Student Affairs and Support Areas

Continuing Education ................................................................. 28
Library Resources ........................................................................ 28
Dining Service ............................................................................... 28
Campus Police ............................................................................... 29
Athletics ....................................................................................... 29
Student Affairs ............................................................................ 29
Career Services ............................................................................ 29
Student Health Center ................................................................. 29
Student Counseling Services ........................................................ 29
Health Insurance .......................................................................... 30
Student Conduct .......................................................................... 30
Identification Cards and Parking Permits ..................................... 30
Residential Life ............................................................................ 30
Student Activities and Organizations .......................................... 30
Students with Disabilities ............................................................. 31
Vocational Rehabilitation .............................................................. 31
Educational Opportunity Center .................................................. 31
Educational Talent Search ............................................................. 32
Rogers State University Bookstore .............................................. 32
Student Success and Retention .................................................... 32
Testing Center ............................................................................. 32
Developmental Studies ................................................................. 32
The 12-/24-Credit Hour Rule ........................................................ 33
RSU Writing Center ...................................................................... 33
Computerized Learning Laboratory ............................................. 33
Tutoring Services ......................................................................... 33
Hillcamp ...................................................................................... 33
Departmental Advising and Tutoring .......................................... 34
Continuing Education

Linking the community and the University, Continuing Education is designed to meet the ongoing educational and occupational expectations of the citizens of Oklahoma by providing life-long learning opportunities. Continuing Education creates opportunities for students to learn skills for current or new jobs, update knowledge, explore new fields, or enrich their lives with cultural and personal development training. Courses are designed to fulfill the needs of students of every age, economic status, and educational level. Short courses, workshops, seminars, and special offerings benefit students professionally, culturally, socially, and vocationally. Courses are easily accessible through the RSU main campus, satellite campuses, and online at www.rsu.edu. To obtain information about Continuing Education courses or to discuss your continuing educational needs, call the Dean of the School of the respective area of interest.

Library Resources

Stratton Taylor Library
The Stratton Taylor Library provides information resources and expertise that support the intellectual and cultural development of students, faculty, staff, and community members. With 76,000 books and 240,000 E-books, nearly 40,000 electronic journals, 1,600 DVDs, interlibrary loan, instruction services for RSU courses, a Selective Federal Government Depository of publications and information, an Oklahoma State Publications Depository Library, and personal reference help that can be accessed at the library or via phone, email, or instant messaging, the Stratton Taylor Library provides one-stop shopping for all your research needs.

The library is open 85.5 hours a week during fall and spring semesters.

Hours:
Monday - Thursday: 7:30 a.m. – 10:00 p.m.
Friday: 7:30 a.m. – 6:00 p.m.
Saturday: 12:00 p.m. – 8:30 p.m.
Sunday: 1:30 p.m. – 10:00 p.m.

Dining Service

Rogers State University’s dining service is operated by Sodexo Campus Services. Sodexo is a nationally recognized leader in food service for colleges and universities.

Currently, Sodexo operates the Hillcat Hut Café in the Centennial Center, which serves specials of the day, made-to-order deli sandwiches and wraps, fresh cooked personal pizzas, a traditional hot grill line, and quick and simple “grab and go” specialties.

The Hillcat Hut accepts all major credit cards, dining dollars, and cat cash – along with cash. Hours of operation are:

Service hours at the Hillcat Hut throughout the school year are:
Monday - Thursday: 9:00 a.m. – 10:00 p.m.
Friday: 9:00 a.m. – 5:00 p.m.
Saturday: Closed
Sunday: Closed

In August of 2014 Rogers State University opened a new resident Dining Hall to meet the challenges of keeping up with the students requests for this kind of format. Chapman Dining Hall was opened with Sodexo Campus Services as the contracted food provider. Chapman offers all-you-care-to eat formats such as Brick oven pizza, traditional hot meals, made to order grill specials and made to order daily stir fry selections. Along with this, the Dining Hall also caters to Vegans and Vegetarians with a special Vegan area. Chapman also offers a self-serve deli, 20 different beverage selections, a made fresh daily salad bar, and sweet stations to top off your meal.

RSU offers meal plans to fit everyone’s demands and schedules – inquire at the bursars office.

Chapman accepts cash, any meal plan, flex dollars, cat cash, and major credit cards.

Chapman is open for three hot meals Monday – Thursday, Brunch and dinners on Friday, Saturday and Sunday.

For additional information, contact the food service office at 918-343-7844.
**Campus Police**

The Rogers State University Campus Police enforce federal and state laws along with traffic and parking regulations. They maintain crime records, accident information, and issues of student conduct for the campus. The Campus Police Station is located behind the Foundation Alumni Center at the north entrance of the RSU campus. Policies and regulations have been developed for the safety and convenience of everyone on the Rogers State University campus. A complete guide for student conduct policies can be found in the Student Code. For more information, contact the Campus Police Department at 918-343-7624.

**Athletics**

In 2005, RSU added intercollegiate athletics to campus programs. The RSU athletics program is dedicated to developing student athletes who are successful not only on the field, but also in the classroom. Through athletic competition, our student athletes develop skills necessary to succeed in life – teamwork, leadership, character, integrity, and discipline.

The University competed as a member of the National Association of Intercollegiate Athletics (NAIA) from 2005 to 2013. In 2012, the University was accepted into National Collegiate Athletic Association (NCAA) Division II Candidacy beginning the three year process towards NCAA membership. In 2016, RSU is slated to become a full member of NCAA Division II competing in the Heartland Conference.

RSU introduced baseball and softball teams to campus in 2005 and in 2007 men’s and women’s soccer along with men’s and women’s basketball began competition. Men’s and women’s golf was added in 2009 and in 2010 the University brought men’s and women’s cross country to the campus.

RSU added women’s track in 2014 and men’s track the following year. In addition, cheerleading and dance operate under the Department of Athletics as club sports.

Hillcat athletic programs reached NAIA postseason play 12 times winning the Sooner Athletic Conference regular season championship twice, tournament championship twice and one individual conference championship in women’s cross country.

In 2006, RSU unveiled its new mascot – the Hillcat, a unique blue and red animal that is a source of campus pride and spirit and provides a visual identity for the University. The Hillcat serves as a brand and visual rallying point for the University as a whole, including its academic, alumni, and athletic programs. The Hillcat is a fictitious cousin of the bobcat, which is indigenous to northeast Oklahoma. The Hillcat also draws its name from “College Hill,” a traditional nickname for RSU. The University sits atop a hill overlooking the city of Claremore. During the 2009 Centennial Hillcat Homecoming celebration, the RSU mascot was officially named Hunter the Hillcat.

**Student Affairs**

The mission of the Rogers State University Student Affairs division is to provide students with the opportunity to meet their academic goals by fostering an environment that is conducive to the learning process. Part of this mission is to enable and encourage each student to participate in accessible co-curricular learning experiences. These experiences can help provide avenues for personal enhancement, leadership development, civic engagement, community service, critical thinking, social expression, organizational involvement, health and wellness programming, and cultural enrichment.

**Career Services**

Rogers State University Career Services, located in the Centennial Center, assists students in setting and achieving career goals. Career Services offers guidance in the areas of career exploration, career preparation, resume and cover letter writing, interviewing techniques, graduate school admissions, and job search strategies. Online career assessments, literature, and career resources are available for student use. Students can upload their resumes and search for current full- and part-time job openings on RSU’s career site, HireHillcats.com. In addition, Career Services builds relationships with employers and helps them maximize their recruitment efforts by hosting career fairs, information sessions, and on-campus interviews. All services are available to current and graduating students as well as alumni. For more information, please contact Career Services at 918-343-7864 or HireHillcats.com.

**Student Health Center**

The Student Health Center (SHC) provides services to students, faculty, and staff for consultation, assessment, and treatment of minor injuries and illnesses, with physician availability 12 hours per week. All immunization records are to be submitted to the Student Health Center upon enrollment. Student Health Center hours are 8:00 a.m. - 5:00 p.m., Monday through Friday. Appointments may be made by calling 918-343-7614.

**Student Counseling Services**

On-campus counseling services are provided to currently enrolled RSU students at no cost through the Office of Student Affairs. Services provided include confidential individual and group counseling. Additionally, Counseling Services offers a variety of proactive campus events and presentations designed to help students with topics ranging from stress management to study skill development. Referrals to off-campus community agencies are provided if/when the presenting problem is beyond the scope of the University's counseling center practice. Referrals to community agencies are based upon the nature of the student's referral need and the student's financial resources. For an appointment or to schedule a presentation, contact Counseling Services at 918-343-7845 or www.rsu.edu/counseling. For counseling services on the Bartlesville campus, please call 918-338-8021.
Health Insurance
Health and accident insurance brochures that provide many options for coverage and premium fees may be obtained from the Student Health Center.

Student Health Insurance
Rogers State University is pleased to offer an Injury and Sickness Insurance Plan underwritten by United Healthcare Insurance Company. All registered undergraduate students taking 9 hours or more are eligible on a voluntary basis. Eligible dependents of enrolled students may participate in the plan on a voluntary basis. Domestic students will pay the provider directly. The web link to this information is: http://www.rsu.edu/health-center/student-insurance.asp.

International Student Health Insurance
All international students enrolled full-time at RSU are required to enroll in the International Student Insurance Plan underwritten by LowerMark Insurance Company. International students will have the insurance premium automatically assessed to their University account.

Student Conduct
Rogers State University is committed to fostering an educational environment where students can freely engage in the learning process and pursue opportunities for personal and social development. Admission to RSU constitutes a student’s acceptance of the terms and conditions stated in the Student Code. The Student Code describes the obligations and responsibilities that govern student behavior and conduct as an RSU student. The Student Code also explains the rights and the privileges that are afforded to students attending this University. RSU offers a variety of programs and services to our students to ensure that they have the resources and the information they need to succeed. The Student Code can be found on the RSU website, and questions regarding its content may be addressed through the Office of Student Affairs.

Identification Cards and Parking Permits
Students are required to have an identification card and a parking permit. Parking permits enable students to park their vehicles on University property. Student identification cards are necessary for admittance to all college-sponsored functions and are used for identification in the Bookstore, Library, Bursar and Registrar’s offices, in student elections, and by Campus Police. Parking permits and student identification cards are available in the Student ID office located on the second floor of Markham Hall.

Residential Life
The Residential Life program at Rogers State University is designed to be a challenging, respectful, and positive experience for college students. To serve the needs of the student body, there are four distinct living facilities: University Village A, University Village B, University Village C, and family apartments. The luxury University Village complexes for traditional residential living are conveniently located, affordably priced, and community oriented. The family apartments combine the convenience and security of on-campus living with the family-friendly setting our students desire.

For a housing application, as well as information on contract terms, living arrangements, and eligibility, contact Residential Life at 918-343-7789 or www.rsu.edu/res-life.

Student Activities and Organizations
Rogers State University supports and encourages participation in campus organizations and student activities. These activities and organizations enhance student life socially, physically, spiritually, and intellectually. Student Activity programming is intended to provide opportunities for personal growth and development, opportunities to become involved in the Rogers State University campus community, and opportunities for academic growth and enrichment through such activities as lectures, films, and fine arts events.

The Centennial Center is the focal point for student activity on the RSU campus. A recreational room with game tables and televisions, 24-hour OMA student lounge, and computer lab are located in the Centennial Center. The Hillcat Hut and University Bookstore are also located in the Centennial Center.

RSU Clubs and Organizations
Alpha Sigma Alpha Sorority (ΑΣΑ)
Alpha Sigma Tau Sorority (ΑΣΤ)
Baptist Collegiate Ministry (BCM)
Bass Fishing Club
Biology Club
Business Leadership Organizational Group (BLOG)
Chemistry Club
Chi Alpha
Christians In Action
College Democrats
College Republicans
Community Counseling and Psychology Student Association (CCPSA)
Criminal Justice Society
Emergency Medical Services Student Association (EMSSA)
Epsilon Sigma Alpha (ΕΣΑ)
International Student Association
Native American Student Association (NASA)
Oklahoma Intercollegiate Legislature (OIL)
Pre-Professional Health Club (Pre-SOMA)
President's Leadership Class (PLC)
Psi Chi (International Honor Society in Psychology)
Psychology Students for Social Responsibility (PsySSR)
Spanish Club
Student Athlete Advisory Committee
Student Broadcasting Association (SBA)
Student Music Organization (SMO)
Student Nurses Association
Student Organization for Disability Awareness (SODA)
Student Theatre Organization
Student Veterans Association (SVA)
The PATH

For more information, call Student Affairs at 918-343-7579. The Calendar of Events is located at www.rsu.edu
Students with Disabilities

Rogers State University is committed to providing services and support for all students that facilitate the attainment of academic and personal goals. In accordance with federal and state laws, students who appropriately document their disabilities with the University are entitled to reasonable and appropriate educational accommodations. They are also ensured equality of opportunity in regard to University-based or sponsored employment, activities, programs, or other educational opportunities. The University does not alter or modify an academic course in any manner that would fundamentally alter the nature or rigor of the course. The Office of Student Affairs is designated to register and assist any student with a “qualified” cognitive, physical, health-related, or psychological disability. It is the responsibility of any student who requires a disability-related accommodation to initiate that request and to follow the procedures summarized here:

1. Self-identify to the Office of Student Affairs. Students receiving services are instructed to identify themselves to their respective faculty if their academic needs will directly affect the classroom environment.

2. Provide appropriate documentation* of disability(ies) for which the student is requesting educational accommodation.

   *Appropriate documentation is information that is reasonably current, on letterhead, provided and signed by a person with relevant licensing or credentials, clearly states the nature and extent of the disability(ies), describes the diagnostic procedures used, and makes recommendations for assistance.

3. Make an official request for specific accommodation(s) in writing. A written request must be made each semester.

4. A determination is then made concerning the request using the standard of “reasonable accommodation” and, if applicable, “undue hardship.”

5. The Office of Student Affairs then coordinates the approved services with the appropriate offices and persons, informs the student of his or her status, and outlines any additional instructions the student should follow.

6. Students who are denied a particular accommodation and/or provided an alternative can request within a certain time-frame the opportunity to appeal that determination.

For more information, please contact the Office of Student Affairs at 918-343-7579.

Vocational Rehabilitation

The Office of Vocational Rehabilitation Services is located at 223 W. Blue Starr Dr., Claremore, OK, 74019, 918-283-8150. Any student who has a physical or developmental impairment may submit an application for services offered by this state agency.

Educational Opportunity Center (RSU-EOC)

The RSU-Educational Opportunity Center is a federally funded program providing counseling and information on college admissions to qualified adults wanting to enter or continue a program of postsecondary education. An important objective of RSU-EOC is counseling participants on financial aid options and assisting in the application process. The goal of RSU-EOC is to increase the number of adult participants enrolling in postsecondary education. All services are free to eligible participants. The RSU-EOC office is located on the RSU-Claremore campus with additional outreach centers located on the RSU-Bartlesville and RSU-Pryor campuses and throughout Oklahoma. To obtain information about the RSU-EOC, please call 918-343-7760.
Educational Talent Search (RSU-ETS)

Funded by the U.S. Department of Education, the RSU-ETS program is designed to provide dropout intervention services for students in grades 6-12 and to encourage students to pursue postsecondary education upon graduation. The program provides career development, guidance and counseling, educational and financial aid information, study skills seminars, and mentoring opportunities. The RSU-ETS program is funded to serve 680 students at selected, targeted schools in Rogers, Tulsa, and Osage counties. For additional information, please call 918-343-7761.

Rogers State University Bookstore

The University Bookstore in the RSU Centennial Center and the RSU Bartlesville Seasonal Bookstore provide textbooks and supplies for the courses offered. General supplies, paperbacks, stationery, and gift items are also available. Students are urged to use their enrollment slips when buying textbooks. All textbook information is now available online at www.rsu.bncollege.com, including Author, Title, Edition, ISBN, Publisher, and new and used prices (although it is not guaranteed that used books are available).

All textbook information is now available online at www.rsu.bncollege.com, including Author, Title, Edition, ISBN, Publisher, and new and used prices, (although it is not guaranteed that used books are available).

RENT Your Textbooks

Textbook rental is simple! Now at the RSU Bookstore, you can rent the textbooks you need for the semester, then return them at the end of the term. Renting textbooks saves you more than 50% over the cost of purchasing a new, printed textbook. (Not all textbooks are available for rent) Most forms of payment currently accepted at the bookstore can also be used for rentals. We do require a credit card be kept on file, even if you pay with a different method. Why? Just in case you win the lottery and forget to return your book. We’ll need to charge you for it. The rental period begins the day you pay for the textbook rental and continues until the day after the last day of finals. All rented textbooks must be returned to the bookstore, in good condition, by the Rental Return Due Date. Please refer to our website for more information on rentals and FAQ's. www.rsu.bncollege.com

Textbook Refund Policy

A full refund will be given the first week of class with receipt and books in original condition. After the first week of class, a full refund will be given with receipt, proof of schedule change, and books in original condition during the first 30 days of class. Original condition is the exact condition books were in when originally purchased. Shrinkwrapped books must be in original shrinkwrap; used books must be in resalable condition with all components. Refunds for summer and special course sections will be accepted for ONE WEEK ONLY after the start of class.

General Return Policy

All merchandise other than textbooks may be refunded any time with a valid receipt. Without a receipt, a merchandise credit will be issued at the current selling price. Cash back on merchandise credit will be issued at the current selling price. Cash back on merchandise credits will not exceed $5.00. Refunds will be given in original form of payment.

Exceptions: Custom course materials, outlines, study guides, magazines, prepaid phone cards, and software.

Book Buy Back

The Bookstore is happy to buy students’ used books back every day. This is called “buy back.”

• The best time to sell your used books is during finals week.
• The bookstore will pay 50 percent of the book’s selling price if it is requested by a professor for required use next term and the bookstore is not overstocked.
• If the book does not meet this criteria, the price paid is based on the current national demand.
• Study guides and workbooks must be “like new” without any writing on their pages.
• All books must be in good condition.
• Some books have little or no monetary value. Out of print books and old editions are not in demand and can’t be bought back.

Please remember: For the protection of the students on campus, the bookstore always requires students selling books to show current student identification.

Student Success and Retention

Testing Center

Several forms of testing are available in the RSU Testing Center. Assessments required for course placement at RSU are offered. These assessment tests include the ACT Residual test, the ACT COMPASS test, and the Stanford Test of Academic Skills in Science. The Nelson-Denney Reading Test is available to students seeking admission to the Nursing program. In addition, staff members provide proctoring services for distance learning, independent study, and online classes. Many instructors also utilize the Testing Center facilities for specialized testing situations.

Developmental Studies

Through the academic departments, Developmental Studies offers courses designed to assist students in building and incorporating skills needed to be successful in college-level coursework. Each course in the program provides individualized, multimedia approaches to improving the basic skills needed for academic success in English, reading, mathematics, and science.
RSU Writing Center
At the Rogers State University Writing Center, we believe that students in all stages of writing can benefit from advice and feedback, and we will do our best to answer questions concerning all things writing. The Writing Center is intended as a quiet place for the development and improvement of written work. This includes papers written as assignments for classes or creative projects. Students are welcome to get consultation on their writing, to write and print papers, and to utilize writing resources. The Writing Center is located in Baird Hall, Room 206. Writing assistance is available in the Writing Center, as well as via e-mail, instant messaging, video chat, or telephone calls.

Computerized Learning Laboratory
The RSU Learning Laboratory is available to all RSU students and is designed to provide a variety of computer-assisted instructional and tutorial materials that support academic instruction. Word processing software is also available in the learning lab, and students are invited to use this software for homework assignments. The Learning Laboratory computers also offer full Internet access. Tutors are on hand during lab hours to assist with computer problems as well as study questions.

Hillcamp
Each fall before classes start, RSU hosts Hillcamp, a one-day orientation program designed to increase awareness of the opportunities and resources available on campus for students. Whether you are a first-time freshman or a transfer student, Hillcamp can provide you with the tools you need to get the most from your college experience at RSU. Using fun and interactive activities, students will not only begin polishing their potential leadership skills, but also develop a network of peers and build friendships that could last a lifetime.

Tutoring Services
RSU provides academic support to students who need assistance with developmental courses through individual and small group peer tutoring. Tutors are available during lab hours as well as by appointment to help with math, writing, reading, and science. Developmental Studies tutoring labs are available in the Health Sciences Building, rooms 246A and 227. Select tutoring services are available on the Bartlesville campus. Please inquire in the Bartlesville Enrollment Center for information.

Tutoring is also provided in the academic areas for specific classes. See the respective Advising/Retention Specialist for details.
Departmental Advisement and Tutoring
Each School—Liberal Arts, Business and Technology, and Math, Science and Health Science operates its own Advisement and Tutoring Centers. The Advisement Centers are for freshmen, sophomore, and transfer students choosing to obtain a degree within each school. After initial advisement focused upon general education as well as your chosen program, you will be assigned a faculty advisor from your major.

The Tutoring Centers in each of the schools offer tutoring for all general education courses within the school as well as more advanced program courses. Tutoring hours are posted on the internet at http://www.rsu.edu/tutoring/index.asp as well as outside the tutoring offices, or you can contact the Advising/Retention Specialist listed below:

Claremore Campus

School of Business and Technology:
Ronna Hatley
Advisement and Retention Specialist
Herrington Hall, Room 116
Phone: 918-343-5204
Fax: 918-343-8342
rhatley@rsu.edu

School of Liberal Arts:
Jennie Gates
Advisement and Retention Specialist
Preparatory Hall, Room 106A
Phone: 918-343-7572
Fax: 918-343-7987
jenniegates@rsu.edu

School of Math, Science and Health Sciences:
Colleen Wilson
Advisement and Retention Specialist
Loshbaugh Hall, Room 100
Phone: 918-343-8345
Fax: 918-343-8340
collenwilson@rsu.edu

Pryor Campus

Faith Gates
Advisement and Retention Specialist
Pryor Campus
Administration Office, Suite 113D
Phone: 918-825-6077
Fax: 918-825-6135
fgates@rsu.edu