Rogers State University
Curriculum Committee Minutes
September 13, 2006
Started 3:35 pm-ended 4:10 pm

Present: Dr. Rich Ronan, Dr. Denny Kramer, Dr. Chip Rogers, Dr. Doug Grenier, Dana Gray

- Introductions
  o Fall 06 CC

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<td>RONAN, RICHARD</td>
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<td>HART, WILLIAM</td>
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- Election of Chair Person - R. Ronan
- Discussion of mission of CC - See attached document Rev. 1.0 not avail at meeting
- Strong suggestion to retain electronic CC started last year
- Decision to develop a comprehensive status document/schedule for all CC input to be updated with minutes of every meeting.

Old Business – belief that all CC matter off to Academic Council

New Business
- Location of meetings STL 115 - Doug Grenier to arrange
- Time 3:30pm prompt start always
- Wednesdays
- END 4:30 pm – every effort made to have solid stopping - extended by exception and need
- Frequency – as required – next two weeks to find our footing 20 Sept, 27 Sept
- ACTIONS
  o Ronan to visit with Dr. Minks and find Status of CC
  o Ronan to arrange if possible experienced admin. Assistant support- Sarah Winzenburg -DONE
  o Ronan to provide - Curriculum Committee Procedures – attached
  o Grenier to arrange for weekly access to STL 115
- Grenier/Rogers moved and meeting adjourned at 4:15 pm

The next meeting is scheduled for Wednesday, September 20, 2006, in TL115 at 3:30 pm

Minutes taken by Rich Ronan.

Enc: Curriculum Committee Procedures rev 1.0
Present: Dr. Rich Ronan, Dana Gray, Dr. Doug Grenier, Dr. William Hart, Dr. Denny Kramer, Dr. Chip Rogers, Dr. Bruce Garrison (Guest), Dr. Bert Tollison (Guest)

- **Adult Degree Completion (775)**
  Completed first reading of Proposal 03-06 requesting creation of a new program entitled Bachelor of Science in Organizational Leadership. Four focuses will be offered from RSU: Business Studies, Liberal Studies, Social Studies, and Communication Strategies. Areas discussed included graduation requirements, age requirement, online availability of classes, and the Social Studies Focus. Second reading will begin at the next meeting.

Doug Grenier motioned to adjourn the meeting; William Hart seconded; motion passed. The meeting was adjourned.

Next meeting is scheduled for Wednesday, November 1, 2006, in TL 115.

**Minutes taken by** Sarah Winzenburg, Administrative Assistant, Department of Business and Technology.
Rogers State University
Curriculum Committee Minutes
November 1, 2006
Started 3:30 pm-ended 4:30 pm

Present: Dr. Rich Ronan, Dr. Doug Grenier, Dr. William Hart, Dr. Denny Kramer, Dr. Chip Rogers

- Reviewed minutes from the Curriculum Committee meeting on 10/25/06. William Hart moved to approve the minutes; Chip Rogers seconded; motion accepted.

- **BS in Sports Management (119)**
  Completed second reading of Proposal 01-06 requesting creation of a new program entitled Bachelor of Science in Sports Management. Motion was made to accept the proposal and send it to Academic Council pending Curriculum Committee approved edits being made. Chip Rogers moved; Doug Grenier seconded; motion accepted.

- **Adult Degree Completion (775)**
  Completed second reading of Proposal 03-06 requesting creation of a new program entitled Bachelor of Science in Organizational Leadership. Motion was made to accept the proposal and send it to Academic Council. William Hart moved; Chip Rogers seconded; motion accepted.

- **AA in Early Childhood/Elementary Education (011)**
  Briefly reviewed Proposal 05-06 in preparation of the first reading next week.

William Hart motioned to adjourn the meeting; Chip Rogers seconded; motion passed. The meeting was adjourned.

Next meeting is scheduled for Wednesday, November 8, 2006, in TL 115.

Minutes taken by Sarah Winzenburg, Administrative Assistant, Department of Business and Technology.
Rogers State University
Curriculum Committee Minutes
November 8, 2006
Started 3:30 pm-ended 4:30 pm

Present: Dr. Rich Ronan, Dana Gray, Dr. Doug Grenier, Dr. William Hart, Dr. Denny Kramer, Dr. Chip Rogers, Dr. Frank Elwell (Guest), Peggy Dugan (Guest), Linda Andrews (Guest)

- Reviewed minutes from the Curriculum Committee meeting on 11/01/06. William Hart moved to approve the minutes pending one edit; Doug Grenier seconded; motion accepted.

- AA in Early Childhood/Elementary Education (011)
  Completed first reading of Proposal 05-06 requesting the following changes to the program requirements: remove Introduction to Literature, Human Geography, Cherokee II, Spanish II, and First Aid and add The College Experience, Math Structures I, 4 credit hours of Biological or Physical Science, and 3 credit hours of Mathematics. Doug Grenier moved to accept the proposal pending some edits and complete the second reading via email; William Hart seconded; motion passed. Second reading will take place via email after which the proposal will be sent to Academic Council.

- AAS in Nursing (054B)
  Completed first reading of Proposal 06-06 requesting the deletion of NURS 1435 Nursing Bridge and the addition of NURS 1433 Bridge to Registered Nurse and NURS 2005 Basic Patient Care. Minor edits are pending, and it is currently undecided whether the second reading will be completed via email or in person.

The meeting was adjourned via acclamation.

Next meeting is currently unscheduled.

Minutes taken by Sarah Winzenburg, Administrative Assistant, Department of Business and Technology.
Rogers State University
Curriculum Committee Minutes
December 06, 2006
Started 3:30 pm-ended 4:30 pm

Present: Dr. Rich Ronan, Dana Gray, Dr. Doug Grenier, Dr. William Hart, Dr. Denny Kramer, Dr. Chip Rogers

- Motion was made to approve the minutes from the previous meeting. William Hart moved; Dana Gray seconded; minutes approved.

- **AA in Legal Assisting (116)**
  Briefly reviewed Proposal 08_06 requesting the deletion of LA 1133, LA 1143, and LA 2423 and the addition of LA 1113, LA 2213, LA 3213, and CJ 2013 as well as the creation of a Legal Assisting minor. This program was recently created though and there is a time limit on how soon changes can be made. Departmental representatives will need to come and explain the reasons for the changes. William Hart moved that we table the proposal until the first curriculum meeting in spring 07; Chip Rogers seconded; motioned approved.

The meeting was adjourned via acclamation.

Next meeting is currently scheduled for January 10, 2007, unless otherwise announced.

*Minutes taken by* Sarah Winzenburg, Administrative Assistant, Department of Business and Technology.
Rogers State University  
Curriculum Committee Minutes  
January 24, 2007  
Started 3:30 pm-ended 4:30 pm

Present: Dr. Rich Ronan, Dana Gray, Dr. Doug Grenier, Dr. William Hart, Dr. Denny Kramer, Dr. Chip Rogers

- **BA in Liberal Arts (109)**
  Completed first reading of Proposal 10_06 requesting to change the existing course description of MUSC 2563. Rich Ronan would like additional paperwork explaining the need for the change. Motion was made to approve the first reading; motion approved via acclamation. Second reading will take place as soon as the additional paperwork is received.

- **BA in Liberal Arts (109)**
  Completed first reading of Proposal 09_06 requesting the creation of MUSC 1311, MUSC 2311, MUSC 3311, and MUSC 4311. A departmental representative will need to attend the second reading and provide further justification for the request. Motion was made to approve the first reading; motion approved via acclamation. Second reading will take place at the next meeting.

- **AA in Radio-Television (053)**
  Completed first reading of Proposal 11_06 requesting deletion of the program and all options. Motion was made to approve the first reading, waive the second reading, and forward the proposal to Academic Council. William Hart moved; Doug Grenier seconded; motion passed.

- **BA in Communications (114)**
  Completed first reading of Proposal 12_06 requesting that the course descriptions for COMM 2003, COMM 2013, COMM 2703, COMM 3033, COMM 3753, and COMM 3853 be modified to add required lab hours. Motion was made to approve the first reading, waive the second reading, and forward the proposal to Academic Council. William Hart moved; Doug Grenier seconded; motion passed.

- **AA in Legal Assisting (116)**
  Proposal 08_06 was tabled until departmental representatives can attend a curriculum committee meeting.

The meeting was adjourned via acclamation.

Next meeting is currently scheduled for January 31, 2007, in TL 115 from 3:00PM – 4:00PM.

**Minutes taken by** Sarah Winzenburg, Administrative Assistant, Department of Business and Technology.
Rogers State University
Curriculum Committee Minutes
January 31, 2007
Started 3:00 pm-ended 4:00 pm

Present: Dr. Rich Ronan, Dr. Doug Grenier, Dr. William Hart, Dr. Denny Kramer, Dr. Chip Rogers, Dr. Frank Elwell (Guest), Joseph Cernuto (Guest), Joy Hadwiger (Guest)

- **AA in Legal Assisting (116)**
  Completed first reading of Proposal 08_06 requesting the deletion of LA 1133, LA 1143, and LA 2423 and the addition of LA 1113, LA 2213, LA 3213, and CJ 2013 to the Program Requirements. Additional information is going to be added regarding how the proposed changes will meet the competencies required by the American Bar Association. William Hart moved to approve the first reading; Chip Rogers seconded; first reading approved via acclamation. The second reading will take place after the additional information has been received.

- **BA in Liberal Arts (109)**
  Completed second reading of Proposal 10_06 requesting to change the existing course description of MUSC 2563. William Hart moved to approve the proposal and forward it to Academic Council; Chip Rogers seconded; motion approved.

- **BA in Liberal Arts (109)**
  Completed second reading of Proposal 09_06 requesting the creation of MUSC 1311, MUSC 2311, MUSC 3311, and MUSC 4311. William Hart moved to approve the proposal and forward it to Academic Council; Chip Rogers seconded; motion approved.

The meeting was adjourned via acclamation.

Next meeting is currently scheduled for February 7, 2007, in TL 115 from 3:00PM – 4:00PM if the additional information is received for Proposal 08_06.

**Minutes taken by** Sarah Winzenburg, Administrative Assistant, Department of Business and Technology.