Minutes
April 24, 2013

Chairperson:  Peter Macpherson
Place:        HH 173
Time Beginning: 1:30pm
Time Adjourning: 2:05pm

Members Present:  Peter Macpherson, George Gottschalk, Cathy Kennemer,
                   Sigismond Wilson, Kasia Roberts, Joel White, Holly Kruse, Kevin Woller,
                   Jerry Bowen
Members Absent:   Michael McKeon, Laura Gray, Kathy Sims

• Minutes of the meeting on April 17, 2013
  Motion to approve the minutes with corrections made by Holly Kruse, seconded by Cathy
  Kennemer, motion approved.

• 2012-15 Business Entrepreneurship
  Only minor changes needed. Motion to accept first and second reading as amended made by,
  Kevin Woller, seconded by Kasia Roberts, motion approved.

• 2012-14 HR Management
  Only minor changes needed. Motion to accept first and second reading as amended made by,
  Kasia Roberts, seconded by Jerry Bowen, motion approved.

Next meeting- Wednesday May 1, 2013 at 1:30

Meeting minutes taken by Dana Best Administrative Assistant, Department of Business and Technology.