

Violation of Student Conduct Code Reporting Form

Division of Student Affairs



Person making report: _____

Today's date: _____

Your Classification:

- Administrator
- Staff member
- Other _____
- Faculty member
- Currently Enrolled Student

Type of incident(s), refer to the RSU Student Code {Title 12 & Title 13}:

- Disruption
- Theft
- Misuse of computer resources
- Damage/misuse of University property
- Illegal use or possession of drugs or illegal substances
- Other _____
- Harassing or threatening actions, physical assault
- Sexual misconduct
- Violation of University policy regarding alcohol
- Possession or use of weapons
- Academic Misconduct*

**Note: There is a Code of Academic Conduct complaint procedure (Title 12 of the RSU Student Code) that should be used by administrative, faculty, staff member or student who identifies an alleged act of academic misconduct.*

Student(s) involved, including witnesses, provide Student ID number if you have the authority to access it:

Name _____ Student ID# _____

Name _____ Student ID# _____

Name _____ Student ID# _____

Explain in chronological order the incident with as much detail as possible. Use the back of form then attach additional pages if needed.

Date of incident: _____

Time of incident: _____

Place of incident (be specific): _____

Description of incident:

Is there a particular outcome that you are seeking? If so, what is it? Please keep in mind that the outcome you are suggesting is not guaranteed. The conduct review process takes many factors into account when determining an appropriate response to an alleged violation of the Student Code.

I understand that some incidents, particularly sexual assault or the intent to do grave bodily injury may be subject to emergency action as authorized by public law. Student Affairs upholds FERPA (privacy rights) in all matters. By your signature below you are also acknowledging that the Dean of Students or the Student Development Director will determine what information may be shared as educational need-to-know in the investigation of this complaint. Also, know that the information stated in this form may be used in RSU conduct proceedings and/or civil court proceedings.

Your signature: _____

Phone: _____

Retain a copy and send original to the Director of Student Development, Office of Student Affairs, 2nd floor Centennial Center.

SEM: _____ DATE REC'VD.: _____