Rogers State University

Student Government Association

House Meeting

August 30, 2013

I. Call to Order: 1:01 p.m.

II. Roll Call:

* CJS absent
* College Republicans absent
* GSA absent
* STO absent

III. Approval of the Agenda:

Gavin motioned to approve Agenda

Lauren seconds

IV. Reports:

* Advisor: Candice
  + Student Organization handbooks
    - Also on website
  + Event Planning checklist
    - Hosting an event-start at least 6 weeks out
      * Funds requests must go through both House and Senate after being approved by EC
        + Can take up to 3 weeks to go through
      * Campus events that are open to public can be found on the website for organizations to look at for scheduling
      * Forms to turn in to SGA:
        + Funds request (if using SGA funds) at least 4 weeks in advance

Research exact cost for any items you might need

* + - * + Event registration 1 month in advance
        + Make sure companies you are purchasing supplies from are approved vendors at least 4 weeks in advance
        + If your organization does not have appropriated funds you may request from SGA to use discretionary funds
        + If traveling more than 50 miles from campus, need travel request form along with emergency contact information of all traveling
        + Turn fliers into Student Affairs office at least 2 weeks before to have them distributed.
        + After event fill out event follow up form and turn in fundraiser profits as well as all receipts
      * Food services
        + Sodexo has exclusive rights within Centennial Center and new Dining Hall but not in other buildings on campus.

Suggested that organizations still get first quote from Sodexo before ordering from outside companies.

* + - Speaker of the House Report
      * Organization Placards with organization name on one side and parliamentary procedure on other side
    - Deputy Speaker-nothing to report
    - House Clerk-nothing to report

V. Old Business:

* AAA
  + President and Vice President introduced
  + Gavin motions for vote
  + Seconded by numerous members
  + Voted in unanimously
* Biology Club
  + Two members introduced
  + Mary motions to vote
  + Bridget seconds
  + Voted in with almost unanimous vote

VI. New Business:

* New Organizations
  + Anissia Rick- Path, Campus Ministries International

VII. Announcements:

* Election Committee: Sept 6 at 5:00 p.m.
  + ASA-1
  + Psi Chi-1
  + SAAC-2
  + NASA-3
* AAA-Art on the Hill- September 20th & 21st
* Sorority Recruitment next week Tuesday-Saturday
  + $15 fee
  + Sign up in Student Affairs
* Greek Field Day September 13th
* PsySSR- welcome back week
* Candice:
  + SGA elections next week
  + National Chocolate day Sept 13th-free chocolate bars in CC at noon
  + Intramural football sign ups due September 13th

VIII. Adjournment:

* Liz motions to adjourn
* Gavin seconds
* End of meeting time: 1:50

Minutes Completed by House Clerk: Bethany Henley