



Admission Policies

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Admission Policies and Categories of Admission

The admission policies of Rogers State University conform to the curricular requirements established by the Oklahoma State Regents for Higher Education and are consistent with the mission of the University.

Requirements for admission to Rogers State University are subject to change without prior notice.

To request an Application for Admission, contact the Office of Enrollment Management by calling (918) 343-7546, or visit any RSU campus in Claremore (Markham Hall), Bartlesville, or Pryor. Students can also apply for admission via the RSU website at www.rsu.edu.

Non-Academic Admission Policies

Rogers State University considers the following non-academic criteria in admitting first-time, transfer, or returning students:

1. Whether applicants have been expelled, suspended, denied admission, or denied readmission by any other educational institution.
2. Whether applicants have been convicted of a felony or convicted of any lesser crime involving moral turpitude.
3. Whether the applicant's conduct has been such that, if the applicant was a student at the time of the conduct in question, the conduct would have been grounds for expulsion, suspension, dismissal, or denial of readmission at Rogers State University.

Academic Admission Policies

Students entering any degree program must meet the admission standards set forth by the Oklahoma State Regents for Higher Education. Rogers State University has an open admission policy for two-year programs. **Due to the dual degree-granting role of Rogers State University, admission requirements may vary based on the degree level a student wishes to pursue.** The following pages outline the requirements for the Bachelor's degree, Associate in Arts, Associate in Science, and Associate in Applied Science.

First-Time Entering Freshmen Requirements

1. All first-time students must submit a high school transcript containing the most current class rank, grade-point average, and date of graduation, or a copy of their GED certificate for evaluation.
2. ACT or SAT test scores are required for all first-time entering students. Placement testing is available on campus. When applicable, other admission options include: Adult Admission and Special Non-Degree Seeking Student.

3. Students must meet the criteria for both the high school curricular requirements and high school performance criteria as defined in the following sections. Students meeting both the high school curricular and the high school performance criteria are eligible for regular admission.

High School Curricular Requirements for Admission to Associate in Arts, Associate in Science, Associate in Applied Science, and Baccalaureate Degrees

Units (Years)

- 4 English (Grammar, Composition, Literature)
- 2 Lab Science (Biology, Chemistry, Physics, or any lab science certified by the school district; General Science with or without a lab may not be used to meet this requirement.)
- 3 Mathematics (from Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus)
- 3 History and citizenship skills (including 1 unit of American History and 2 units from History, Economics, Geography, Government, Non-Western Culture)*
- 3 Additional units of subjects listed above or selected from the following: Computer Science or Foreign Language*

*Students with deficiencies in these areas may be admitted as regular students, but will be required to take additional three-hour college-level courses in one of the subject areas listed.

15 Required Units

While these curricular requirements will normally be met by students in grades nine through twelve, advanced students who complete these courses in earlier grades will not be required to take additional courses for purposes of admission.

The English requirements should include an integrated writing component.

The 15 high school units set forth above are required for admission. Students not meeting curricular requirements will be required to prove proficiency through testing or developmental course work. In addition, the following subjects are recommended for college preparation:

4 Additional Recommended Units

- 2 Fine Arts – music, art, drama, speech
- 1 Lab science, as described above
- 1 Mathematics, as described above

Students must resolve any high school curricular and/or skill deficiencies within the first 24 credit hours attempted.

Entry-Level Assessment: Basic Skills Testing and Placement

All students admitted to Rogers State University are required to participate in a variety of assessment activities.

Rogers State University provides a program of basic skills testing and several developmental courses that are designed to help students enhance their proficiency in the basic skill areas of English, mathematics, reading, and science. Students required to enroll in these courses will ultimately benefit by having stronger skills in these important academic abilities.

Participation in basic skills assessment and/or developmental coursework is required for placement purposes if a first-time freshman has the following sub-scores on the ACT:

1. ACT in English below 19*
2. ACT in math below 19*
3. ACT in reading below 19*
4. ACT in science below 19*

*These scores are reviewed annually by the Oklahoma State Regents for Higher Education and are subject to change without further notice. Contact the Office of Enrollment Management for current admission/assessment standards.

A score on the Compass or the Institutional Science Test is required to demonstrate basic skill proficiency in English, mathematics, reading, and science. If the required score is not attained, the student must enroll in the appropriate developmental courses to gain basic skills proficiency. These courses must be completed within the first 24 semester hours attempted; otherwise, future enrollments by the student will be limited to only the required zero-level courses until successful completion. A grade of "C" or higher is required to clear a developmental course requirement.

Additionally, students enrolled in developmental courses must complete ORIE 1151–The College Experience course within the first 24 semester hours attempted.

Admission Categories

Regular Admission

Bachelor’s Degree

Students seeking regular admission to baccalaureate degree programs must meet the following performance-based admission standards, i.e., 1, 2, and 3 or 4 or 5.

Minimum admission requirements are as follows:

1. Meet high school curricular requirements as outlined in the previous section.

2. Be a graduate of an accredited high school or possess a GED. (Student’s high school class must have graduated.)

AND

3. Attained an ACT or SAT score to rank in the top 50%* based on ACT Oklahoma norms or SAT national norms (2008-2009 ACT = 20; recentered SAT = 940, original SAT = 870).

OR

4. Attained a high school GPA** *and* class rank in the top 50% of high school graduating class (2008–2009 GPA = 2.7).

OR

5. Attained a high school GPA** in State Regents required high school core (2008–2009 GPA = 2.7).

**These scores are reviewed annually by the Oklahoma State Regents for Higher Education and are subject to change without further notice.*

***The GPA will be defined annually by the Oklahoma State Regents for Higher Education to correspond to the rank in class.*

Associate in Arts and Associate in Science

Minimum admission requirements are as follows:

1. Meet high school curricular requirements
2. Be a graduate of an accredited high school or possess a GED (student’s high school class must have graduated)
3. Complete the ACT or SAT test
4. Resolve any high school curricular requirement and skills deficiencies within the first 24 credit hours attempted.

Associate in Applied Science

Minimum admission requirements are as follows:

1. Meet high school curricular requirements
2. Be a graduate of an accredited high school or possess a GED (student’s high school class must have graduated)
3. Complete the ACT or SAT test

Students lacking curricular requirements must resolve curricular deficiencies within the first 24 semester credit hours attempted and prior to taking courses in the discipline. To transfer to a baccalaureate degree program, the student must meet both the curricular and performance admission standards.

Special Admission

Special Non-Degree Seeking Student Admission

Students who wish to enroll in courses and do not intend to pursue a degree may enroll in nine credit hours without submitting academic credentials or meeting the academic curricular or performance requirements. Students may not enroll in courses requiring proficiency (English, math, reading, or science) without meeting proficiency requirements. After earning nine hours, students must meet regular admissions requirements to enroll in other coursework.

Note: Special non-degree seeking students are not eligible for financial aid.

Adult Admission

All adult admissions must be completed at the Claremore campus regardless of where the student will be taking classes.

- a. Students who are 21 years of age or older or on active military duty may be admitted through adult admission. For students admitted under the adult admission category, RSU must consider the probability of the academic success of the student. The ACT or other entry-level test will be required for class placement. Students must demonstrate proficiency in the curricular area they desire to pursue.
- b. Any student who (1) is not a high school graduate but whose high school class has graduated and (2) has participated in the American College Testing program or similar battery of tests is eligible for admission to any 2 (two)-year college. Students utilizing a test other than ACT will have their scores converted to ACT equivalents.

Adult Admissions do not qualify for financial aid.

Home Study

An individual who is a graduate of a private, parochial, or other nonpublic high school that is not accredited by a recognized accrediting agency is eligible for admission to an institution in the State System as follows:

1. The student must have participated in the American College Testing or Scholastic Aptitude Test program and achieved the requisite composite score, as defined by the State Regents, for admission.
2. The student's high school class of his or her peers must have graduated.
3. The student must satisfy the high school curricular requirements as certified by the school, or for home study, the parent.

Opportunity Admission

Students who have not graduated from high school whose composite standard score on the American College Test places them at the 99th percentile (2008–2009 ACT=32) of all students using Oklahoma norms, or whose combined verbal and mathematical score on the Scholastic Aptitude Test places them at the 99th percentile (2008–2009 SAT=1410) of all students using national norms, may apply for full enrollment. Admissibility is based on test scores, evaluation of the student's level of maturity and ability to function in the adult college environment, and whether the experience will be in the best interest of the student intellectually and socially.

Admission of International Students

International students who have completed their secondary education or equivalent may be eligible for admission to Rogers State University. The student will need to complete an RSU International Application for Admission, available by contacting the RSU International Advisor at (918) 343-7548, and provide the following information:

1. Official transcripts from all schools attended. These transcripts must be evaluated and translated by World Education Services (WES) at the initiative and expense of the student. Contact WES at (212) 966-6311.
2. Proof of financial support, including bank statements for the past year, represented in US currency.
3. Demonstrate English proficiency, if English is a second language, in one of the following ways:
 - a. Students from the following countries are exempt from taking the Test of English as a Foreign Language (TOEFL): Australia, Canada, England, Jamaica, New Zealand, Trinidad, and West Africa.
 - b. Official TOEFL score of 500+ on the written examination, or
 - c. Official TOEFL score of 173+ on the computerized examination, or
 - d. Official TOEFL score of 460+ **and** successful completion of a 12-week Intensive English Program (IEP) approved by the Oklahoma State Regents to be immediately followed by enrollment at RSU, or
 - e. Graduate from an English speaking high school.
4. Visa and Passport
5. Completed I-901 and fee (\$100) after I-20 is received.
6. A valid I-20 is required for students already in the United States

7. Transfer students require:
 - a. A valid I-94
 - b. A copy of their U.S. transfer transcript
 - c. Letter from transferring institution declaring Financial standing, Academic standing, and INS standing (have any reinstatements been required)
 - d. A valid I-20 (Transfer students can provide, with written verification, a copy of their original I-20 from their transferring institution.)
 - e. International Transfer students are evaluated by the same academic standards as other transfer students.

Admission by Transfer

Transfer applicants must submit official transcripts from ALL colleges attended. A transfer student is defined as an undergraduate student with seven or more attempted semester hours, excluding zero-level credit hours and/or hours earned through concurrent high school enrollment.

Transfer students must have a minimum cumulative 2.0 GPA from a regionally accredited university or college on all college coursework attempted. Admission and assessment purposes may also necessitate official high school transcripts and/or assessment scores. Deficiencies determined after official assessment must be resolved within the first 12 attempted hours of coursework.

A student who wishes to transfer to Rogers State University from another institution may do so if the following conditions are met:

1. All transfer students must meet the curricular requirements as outlined for new freshman admission.
2. Only grades of “C” or better will be accepted for transfer substitution from out-of-state regionally accredited schools.
3. Transfer students not meeting the minimum standards for curricular requirements will be required to take placement tests for curricular deficiencies. A student may be required to take two remedial courses prior to college-level math work.
4. Transfer students must be in good standing with the institution from which they plan to transfer.

Retention GPA Requirements

| <u>Credit Hours Attempted</u> | <u>Retention GPA Requirement</u> |
|------------------------------------|----------------------------------|
| 0-30 semester credit hours | 1.7 |
| More than 30 semester credit hours | 2.0 |

5. Transfer students must remove any deficiencies during the first 12 credit hours attempted at RSU.
6. All students who transfer to RSU on probationary status with less than 24 credit hours are required to enroll in an orientation course, and they are encouraged to take full advantage of the free tutoring services available. Exceptions are students seeking an associate in applied science degree.

Transfer Probation

Students who do not meet the retention standards, including curricular requirements, but have not been formally suspended, may be admitted as “transfer probation” students. Students transferring from other institutions with less than a 2.0 grade point average will be admitted on academic probation. At the end of the semester, the student must have a semester GPA of 2.0 or higher in regularly graded coursework (not to include activity or performance courses) to avoid suspension. Students will remain on “Academic Probation” until the retention/graduation GPA is raised to Retention Standards.

Transfer Suspension

Students who have been formally suspended from another institution may be admitted as “transfer suspension” students. These students will be admitted on academic probation. Students admitted on probation after a suspension from another institution, who do not complete the current semester with a 2.0 GPA, will be automatically suspended. Students admitted after a suspension may be limited to 12 credit hours of enrollment during their first semester at RSU.

Readmission

Former students who have not attended Rogers State University for a period of one 16-week semester or more (summers excluded) must be readmitted before enrollment. An application for readmission and official transcripts of all work completed since leaving Rogers State University must be filed with the Office of Enrollment Management prior to being considered for readmission. Students admitted after a suspension may be limited to 12 credit hours of enrollment during their first semester at RSU.

Concurrent Enrollment of High School Students

Requirements

1. A student enrolled in an accredited high school may, if meeting the requirements set forth below, be admitted provisionally to Rogers State University.

Concurrent Enrollment of Twelfth-Grade Students

A twelfth-grade student enrolled in an accredited high school may, if he/she meets the requirements set forth below, be admitted provisionally.

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|---------------------|----------------------------|---|
| Bachelor's Programs | ACT/SAT at 50th percentile | or High School GPA 3.0 and Class Rank - top 50% (2008–2009 ACT=20, SAT=940) |
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|----------------------|----------------------------|---|
| Associate's Programs | ACT/SAT at 42nd percentile | or High School GPA 3.0 (2008–2009 ACT=19, SAT=900) |
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Concurrent Enrollment of Eleventh-Grade Students

An eleventh-grade student enrolled in an accredited high school may, if he/she meets requirements (a) listed above and (b) the additional requirements set forth below, be admitted provisionally to Rogers State University.

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|---------------------|----------------------------|--|
| Bachelor's Programs | ACT/SAT at 72nd percentile | or High School GPA 3.5 (2008–2009 ACT=23, SAT=1060) |
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| | | |
|----------------------|----------------------------|---|
| Associate's Programs | ACT/SAT at 58th percentile | or High School GPA 3.5 (2008–2009 ACT=21, SAT=980) |
|----------------------|----------------------------|---|

All concurrent students must have a signed statement from the high school principal stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year. Students must also provide a letter of recommendation from their counselor and written permission from their parents or legal guardian. The Concurrent Enrollment Form is available in the Office of Enrollment Management.

Concurrent Enrollment of Home-School Students or Students Attending Nonaccredited High Schools

A student receiving high school level instruction at home or from a nonaccredited high school may be admitted provisionally.

He/she must be 17 years of age or older and must meet the following requirements:

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|---------------------|---|
| Bachelor's Programs | ACT/SAT at 50th percentile (2008–2009 ACT=20, SAT=940) |
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|----------------------|---|
| Associate's Programs | ACT/SAT at 42nd percentile (2008–2009 ACT=19, SAT=900) |
|----------------------|---|

Or

He/she must be 16 years of age and must meet the following requirements:

| | |
|---------------------|--|
| Bachelor's Programs | ACT/SAT at 72nd percentile (2008–2009 ACT=23, SAT=1060) |
|---------------------|--|

| | |
|----------------------|---|
| Associate's Programs | ACT/SAT at 58th percentile (2008–2009 ACT=21, SAT=980) |
|----------------------|---|

Minimum Admission criteria are as follows:

- ACT* composite at or above the 50th percentile for seniors and at or above the 72nd percentile for juniors.
- Eligibility to satisfy high school graduation requirements no later than the spring of the senior year, as attested by a high school official.
- Submission of all necessary documentation.
- Must meet ACT sub-score requirements for enrollment (no secondary testing is permitted).

*These scores are reviewed annually by the Oklahoma State Regents for Higher Education and are subject to change without further notice. Contact the Office of Enrollment Management for current admission/assessment standards.

The completion of the 15 high school curricular requirements shall not be required of concurrently enrolled high school students for purposes of provisional admission. Students may only enroll in curricular areas where curricular requirements have been met by achieving a minimum ACT sub-score in the discipline for which the student would like to enroll. Enrollment is limited to areas in which the student meets the minimum ACT sub-scores. Concurrently admitted high school students will not be allowed to enroll in any college or university zero-level courses designed to resolve high school deficiencies.

Load Requirements

A high school student admitted under the provisions set forth may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit-hours. For purposes of calculating workload, one-half high school unit shall be equivalent to three semester credit hours of college work. Concurrent high school students may not enroll in remedial courses or audit courses.

A student who is eligible under this policy may enroll in a maximum of nine semester hours during a summer session or term following the end of his or her junior year of high school, without the necessity of being concurrently enrolled in high school classes during the summer term.

Following high school graduation, such a student may continue his or her enrollment at RSU or may transfer to another institution in the State System, if during the provisional enrollment period he/she achieves a college grade-point average of 2.00 ("C") or above on a 4.00 scale and meets the entrance requirements of the receiving institution, including the high school curricular requirements.

Auditing Courses

Audit status is used for the student not interested in obtaining a course grade, but who is enrolled simply to gain course information. The allowable time to change an enrollment status from audit to credit or credit to audit is within the first ten class days of a regular semester and within the first five days of the summer semester. A grade of "AU" will be issued and is GPA-neutral. Financial aid will not be awarded for classes that are taken for audit. Written permission from the instructor of the class must be presented at the time of registration. Admission to the University is required and audit status is contingent upon seat availability.

Auditing for Age 65 and Older

Tuition will be waived, but fees are required, for residents of Oklahoma who are 65 years of age or older who wish to audit courses at Rogers State University. Auditing a course is contingent upon space available in the classroom or laboratory. Written permission from the instructor of the class must be presented at the time of registration.

Resident Status

All applicants are classified as resident or nonresident for purposes of admission and tuition based on information provided on the application for admission. Applicants may be required to submit evidence to substantiate their claim to resident classification. Since residence or domicile is a matter of intent, each case will be judged on its own merit by the appropriate institutional official(s) consistent with this policy. No definitive set of criteria can be established as sufficient to guarantee classification as a resident of Oklahoma. A uniform policy concerning resident status exists for all state-supported institutions of higher education in Oklahoma. Copies of this policy are available from the Office of Enrollment Management.

To apply for Oklahoma residency or for questions concerning resident status, contact the Office of the Registrar, Rogers State University, 1701 W. Will Rogers Blvd., Claremore, OK 74017, or call (918) 343-7539.

