Present:  Dr. Patricia Seward, Dr. Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan

- Election of Committee Chair
  Patricia Seward was elected chair.

- Mission
  Committee reviewed and accepted the existing mission statement by e-mail.

- Curriculum Committee Procedures
  Committee procedures were reviewed.

The meeting was adjourned.  Paul Hatley moved; Gary Marché seconded; motion passed.

Theses minutes were approved by the committee via e-mail September 8, 2004.
Rogers State University
Approved Curriculum Committee Minutes
November 10, 2004

Present: Dr. Patricia Seward, Laura Gray, Dr. Gary Marché, Elizabeth von Buchwald

- Minutes from September 1, 2004 were approved prior to meeting by e-mail.

- **Minor In Legal Studies**
  Completed first reading of Proposal 1 requesting a minor course of study entitled Minor in Legal Studies. Proposal returned for further information.

- **BS in Social Science (110)**
  Completed first reading of Proposal 2 requesting the following wording be placed in the “Major Emphasis” section of the BS in Social Sciences degree sheet (HIST and POLS emphasis): “Other courses with a HIST or POLS prefix may be applied toward this emphasis upon the recommendation of the student’s advisor and the approval of the department head and the dean.” The Proposal also requests the wording for the “Major Emphasis” section of the BS in Social Sciences degree sheet (PSY and SOC emphasis): “Other courses with a PSY or SOC prefix may be applied toward this emphasis upon the recommendation of the student’s advisor and the approval of the department head and the dean.”

The meeting was adjourned. Laura Gray moved; Gary Marché seconded; motion passed.
Rogers State University
Approved Curriculum Committee Minutes
November 17, 2004

Present: Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Rich Ronan, Elizabeth von Buchwald, Dr. Frank Elwell (Visitor)

- Minutes from November 10, 2004 were approved. Elizabeth von Buchwald motioned; Laura Gray seconded; motion passed.

- Minor In Legal Studies
  Completed second reading of Proposal 1 requesting a minor course of study entitled Minor in Legal Studies. Proposal tabled until Curriculum Committee reads AAS in Legal Assisting Proposal.

- BS in Social Science (110)
  Completed second reading of Proposal 2 requesting the following wording be placed in the “Major Emphasis” section of the BS in Social Sciences degree sheet (HIST and POLS emphasis): “Other courses with a HIST or POLS prefix may be applied toward this emphasis upon the recommendation of the student’s advisor and the approval of the department head and the dean.” The Proposal also requests the wording for the “Major Emphasis” section of the BS in Social Sciences degree sheet (PSY and SOC emphasis): “Other courses with a PSY or SOC prefix may be applied toward this emphasis upon the recommendation of the student’s advisor and the approval of the department head and the dean.”
  Motion was made to approve Proposal 2. Dr. Richard Ronan moved; Dr. Paul Hatley seconded; motion passed.

The meeting was adjourned. Dr. Paul Hatley moved; Elizabeth von Buchwald seconded; motion passed.
Present: Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Rich Ronan, Elizabeth von Buchwald

- Minutes from November 17, 2004 were approved. Laura Gray motioned; Gary Marché seconded; motion passed.

- **BS in Biology – Medical/Molecular Emphasis (112M)**
  Completed first reading of Proposal 3 requesting the rearrangement of course requirements to list the chemistry classes as a Minor in Chemistry. The proposal included a request to change prerequisites for BIOL 4153, BIOL 3024, and CHEM 3404.

- **AAS Legal Assisting (049)**
  Completed first reading of Proposal 4 requesting that the AAS-Legal Assisting degree be changed to an AA-Legal Assisting. Proposal returned for more information.

The meeting was adjourned. Dr. Paul Hatley moved; Gary Marché seconded; motion passed.
Present:  Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Rich Ronan, Ms. Elizabeth von Buchwald, Dr. Frank Elwell, guest

- Minutes from December 1, 2004 were approved. Dr. Laura Gray motioned; Dr. Gary Marché seconded; motion passed.

- **BS in Biology – Medical/Molecular Emphasis (112M)**
  Completed second reading of Proposal 3 requesting the rearrangement of course requirements to list the chemistry classes as a Minor in Chemistry. The proposal included a request to change prerequisites for BIOL 4153, BIOL 3024, and CHEM 3404. Motion was made to approve Proposal3. Dr. Richard Ronan moved; Dr. Laura Gray seconded; motion passed.

- **AAS Legal Assisting (049)**
  Completed second reading of Proposal 4 requesting that the AAS-Legal Assisting degree be changed to an AA-Legal Assisting. Motion was made to approve Proposal 4. Dr. Paul Hatley moved; Dr. Richard Ronan seconded; motion passed.

- **Minor In Legal Studies**
  Completed second reading of Proposal 1 requesting a minor course of study entitled Minor in Legal Studies. Motion was made to approve Proposal 1. Dr. Gary Marché moved; Dr. Paul Hatley seconded; motion passed.

- **Minor In Art Graphics**
  Completed first reading of Proposal 5 requesting a minor course of study entitled Minor in Art Graphics. Proposal returned for more information.

The meeting was adjourned. Dr. Laura Gray moved; Ms. Elizabeth von Buchwald seconded; motion passed.
Present: Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Rich Ronan, Elizabeth von Buchwald, Dr. Frank Elwell, guest

- Minutes from December 8, 2004 were approved. Dr. Paul Hatley motioned; Dr. Gary Marché seconded; motion passed.

- Art Graphics Minor
  Completed second reading of Proposal 5 requesting a new minor entitled Art Graphics. Motion was made to approve said Proposal. Dr. Paul Hatley moved; Dr. Richard Ronan seconded; motion passed.

- Associate in Science: Physical Science (028)
  Completed first reading of Proposal 6 requesting incorporation of the mathematics curriculum into the existing AS in Physical Science Option: Pre-Engineering and Physics to create a subsequent AS in Physical Science Option: Pre-Engineering, Physics, and Mathematics. Proposal returned for more information.

- Associate in Science: Mathematics (024)
  Completed first reading of Proposal 7 requesting deletion of the AS in Mathematics degree, pending the outcome of Proposal 6 mentioned above.

- General Education
  Completed first reading of Proposal 8 requesting the addition of Principles of Microeconomics ECON 2123 as an option in General Education course requirements under Social and Behavioral Sciences. Proposal returned for more information.

- Bachelor of Science: Business Administration (113)
  Began first reading of Proposal 9 requesting the addition of a new option entitled Human Resources Management. First reading was not completed.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Richard Ronan seconded; motion passed.
Present: Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan

Minutes from January 19, 2005 were approved. Dr. Richard Ronan motioned; Dr. Gary Marché seconded; motion passed.

- **BA in Liberal Arts (109):**
  Proposal 30 from the School of Liberal Arts requesting changes in program requirements was turned down by AC and therefore considered for a Conference Committee. Topic was tabled in order for the School of Liberal Arts to discuss.

- **Associate in Science: Physical Science (028):**
  Completed second reading of Proposal 6 requesting incorporation of the mathematics curriculum into the existing AS in Physical Science Option: Pre-Engineering and Physics to create a subsequent AS in Physical Science Option: Pre-Engineering, Physics, and Mathematics. Motion was made to approve proposal. Dr. Richard Ronan moved; Dr. Paul Hatley seconded; motion passed.

- **Associate in Science: Mathematics (024):**
  Completed second reading of Proposal 7 requesting deletion of the AS in Mathematics degree. Motion was made to approve proposal. Laura Gray moved; Gary Marché seconded; motion passed.

- **General Education:**
  Completed second reading of Proposal 8 requesting the addition of Principles of Microeconomics ECON 2123 as an option in General Education course requirements under Social and Behavioral Sciences. Motion was made to approve proposal. Dr. Richard Ronan moved; Dr. Paul Hatley seconded; motion passed.

- **Bachelor of Science: Business Administration (113):**
  Continued first reading of Proposal 9 requesting the addition of a new option entitled Human Resources Management. First reading was not completed.

- **AAS in Legal Studies (049):**
  Completed first reading of Proposal 10 requesting LA 1113 no longer serve as the introductory course for the program. LA 2033 will serve as the new introductory course and should be prerequisite to LA 2113 Evidence, LA 2123 Civil Procedures II, LA 2143 Legal Writing, LA 2223 Real Property Law, LA 2233 Bankruptcy Law, LA 2243 Torts, LA 2283 Internship. Motion was made to waive second reading and approve proposal. Dr. Richard Ronan moved; Dr. Gary Marché seconded; motion passed.

- **BA in Communication (114):**
  Completed first reading of Proposal 11 requesting the elimination of the SPCH prefix code entirely and substituting it with COMM. Proposal returned for more information.

- **General Education:**
  Completed first reading of Proposal 12 requesting the elimination of the SPCH prefix code entirely and substituting it with COMM. Proposal returned for more information.

- **AAS-Emergency Medical Services (094):**
  Began first reading of Proposal 13 requesting a degree program requirement change. First reading was not completed.

The meeting was adjourned. Laura Gray moved; Dr. Richard Ronan seconded; motion passed. Minutes taken by: Yvonne Pace, Adm. Asst., Department of Math and Science
Rogers State University
Approved Curriculum Committee Minutes
February 2, 2005

Present: Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald

- Minutes from January 26, 2005 were approved. Laura Gray motioned; Dr. Richard Ronan seconded; motion passed.

- BA in Liberal Arts (109)
  Proposal 30-03 from the School of Liberal Arts (requesting changes in program requirements) was considered for a Conference Committee. Motion was made to refuse Conference Committee and to send proposal back to the department, noting that the proposal will be expedited once it returns to Curriculum Committee. Laura Gray motioned; Elizabeth von Buchwald seconded; motion passed.

- Bachelor of Science: Business Administration (113)

The meeting was adjourned. Dr. Richard Ronan moved; Dr. Paul Hatley seconded; motion passed.

Minutes taken by: Yvonne Pace, Adm. Asst., Department of Math and Science
Rogers State University
Approved Curriculum Committee Minutes
February 9, 2005

Present: Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan, Dr. Bert Tollison (Guest)

Minutes from February 2, 2005 were approved. Laura Gray motioned; Dr. Richard Ronan seconded; motion passed.

- **BS in Biology – Medical Molecular Emphasis (112M)**
  Proposal 03-04 requesting the rearrangement of course requirements to list the chemistry classes as a Minor in Chemistry was turned down by Academic Council. A Conference Committee was not requested.

- **Bachelor of Science: Business Administration (113)**
  Completed second reading of Proposal 09-04 requesting the addition of a new option entitled Human Resources Management. Motion was made to approve proposal. Laura Gray moved; Gary Marché seconded; motion passed.

- **Bachelor of Arts in Communications (114)**
  Completed second reading of Proposal 11-04 requesting the elimination of the SPCH prefix code entirely and substituting it with COMM. Motion was made to approve proposal. Dr. Paul Hatley motioned; Gary Marché seconded; motion passed.

- **General Education**
  Completed second reading of Proposal 12-04 requesting the elimination of the SPCH prefix code entirely and substituting it with COMM. Motion was made to approve proposal. Dr. Richard Ronan moved; Gary Marché seconded; motion passed.

- **EMS Intermediate Certificate (103)**
  Completed first reading of Proposal 14-04 requesting the deletion of the EMS Intermediate Certificate. Proposal returned for more information.

- **EMS Paramedic Certificate (102)**
  Completed first reading of Proposal 18-04 requesting the deletion of the EMS Paramedic Certificate. Proposal returned for more information.

- **BA, BS, BT: Washington Center Internship**
  Completed first reading of Proposal 15-04 requesting the addition of SP3800 Washington Center Internship. Proposal returned for more information.

The meeting was adjourned. Dr. Paul Hatley moved; Laura Gray seconded; motion passed.

**Minutes taken by:** Yvonne Pace, Adm. Asst., Department of Math and Science
Rogers State University
Approved Curriculum Committee Minutes
February 23, 2005

Present: Dr. Patricia Seward, Laura Gray, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald, Dr. Carolyn Taylor (Guest)

- Minutes from February 9, 2005 were approved. Gary Marché motioned; Elizabeth von Buchwald seconded; motion passed.

- **EMS Intermediate Certificate (103)**
  Completed second reading of Proposal 14-04 requesting the deletion of the EMS Intermediate Certificate. Motion was made to approve proposal. Gary Marché motioned; Richard Ronan seconded; motion passed.

- **EMS Paramedic Certificate (102)**
  Completed second reading of Proposal 18-04 requesting the deletion of the EMS Paramedic Certificate. Motion was made to approve proposal. Laura Gray motioned; Elizabeth von Buchwald seconded; motion passed.

- **BA, BS, BT: SP 3800 Internship**
  Began second reading of Proposal 15-04 requesting the addition of a new course, SP3800 Internship. Proposal returned for more information.

- **AAS Emergency Medical Services (094)**
  Completed first reading of Proposal 13-04 requesting a degree program requirement change. Proposal returned for more information.

- **BT in Applied Technology (107)**
  Completed first reading of Proposal 16-04 requesting a course requirement change. Proposal returned for more information.

The meeting was adjourned. Laura Gray moved; Elizabeth von Buchwald seconded; motion passed.

**Minutes taken by:** Yvonne Pace, Adm. Asst., Department of Math and Science
Rogers State University
Approved Curriculum Committee Minutes
March 2, 2005

Present:  Dr. Patricia Seward, Laura Gray, Dr. Paul Hatley, Dr. Richard Ronan, Elizabeth von Buchwald, Dr. Roy Gardner (Guest), Judy Dyke (Guest)

- Minutes from March 2, 2005 were approved. Richard Ronan motioned; Elizabeth von Buchwald seconded; motion passed.

- **BT in Applied Technology (107)**
  Completed second reading of Proposal 16-04 requesting a program requirement changes. Motion was made to approve proposal with changes. Laura Gray moved; Richard Ronan seconded; motion passed.

- **AAS Emergency Medical Services (094)**
  Completed second reading of Proposal 13-04 requesting prerequisite changes. Motion was made to approve proposal with changes. Paul Hatley moved; Elizabeth von Buchwald seconded; motion passed.

- **BS in Information Technology (108)**
  Completed first reading of Proposal 17-04 requesting degree requirement changes. Proposal returned for more information.

The meeting was adjourned. Paul Hatley moved; Laura Gray seconded; motion passed.

**Minutes taken by:** Yvonne Pace, Adm. Asst., Department of Math and Science
Present: Dr. Patricia Seward, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald, Dr. Peter MacPherson (Guest)

- Minutes from March 2, 2005 were approved. Richard Ronan motioned; Paul Hatley seconded; motion passed.

- **BA, BS, BT: SP 3800 Internship**
  Completed second reading of Proposal 15-04 requesting the addition of a new course, SP3800 Internship. Motion was made to approve proposal with changes. Paul Hatley motioned; Gary Marché seconded; motion passed.

- **BS in Information Technology (108)**
  Began second reading of Proposal 17-04 requesting course requirement changes as well as a total credit hour change. Proposal returned for more information.

- **Honors Program**
  Completed first reading of Proposal 19-04 requesting the addition of four new courses, HONS 1113 Freshman Honors Seminar, HONS 2113 Sophomore Honors Seminar, HONS 3113 Junior Honors Seminar, and HONS 4113 Senior Honors Capstone. Proposal returned for more information.

The meeting was adjourned. Paul Hatley moved; Gary Marché seconded; motion passed.

**Minutes taken by:** Yvonne Pace, Adm. Asst., Department of Math and Science
Rogers State University
Approved Curriculum Committee Minutes
March 23, 2005

Present: Dr. Patricia Seward, Dr. Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald, Dr. James Ford (Guest)

- Minutes from March 9, 2005 were approved. Paul Hatley motioned; Laura Gray seconded; motion passed.

- BS in Information Technology (108)
  Completed second reading of Proposal 17-04 requesting course requirement changes as well as a total credit hour change. Motion was made to approve proposal with revisions. Laura Gray motioned; Gary Marché seconded; motion passed.

- Honors Program
  Completed second reading of Proposal 19-04 requesting the addition of four new courses: HONS 1113 Freshman Honors Seminar, HONS 2113 Sophomore Honors Seminar, HONS 3113 Junior Honors Seminar, and HONS 4113 Senior Honors Capstone. Motion was made to approve proposal with revisions. Paul Hatley motioned; Gary Marché seconded; motion passed.

The meeting was adjourned. Laura Gray moved; Paul Hatley seconded; motion passed.

Minutes taken by: Yvonne Pace, Adm. Asst., Department of Math and Science
Present: Dr. Patricia Seward, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald

- Minutes from March 23, 2005 were approved. Gary Marché motioned; Richard Ronan seconded; motion passed.

- **AS in Physical Science (028)**
  Completed first reading of Proposal 20-04 requesting a change in course number and description of MATH 2563 Differential Equations. Proposal returned for more information.

- **AS in Physical Science (028)**
  Completed first reading of Proposal 21-04 requesting a change in course description of MATH 3413 Mathematical Structures II. Proposal returned for more information.

- **General Education**
  Completed first reading of Proposal 22-04 requesting the addition of a new course ECON 3003 International Economic Issues and Policies as an option under Global Studies in General Education. Proposal returned for more information.

- **AA Criminal Studies**
  Began first reading of Proposal 23-04 proposing a new program entitled Associate in Arts Criminal Justice Studies with two options: Collegiate Officer Program (COP) and Law/Justice. First reading will continue at next meeting.

The meeting was adjourned. Gary Marché moved; Richard Ronan seconded; motion passed.

**Minutes taken by:** Yvonne Pace, Adm. Asst., Department of Math and Science
Rogers State University
Approved Curriculum Committee Minutes
April 6, 2005

Present: Dr. Patricia Seward, Dr. Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald, Dr. Diana Clayton (Guest), Dr. Abe Marrero (Guest)

- Minutes from March 30, 2005 were approved. Gary Marché motioned; Richard Ronan seconded; motion passed.

- **AS in Physical Science (028)**
  Completed second reading of Proposal 20-04 requesting a change in course number and description of MATH 2563 Differential Equations. Motion was made to approve said proposal. Gary Marché motioned; Richard Ronan seconded; motion passed.

- **AS in Physical Science (028)**
  Completed second reading of Proposal 21-04 requesting a change in course description of MATH 3413 Mathematical Structures II. Motion was made to approve said proposal. Gary Marché motioned; Laura Gray seconded; motion passed.

- **General Education**
  Completed second reading of Proposal 22-04 requesting the addition of a new course ECON 3003 International Economic Issues and Policies as an option under Global Studies in General Education. Motion was made to approve said proposal with recommendations. Richard Ronan motioned; Laura Gray seconded; motion passed.

- **AA Criminal Justice Studies**
  Continued first reading of Proposal 23-04 proposing a new program entitled Associate in Arts Criminal Justice Studies with two options: Collegiate Officer Program (COP) and Law/Justice. First reading will continue at next meeting.

The meeting was adjourned. Paul Hatley motioned; Laura Gray seconded; motion passed.

**Minutes taken by:** Yvonne Pace, Adm. Asst., Department of Math and Science
Present: Dr. Patricia Seward, Dr. Laura Gray, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald, Dr. Diana Clayton (Guest), Dr. Abe Marrero (Guest)

- Minutes from April 6, 2005 were approved. Elizabeth von Buchwald motioned; Richard Ronan seconded; motion passed.

- **AA Criminal Justice Studies**
  Continued first reading of Proposal 23-04 proposing a new program entitled Associate in Arts Criminal Justice Studies with two options: Collegiate Officer Program (COP) and Law/Justice. First reading will continue at next meeting.

- **AS in Biological Science (003M)**
  Completed first reading of Proposal 24-04 requesting a course requirement change. Motion was made to waive second reading and approve proposal. Richard Ronan motioned; Laura Gray seconded; motion passed.

- **BS in Business Administration (113)**
  Completed first reading of Proposal 26-04 requesting the deletion of BMA 4213 Marketing Information and Decision Support Systems and replacing it with MKTG 4333 Marketing Research. Proposal returned for more information.

The meeting was adjourned. Richard Ronan motioned; Gary Marché seconded; motion passed.

Minutes taken by: Yvonne Pace, Adm. Asst., Department of Math and Science
Rogers State University
Approved Curriculum Committee Minutes
April 28, 2005

Present: Dr. Patricia Seward, Dr. Laura Gray, Dr. Paul Hatley, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald

- Minutes from April 13, 2005 were approved. Richard Ronan motioned; Paul Hatley seconded; motion passed.

- **AA Criminal Justice Studies**
  Began second reading of Proposal 23-04 proposing a new program entitled Associate in Arts Criminal Justice Studies with two options: Collegiate Officer Program (COP) and Law/Justice. Second reading will continue at next meeting.

- **BS in Business Information Technology (108)**
  Completed first reading of Proposal 25-04 requesting a new option of telecommunications in the BS degree. Second reading will begin at next meeting.

The meeting was adjourned. Paul Hatley motioned; Richard Ronan seconded; motion passed.

**Minutes taken by** Patricia Seward, Department of Math and Science
Present: Dr. Patricia Seward, Dr. Laura Gray, Dr. Gary Marché, Dr. Richard Ronan, Elizabeth von Buchwald, Dr. Johnny Carroll (Guest), Dr. Diana Clayton (Guest)

- Minutes from April 28, 2005 were approved. Richard Ronan motioned; Gary Marché seconded; motion passed.

- **BS in Business Information Technology (108)**
  Completed second reading of Proposal 25-04 requesting a new option of telecommunications in the BS degree. Motion was made to approve proposal with editing changes. Gary Marché motioned; Richard Ronan seconded; motion passed.

- **AA Criminal Justice Studies**
  Completed second reading of Proposal 23-04 proposing a new program entitled Associate in Arts Criminal Justice Studies with two options: Collegiate Officer Program (COP) and Law/Justice. The proposal also includes deletion of the AAS in Police Science (029C and 029L) and the AA in Law/Justice Careers (096). Motion was made to approve proposal with editing changes. Laura Gray motioned; Richard Ronan seconded; motion passed.

The meeting was adjourned. Elizabeth von Buchwald motioned; Gary Marché seconded; motion passed.

**Minutes taken by** Yvonne Pace, Administrative Assistant, Department of Math and Science

Minutes approved by e-mail 5/5/05