Dr. Patricia Seward, acting chair, opened the meeting.

- **MOTION TO ELECT CHAIR PERSON**
  Dr. Roy Gardner moved to re-elect Dr. Patricia Seward for chair of Curriculum Committee; Emily Dial-Driver seconded; motion passed.

- **MEETING TIME**
  The committee decided that Tuesday at 3:00 pm is the best time for everyone to meet.

- **CLOSING THE LOOP ON PROPOSALS**
  There was open discussion about a matrix system of some kind to keep up with what happens to things that we send on to Academic Council and what happens to them after that.

- **MISSION STATEMENT**
  The committee is considering the following Mission Statement and will vote during the week by e-mail.

  “The Curriculum Committee will be responsible for reviewing curriculum and/or program changes and making recommendations. The committee will meet at least twice each spring and fall semesters and submit recommendations to the Academic Council.”

- The meeting was adjourned. Emily Dial-Driver moved; Gary Marsche seconded; motion passed.

Members:

- Dr. Patricia Seward, Chair
- Dr. Emily Dial-Driver
- Ms. Pam Fowler
- Dr. Roy Gardner
- Dr. Paul Hatley
- Dr. Gary Marche
Minutes from August 27, 2002 meeting were approved with changes. Emily Dial-Driver moved; Paul Hatley seconded; motion passed.

- COMMITTEE CONSULTANT
  A motion passed that Dr. Larry Minks would act as a consultant for the Curriculum Committee. Emily Dial-Driver moved; Paul Hatley seconded; motion passed.

- CLOSING THE LOOP ON PROPOSALS
  Dr. Emily Dial-Driver will devise a matrix of some sort to track curricular proposals (actions and dates) coming to and from Curriculum Committee and Academic Council.

- SUPPORTING DOCUMENTATION FORM
  Dr. Patricia Seward will make small changes to the Supporting Documentation form and submit it for review at the next meeting.

- The meeting was adjourned. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.
Rogers State University
Approved Curriculum Committee Minutes
September 17, 2002

Present: Dr. Patricia Seward, Dr. Emily Dial- Driver, Pam Fowler, Dr. Roy Gardner, Dr. Gary Marche

Minutes from September 10, 2002 meeting were approved with changes. Emily Dial- Driver moved; Dr. Roy Gardner seconded; motion passed.

- CLOSING THE LOOP ON PROPOSALS
  Motion was made to accept a form devised by Dr. Emily Dial-Driver to track curriculum proposals. Dr. Emily Dial-Driver moved; Gary Marche seconded; motion passed.

- SUPPORTING DOCUMENTATION FORM
  Dr. Patricia Seward changed the title of the form to “Documentation for Course/Program Modifications/Proposals. Dr. Seward will update the form and then e-mail a soft copy to all members.

- POLICE SCIENCE CERTIFICATE (080)
  Completed first reading of #6 proposal. Motioned to waive second reading. Dr. Emily Dial-Driver moved; Dr. Roy Gardner seconded; motion passed. Motioned to accept the proposal to delete the Police Science Certificate program. Dr. Emily Dial-Driver moved; Dr. Gary Marche seconded; motion passed.

- The following proposals were sent back for further consideration, documentation and reorganization: #1 AAS Law Enforcement, #2 AA Criminal Justice, #3 BS Social Science, #4 AAS Police Science, #7 AAS Police Science, #8 Criminal Justice, and #10 AA Criminal Justice.

- The meeting was adjourned. Dr. Emily Dial-Driver moved; Pam Fowler seconded; motion passed.

Members:

Dr. Patricia Seward, Chair
Dr. Emily Dial-Driver
Ms. Pam Fowler
Dr. Roy Gardner
Dr. Paul Hatley
Dr. Gary Marche
Minutes from September 17, 2002 meeting were approved. Dr. Paul Hatley moved; Dr. Gary Marche seconded; motion passed.

- **GENERAL EDUCATION COMMITTEE**
  A motion was made to recommend to Faculty Senate that Gen Ed become a Gen Ed Assessment Committee and have them report to the Assessment Committee. Dr. Roy Gardner moved; Dr. Gary Marche seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Completed first reading of #5 proposal. Further information will be requested.

- **BS IN SOCIAL SCIENCES (110)**
  Completed first reading of #9 proposal. Further information will be requested.

- The meeting was adjourned. Dr. Paul Hatley moved; Pam Fowler seconded; motion passed.

Members:

- Dr. Patricia Seward, Chair
- Dr. Emily Dial-Driver
- Ms. Pam Fowler
- Dr. Roy Gardner
- Dr. Paul Hatley
- Dr. Gary Marche
Rogers State University
Approved Curriculum Committee Minutes
October 1, 2002

Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Pam Fowler, Dr. Roy Gardner, Dr. Paul Hatley, Dr. Gary Marché, Dr. Abe Marerro

Minutes from September 24, 2002, meeting were approved. Dr. Paul Hatley moved; Dr. Roy Gardner seconded; motion passed.

- **CURRICULUM COMMITTEE PROCEDURES**
  A motion was made to accept the committee procedures as presented by Dr. Seward. These will be forwarded to the Faculty Senate. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Proposal #5 to change the course name and description of SBS Social Problems Seminar to Social Systems and Problems was accepted. Dr. Gary Marché moved; Dr. Paul Hatley seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Reviewed proposal #9 to add PSY 4023 Physiological Psychology. Further information will be requested.

- **BS IN SOCIAL SCIENCES (110)**
  Reviewed proposal #3 to change SOC 2363 Criminology to SOC 3073 Criminology. Further information will be requested.

- **BS IN SOCIAL SCIENCES (110)**
  Reviewed proposal #4 to add SOC 3073 Criminology to program 029. Further information will be requested.

- **BS IN SOCIAL SCIENCES (110)**
  Reviewed proposal #10 to add SOC 3073 Criminology to program 096. Further information will be requested.

The meeting was adjourned. Dr. Paul Hatley moved; Gary Marché seconded; motion passed.
Minutes from October 1, 2002 meeting were approved. Dr. Emily Dial-Driver moved; Dr. Roy Gardner seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Completed second reading of proposal #3 to change SOC 2363 Criminology to SOC 3073 Criminology. Motion was made to accept this proposal. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Completed second reading of proposal #4 to add SOC 3073 Criminology to program 029. Motion was made to accept this proposal. Dr. Emily Dial-Driver moved; Dr. Gary Marché seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Completed second reading of proposal #10 to add SOC 3073 Criminology to program 096. Motion was made to accept this proposal. Dr. Emily Dial-Driver moved; Dr. Gary Marché seconded; motion passed.

- **SIGNATURE PAGE**
  Motion was made to add the signature approval page from the previous Request for Modification forms to the new Regents’ forms. Pam Fowler moved; Dr. Paul Hatley seconded; motion passed.

- **BIOLOGY (112)**
  Completed first reading of Proposal #13 to add course under Special Problems SP 3900.

- **BIOLOGY (112)**
  Completed first reading of Proposal #14 to add course under BIOL 4203, Natural Resource and Conservation Management.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Roy Gardner seconded; motion passed.
Minutes from October 8, 2002 meeting were approved. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.

- **BIOLOGY (112)**
  Completed second reading of Proposal #13 to add course under Special Problems SP 3900. Motion was made to accept this proposal. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.

- **OFFICE ADMINISTRATION/COMPUTER APPLICATIONS (039)**
  Completed first reading of Proposal #11. This proposal includes changes to the following courses: BUSA 1103 Keyboarding I, BUSA 1203 Keyboarding II, BUSA 1113 Word Processing I, BUSA 2113 Word Processing II, BUSA 1413 Records & Database Management, BUSA 2190 Seminar in Office Administration, BUSA 2433 Office Machines, BUSA 2223 Office Administration, and COED 1123 Introduction to Work Experience. Further information is needed before second reading can begin.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.
• PROPOSAL FOR THE GOVERNANCE OF GENERAL EDUCATION
Motion was made to accept this proposal noting that Assessment Committee is in charge of evaluation of General Education, Curriculum Committee is in charge of development of General Education and it will be determined by our next meeting who will be in charge of review of General Education and how often review will occur. Dr. Paul Hatley moved; Dr. Roy Gardner seconded; motion passed.

General Education guidelines will be generated by members for discussion at the next Curriculum Committee meeting.

• OFFICE ADMINISTRATION/COMPUTER APPLICATIONS (039)
Completed second reading of Proposal #11. This proposal includes changes to the following courses: BUSA 1103 Keyboarding I, BUSA 1203 Keyboarding II, BUSA 1113 Word Processing I, BUSA 2113 Word Processing II, BUSA 1413 Records & Database Management, BUSA 2190 Seminar in Office Administration, BUSA 2433 Office Machines, BUSA 2223 Office Administration, COED 1123 Introduction to Work Experience, and COED 1120 Introduction to Work Experience.

Motion was made to accept this proposal with a recommendation to Academic Council that they discuss the unique aspects of Work Experience classes, i.e. injury at job site, faculty load, accounting errors, suits, and university liability. Dr. Roy Gardner moved; Gary Marché seconded; motion passed.

The meeting was adjourned. Dr. Roy Gardner moved; Dr. Gary Marché seconded; motion passed.
Present: Dr. Patricia Seward, Dr. Emily Dial- Driver, Ms. Pam Fowler, Dr. Roy Gardner, Dr. Gary Marché, Dr. Minks (guest)

Minutes from October 29, 2002 meeting were approved. Dr. Emily Dial- Driver moved; Dr. Gary Marché seconded; motion passed.

**GENERAL EDUCATION**
Motion was made by the Curriculum Committee to recommend that a representative from the Curriculum Committee, a representative from the Assessment Committee, a representative from the Faculty Senate, and representatives from Administration meet to develop a General Education Task Force and a charge to look at NCA requirements for General Education, namely the centrality of General Education and its operational procedures.

Dr. Emily Dial- Driver will provide a first draft of General Education guidelines to be used by Curriculum Committee.

**BS IN SOCIAL SCIENCES (110)**
First reading of Proposal #17 was completed. This proposal would add an existing class, SOC 2123 Social Problems, to the options for the Psychology & Sociology emphasis for the BS in Social Sciences. More information is needed to begin second reading.

**BACHELOR OF TECHNOLOGY IN APPLIED TECHNOLOGY (107)**
First reading of Proposal #18 was completed. This proposal would change COMM 3913 to BADM 3913. More information is needed to begin second reading.

The meeting was adjourned. Dr. Roy Gardner moved; Dr. Emily Dial- Driver seconded; motion passed.
Rogers State University  
Approved Curriculum Committee Minutes  
November 12, 2002

Present:  Dr. Patricia Seward, Dr. Emily Dial-Driver, Ms. Pam Fowler, Dr. Roy Gardner, Dr. Paul Hatley, Dr. Gary Marché

Minutes from November 5, 2002 meeting were approved. Dr. Emily Dial- Driver moved; Dr. Paul Hatley seconded; motion passed.

Discussion of General Education guidelines was postponed until the next meeting.

Dr. Patricia Seward noted Academic Council asked the Curriculum Committee to observe and reflect back to departments about their course objectives. The objectives should be measurable and from the student’s perspective. Bloom’s Taxonomy may be used as a reference. Higher level courses should select higher level vocabulary.

- **BS IN SOCIAL SCIENCES (110)**
  Second reading of Proposal #17 is incomplete. This proposal would add an existing class, SOC 2123 Social Problems, to the options for the Psychology & Sociology emphasis for the BS in Social Sciences. More information is needed to begin complete second reading.

The meeting was adjourned. Dr. Roy Gardner moved; Dr. Paul Hatley seconded; motion passed.
Present: Dr. Patricia Seward, Ms. Pam Fowler, Dr. Roy Gardner, Dr. Paul Hatley, Dr. Gary Marché

Minutes from November 12, 2002 meeting were approved. Dr. Roy Gardner moved; Dr. Paul Hatley seconded; motion passed.

Discussion of General Education guidelines was postponed until the next meeting.

- **BS IN BIOLOGY (112)**
  Completed second reading of Proposal #14 to add a course: BIOL 4203, Natural Resource and Conservation Management. Dr. Paul Hatley moved; Dr. Roy Gardner seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Completed second reading of Proposal #9 to add a course: PSY 4023 Physiological Psychology. It also adds this course the options for the Psychology & Sociology emphasis for the BS in Social Sciences. Dr. Paul Hatley moved; Dr. Gary Marche seconded; motion passed.

- **BS IN SOCIAL SCIENCES (110)**
  Second reading of Proposal #17 was completed. This proposal adds an existing class, SOC 2123 Social Problems, to the options for the Psychology & Sociology emphasis for the BS in Social Sciences. Dr. Paul Hatley moved; Dr. Roy Gardner seconded; motion passed.

- **BACHELOR OF TECHNOLOGY IN APPLIED TECHNOLOGY (107)**
  Second reading of Proposal #18 was completed. This proposal changes COMM 3913 to BADM 3913. Dr. Roy Gardner moved; Dr. Gary Marche seconded; motion passed.

- **MINOR IN SOCIAL SCIENCE**
  First reading of minor was waived. Second reading was completed. Roy Gardner moved; Dr. Pam Fowler seconded; motion passed.

- **MINOR IN TECHNICAL WRITING**
  First reading of minor was completed. More information is needed.

The meeting was adjourned. Dr. Roy Gardner moved; Dr. Paul Hatley seconded; motion passed.
Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Dr. Roy Gardner, Dr. Paul Hatley, Dr. Gary Marché

Minutes from December 3, 2002 meeting were approved. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

It was noted that the Assessment Committee will not be reviewing Assessment Plans individually, but rather as a part of the Department Plan on an annual basis per their Minutes of November 22, 2002.

Motion was made to accept the Supporting Documentation for Course/Program Modification/Proposals form with the addition of a General Education Addendum. Dr. Paul Hatley moved; Emily Dial-Driver seconded; motion passed. Curriculum Committee will be sending to Academic Council for their review.

• MINOR IN TECHNICAL WRITING
Completed second reading of Proposal #20 for a Minor Course of Study in Technical Writing. Motion was made to accept this proposal. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

• MINOR IN ART GRAPHICS
Completed first reading of Proposal #21 for a Minor Course of Study in Art Graphics. Motion was made to waive second reading and accept this proposal with corrections in prerequisites. Prerequisites for ART 1223, ART 1833 and ART 2793 should read ART 1003 or ART 1203 and ART 4313 prerequisite needs to be corrected to read ART 3313. Dr. Paul Hatley moved; Dr. Gary Marche seconded; motion passed. Curriculum Committee will hold until corrections can be attached.

• MINOR IN JUSTICE ADMINISTRATION
First Reading of minor (Proposal #23) was completed. More information is needed.

• BS IN BIOLOGY (112)
Completed first reading. Second reading was waived. Motion was made to accept Proposal #24 changing the name of Special Problems SP 2900 to Directed Study SP 2900 as well as changing the course description and semester credits. This proposal will add three new courses under Special Problems: SP 2950, Special Topics; SP 3900, Independent Study; SP 3950, Advanced Topics. Dr. Gary Marche moved; Dr. Emily Dial-Driver seconded; motion passed.

• BA IN COMMUNICATIONS
Proposal #26, a BA in Communications with options in Radio-Television and Corporate Communications, was introduced for review by committee members.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Roy Gardner seconded; motion passed.
Rogers State University
Approved Curriculum Committee Minutes
January 21, 2003

Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Dr. Roy Gardner, Dr. Paul Hatley, Dr. Gary Marché

Minutes from January 14, 2003 meeting were approved with corrections. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

- AA IN ARTS-LIBERAL ARTS ENGLISH (023) AND BS OF ARTS-LIBERAL (109)
  Completed first reading of Proposal #25 which includes the following course name changes (course description changes not listed):

  - ENGL 2543 British Literature I to ENGL 2543 British Literature to 1700
  - ENGL 2653 British Literature II to ENGL 2653 British Literature from 1700
  - ENGL 2773 American Literature I to ENGL 2773 American Literature to 1865
  - ENGL 2883 American Literature II to ENGL 2883 American Literature from 1865
  - ENGL 2313 World Literature I to ENGL 2313 World Literature to 1600
  - ENGL 2933 World Literature II to ENGL 2933 World Literature from 1600

  Motion was made to waive second reading and accept this proposal with minor changes. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.

- BS IN BUSINESS ADMINISTRATION (108)
  Completed first reading of Proposal #15 which adds Principles of Microeconomics ECON 2123 as an option in General Education Course Requirements under Social and Behavioral Sciences. Motion was made to waive second reading and accept this proposal with minor changes. Dr. Roy Gardner moved; Dr. Paul Hatley seconded; motion passed.

- BS IN BUSINESS ADMINISTRATION (108)
  First Reading of Proposal #16 was completed. More information is needed.

- MINOR IN BIOLOGY
  Completed first reading of Proposal #27 which is a Minor in Biology. Motion was made to waive second reading and accept this proposal with minor changes. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.
Minutes from January 28, 2003 meeting were approved with two changes. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

- **BA IN COMMUNICATION**
  Completed second reading on the proposed program. Began first reading of the forms supporting the new courses being proposed.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.
Present:  Dr. Patricia Seward, Dr. Emily Dial-Driver, Dr. Roy Gardner, Dr. Gary Marché, David Nelson (Visitor)

Minutes from February 4, 2003 meeting were approved. Dr. Emily Dial-Driver moved; Dr. Roy Gardner seconded; motion passed.

- **BA IN COMMUNICATION**
  Motion was made to approve Proposal #26, BA in Communication, with corrections and with the exception of the proposed Special Topics course. Dr. Roy Gardner moved; Dr. Emily Dial-Driver seconded; motion passed.

The meeting was adjourned. Dr. Emily Dial-Driver moved; Dr. Roy Gardner seconded; motion passed.
Rogers State University
Approved Curriculum Committee Minutes
February 18, 2003

Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Dr. Roy Gardner, Dr. Paul Hately, Dr. Gary Marché, Dr. Frank Elwell (Visitor), Mr. Scott Chambless (Visitor)

Minutes from February 11, 2003 meeting were approved. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.

- **BS IN JUSTICE ADMINISTRATION**
  Completed first reading of Proposal #28, BA in Justice Administration. Will begin second reading at the next scheduled Curriculum Committee meeting.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.
Minutes from February 18, 2003 meeting were approved. Dr. Roy Gardner moved; Dr. Paul Hatley seconded; motion passed.

- **BS IN JUSTICE ADMINISTRATION**
  The second reading of Proposal #28, BA in Justice Administration began. The organization of the program was changed to include a core and electives. This was accepted by the committee. Other changes were suggested. The second reading will continue at the next meeting.

  The meeting was adjourned. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.
Rogers State University
Approved Curriculum Committee Minutes
March 4, 2003

Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Ms. Pam Fowler, Dr. Paul Hatley, Dr. Gary Marché, Dr. Frank Elwell (Visitor), Scott Chambless (Visitor)

Minutes from February 25, 2003 meeting were approved. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.

- **BS IN JUSTICE ADMINISTRATION**
  Completed second reading of Proposal #28, BA in Justice Administration. Motion was made to accept the new program as a whole. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

- **BS IN JUSTICE ADMINISTRATION**
  Motion was made to accept the proposed new courses supporting the BA in Justice Administration, with a few minor changes in the supporting documentation. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.
Rogers State University  
Approved Curriculum Committee Minutes  
March 11, 2003

Present:  Dr. Patricia Seward, Dr. Emily Dial-Driver, Ms. Pam Fowler, Dr. Roy Gardner  
Dr. Paul Hatley, Dr. Gary Marché,

Minutes from March 4, 2003 meeting were approved. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.

- **BS MEDICAL/MOLECULAR BIOLOGY (112M), BS ENVIRONMENTAL CONSERVATION (112E), AS BIOLOGY (003)**  
  Completed first reading of Proposal #29, the addition of BIOL 3525 Biology of Microorganisms. Motion was made to waive second reading and to accept this proposal. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

- **AS ART (001), ART GRAPHICS (901), ART HISTORY (801)**  
  Completed first reading of Proposal #30, #31, #32 and #33, changes in ART 1203, 1223, 2793 and 1833 prerequisites. Motion was made to waive second reading and accept these proposals upon receipt of supporting documentation. Dr. Paul Hatley moved; Dr. Gary Marché; motion passed.

- **GRADUATION REQUIREMENTS**  
  A draft of the graduation requirements for the bachelor and associate degrees was handed out to Curriculum Committee members for review before next meeting.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.
Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Ms. Pam Fowler, Dr. Roy Gardner, Dr. Gary Marché

Minutes from March 11 2003 meeting were approved. Dr. Emily Dial-Driver moved; Ms. Pam Fowler seconded; motion passed.

- **AAS BUSINESS MANAGEMENT AND ADMINISTRATION (060)**
  Completed first reading of Proposal #35, the deletion of the program. Proposal returned for more information.

- **BA LIBERAL ARTS (109)**
  Completed first reading of Proposal #36, the change in course description of Art 3313. Proposal returned for more information.

- **BA LIBERAL ARTS (109)**
  Completed first reading of Proposal #37, the change in course description of Art 4313. Proposal returned for more information.

- **MINOR IN TECHNICAL WRITING**
  Completed first reading of Proposal #38, a new version of the Minor in Technical Writing. Proposal returned for more information.

- **AA/BA LIBERAL ARTS (001/109)**
  Completed first reading of Proposals #39 and #40, the change in course description and course number of ART 2713 to ART 3003 and reflection of the proposed change in the program 001 and 109 requirements. Proposals returned for more information.

The meeting was adjourned. Dr. Emily Dial-Driver moved; Dr. Gary Marché seconded; motion passed.
Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Ms. Pam Fowler, Dr. Roy Gardner, Dr. Paul Hatley, Dr. Gary Marché

Minutes from April 1, 2003 meeting were approved. Dr. Paul Hatley moved; Dr. Roy Gardner seconded; motion passed.

GRADUATION REQUIREMENTS
Open discussion began regarding the draft of graduation requirements that were handed out in a previous meeting. After going over Lines 15-23 of the draft, it was decided that Pam Fowler will re-write these lines and submit it for discussion at the next meeting. Some of the questions raised follow. Why isn't this done by the Registrar? Why isn't this graduation check done automatically? If it is a “must” in #1, what happens if it isn't done?

There was discussion as to the titles of forms. For example, is the Official Degree Check what is referred to in the document as a Final Graduation Audit? Is the Request for Official Degree Check what is referred to as an Application for Degree? Also the committee agreed that the student should be required to sign these forms.

The meeting was adjourned. Dr. Paul Hatley moved; Dr. Gary Marché seconded; motion passed.
Rogers State University
Approved Curriculum Committee Minutes
April 29, 2003

Present: Dr. Patricia Seward, Dr. Emily Dial-Driver, Ms. Pam Fowler, Dr. Roy Gardner, Dr. Paul Hatley, Dr. Gary Marché, Lois O’Neal (Visitor), Dr. Peter Macpherson (Visitor)

Minutes from April 22, 2003 meeting were approved. Dr. Emily Dial-Driver moved; Pam Fowler seconded; motion passed.

- **GRADUATION REQUIREMENTS:** Discussion continued regarding the draft graduation requirements and it was decided that the Curriculum Committee’s new draft proposal of the graduation requirements was ready to forward to Academic Council. Dr. Emily Dial-Driver will prepare a cover memo to send with our proposed graduation requirements.

- **BA IN LIBERAL ARTS (109):** Completed second reading of Proposals #36 and #37, course description changes in ART 3313 Art Theory I and ART 4313 Art Theory II. Motion was made to accept these proposals. Dr. Emily Dial-Driver moved; Gary Marché seconded; motion passed.

- **MINOR IN TECHNICAL WRITING:** Completed second reading of Proposal #38, proposing a Minor in Technical Writing. Motion was made to accept this proposal. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

- **ASSOCIATE IN ARTS (001) AND BA IN LIBERAL ARTS (109):** Completed second reading of Proposals #39 and #40, raising the course number of ART 2713 Western Art History to 1400 to ART 3003 in both these degrees. Motion was made to accept these proposals. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

- **ASSOCIATE IN ARTS (001):** Completed second reading of Proposal #41, proposing ART 3013 and ART 3213 serve as additional choices to the 3-hour art history requirement in the 12-hour core. Completed first reading of Proposal #42, proposing the removal of NAMS 1123 and replacing it with ART 1113. It also removes ART 2920 and replaces it with ART 3003. Motion was made to accept these proposals. Dr. Emily Dial-Driver moved; Dr. Paul Hatley seconded; motion passed.

- **BA IN LIBERAL ARTS (109):** Completed second reading of Proposal #45, adding a new course, HUM 4413 Women in the Literary and Visual Arts, to the Global Humanities Concentration of this degree to provide an additional upper-level course. Motion was made to accept this proposal. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

- **BUSINESS INFORMATON TECHNOLOGY (108):** Completed first reading of Proposal #48, deletion of CS 4433 Cross-Platform Development (with Java) from the catalog and program. Motion was made to waive second reading and accept this proposal with one change. Dr. Gary Marché moved; Dr. Paul Hatley seconded; motion passed.

- **AS IN COMPUTER SCIENCE (097):** Completed first reading of Proposal #49, changing course description and title of CS 1213 Introduction to Computers to CS1213 Introduction to Computing. Motion was made to waive second reading and accept this proposal with changes, pending the changes are completed by Friday, March 2nd. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

- **BACHELOR OF TECHNOLOGY IN APPLIED TECHNOLOGY (107):** Completed first reading of Proposal #50, changing course name and description of TECH 3203 Introduction to Safety Management to Introduction to Risk Management. Motion was made to waive second reading and accept this proposal with changes, pending the changes are completed by Friday, March 2nd. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

- **BS IN BUSINESS ADMINISTRATION (113):** Completed first reading of Proposal #51, changing all BUS and BMA prefixes to BADM. Motion was made to waive second reading and accept this proposal, pending the changes are completed by Friday, March 2nd. Dr. Paul Hatley moved; Dr. Emily Dial-Driver seconded; motion passed.

- **MINORS IN CORPORATE COMMUNICATION AND RTV:** Minors in Corporate Communication and RTV approved Spring 2002 pending approval of 4-year degree. Minors to be forwarded to AC now.

The meeting was adjourned. Dr. Paul Hatley; Pam Fowler seconded; motion passed.