

# Rogers State University Centennial Parade

## RULES AND REGULATIONS



The parade rules are designed for one purpose-**SAFETY**. They will be strictly enforced as they are designed to insure everyone's safety. The parade committee retains the right to select applicants. On parade day the parade committee may remove any entry that is in non-compliance with rules and regulations or seen as inappropriate or offensive.

1. **NO CANDY OR OTHER MATERIALS/OBJECTS MAY BE THROWN OR DISTRIBUTED** by any participant riding on or in a moving vehicle including floats and automobiles or from a horse or horse drawn vehicle. If you or your group wishes to distribute candy or other items, please designate someone to walk on the sidewalk (where sidewalks are present) or on the street, clear of any moving vehicle, float, horse, or horse drawn vehicle. Non-compliance with the Rules and Regulations regarding candy/material distribution/objects will result in removal from the 2009 parade and disqualification of the respective group from future parades.
2. All groups must designate one person as a "contact person" to be responsible for the entire group's understanding and acceptance of the Rules and Regulations for the RSU Centennial Parade. The contact person must be at least 18 years old. The contact person should sign the main parade application and be present with the group of the parade. A minimum of one adult should be on any moving entry to supervise minor children. No-one should exit a float during the parade for safety reasons. Any moving/tow vehicle driver must have a valid driver's license and proof of insurance in the vehicle. It is also suggested that anyone under the age of 18 riding a scooter, go-cart, ATV or similar motorized vehicle should wear a helmet.
3. All parade participants must be checked in at the Expo Center North Parking Lot no later than 1:15 PM on March 25<sup>th</sup>. **Please enter from Dupont at the south end of Veterans Parkway the (Hwy 20/Veterans Parkway North entrance will be closed for the staging area). The parade will begin at the Expo Center and move East on Will Rogers Blvd. to the Gazebo Downtown.** (Please note Parade traffic control will end at The Gazebo.)
4. Each participant in your group must sign a consent form. Copy the enclosed consent form as needed. *If a participant is under the age of 18, a parent or legal guardian must sign the release.* No exceptions!!!
5. All floats should be equipped with a Class ABC fire extinguisher and float/entry construction materials used need to follow reasonably safety standards. Any float/trailer/entry combination that is in excess of 65' will need to have ground guides/spotters at the front, rear, and sides of the entry.
6. Equestrian and other walking animal entries are required to manage "droppings" Pooper Scooper for each animal/group are required. Non-compliant entries will not be allowed to exit the staging area onto the parade route.
7. **Only parade entry vehicles will be allowed into the staging area. This means no support or supply vehicles will be allowed in the staging area. Likewise, no vehicles will be allowed into the staging area to drop off passengers or marchers. You must have your entry ready to go when it enters the staging area. Please plan accordingly.**
8. Only pre-registered entries will be allowed into the staging area. No sign ups at gate, no additions to a registered entry will be allowed in the staging area. This means you must plan ahead: even car clubs, motorcycles and so forth. You will only be allowed the number of vehicles/units you have pre-registered. NO EXCEPTIONS... We must have applicants and releases on entries.
9. Parade Marshals reserve all right to determine order of participation. While generally it is thought "first in first out" that method is impossible to maintain once the assembly starts and the parade begins, and you should not expect that by arriving early you will be at the head of the parade. Participants must obey all directions given by Parade Marshals, and all directions given by law enforcement personnel. All parade participants must yield to any emergency vehicle.
10. Please return the completed and signed Parade application and all consent forms to Marisa Littlefield or BJ Armstrong (Rogers State University; 1701 W. Will Rogers Blvd. Claremore, OK 74017).