

Rogers State University
Substitute IRS Form W-9
REQUEST FOR TAXPAYER IDENTIFICATION AND CERTIFICATION

PRIVACY ACT STATEMENT

Section 6109 of the Internal Revenue Code requires you to give your correct Taxpayer Identification Number (TIN) to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. The IRS will use the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation and to cities, states, and the District of Columbia to carry out their tax laws. You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 30% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Name (As shown on your income tax return)

Business Name (if different from above)

Exempt From Backup Withholding

'Remit to' Address (Number, Street, Apt. or Suite No.)

City, State

9 Digit Zip Code (REQUIRED)

SECTION I – TAXPAYER ID NUMBER, PAYEE TYPE, AND BUSINESS OWNERSHIP TYPE

TAXPAYER ID NUMBER

Enter your Taxpayer Identification Number (TIN) in the appropriate box. For individuals, this is your Social Security Number (SSN). For other entities, it is your Employer Identification Number (EIN).

Employer Identification Number (EIN)

Social Security Number (SSN)

(Please check only one box in each column)

PAYEE TYPE

BUSINESS OWNERSHIP TYPE

Individual
Federal Government Agency
State, Local Government Agency
Law Firm or Practice
Legal Service Provider
Foreign/Non-resident (Provide the appropriate Form W-8)
Other (Please Explain) _____

Sole Proprietorship
Partnership
Corporation
Government Agency
Trust
Tax Exempt/Non-Profit
Other (Please Explain) _____

CERTIFICATION INSTRUCTIONS – You must cross out item 2, below, if you have been notified by the IRS that you are currently subject to backup withholding because of underreporting of interest or dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, the acquisition or abandonment of secured property, cancellation of debt, contributions to an IRA, and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

SECTION II – CERTIFICATION

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), **and**
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, **and**
3. I am a U.S. person (including a U.S. resident alien)

The Internal Revenue Service does not require your consent to an provision of this document other than the certifications required to avoid backup withholding.

Signature of U.S. Person

Title

Date

Name (Please Print)

Telephone Number

Fax Number